CITY OF HERMANTOWN
AGENDA

Pre-Agenda Meeting Monday, September 15, 2025 at 4:30 p.m.
Council Chambers, City Hall - Hermantown Governmental Services Building

City Council Meeting Monday, September 15, 2025 at 6:30 pm
Council Chambers, City Hall - Hermantown Governmental Services Building

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **ANNOUNCEMENTS**
   Council Members may make announcements as needed.

5. **PUBLIC HEARING**
   Only when necessary. The rule adopted three minutes per person if necessary. Any action required after the public hearing will be taken immediately following the closing of the public hearing.

6. **COMMUNICATIONS**

7. **PRESENTATIONS**

   A. **Hermantown Road Assessment Objection Process**
   Trish Crego, Utility and Infrastructure Director
   (Pre-Agenda Only)

   B. **EWC Expansion Update**
   Joe Wicklund, Assistant City Administrator
   (Pre-Agenda Only)

8. **PUBLIC DISCUSSION**
   This is the time for individuals to address the Council about any item not on the agenda. The time limit is three minutes per person.

9. **MOTIONS**

10. **CONSENT AGENDA**
    All items on the Consent Agenda are items which are considered routine by the City Council and will be approved by one motion via voice vote. There will be no discussion of these items unless a Council Member or citizen requests, in which event the item will be removed from the Consent Agenda and considered at the end of the Consent Agenda.

    A. **Minutes** - Approval or correction of September 2, 2025 City Council Continuation Minutes

B. **Accounts Payable -** Approve general city warrants from September 1, 2025 through September 15, 2025 in the amount of $1,834,063.12

11. **ORDINANCES**

12. **RESOLUTIONS**

Roll call will be taken only on items required by law and items requiring 4/5's votes, all others can be done by voice vote.

A. **2025-142 Resolution Directing Preparation of Assessment Roll for Delinquent Utility Charges**

(motion, roll call)

B. **2025-143 Resolution Accepting Quote From Northwoods Sodding, Inc. For Improvements At Fichtner Park In The Amount Of $45,509.82**

(motion, roll call)

C. **2025-144 Resolution Accepting Quote From JMF Construction Inc. For Improvements At Fichtner Park In The Amount Of $79,027.53**

(motion, roll call)

D. **2025-145 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver A Cooperative Agreement Between St. Louis County And The City Of Hermantown For 2026 Crack Sealing CP 0000-725969**

(motion, roll call)

E. **2025-146 Resolution Approving Wage Increase For The City Administrator**

(motion, roll call)

13. **CLOSED SESSION**

14. **RECESS**

(motion, roll call)

CITY COUNCIL MEETING DATE: Sept 15, 2025

TO: Mayor & City Council

FROM: Trish Crego, City Administrator

SUBJECT: Hermantown Road & Old Midway Road Objection Hearing Notices.

☐ **RESOLUTION:** ☐ **ORDINANCE:** ☒ **OTHER:**

The meeting times to hear the objections for the Hermantown Road & Old Midway Road Improvement Project assessments for September 22, 2025.

BACKGROUND

Work is completed on the Hermantown Road & Old Midway Road Improvement project after additional work was completed in the summer of 2025. Part of the funding for this project is special assessments on the proprieties that benefit from the constructed improvements. Specific property owners have filed objections. These property owners have been sent letters for meeting dates where they can provide their objections to council.

SOURCE OF FUNDS (if applicable)

N/A

ATTACHMENTS

Cover Letter
Objection Notice

September 8, 2025

OWNER
ADDRESS
HERMANTOWN, MN 55810
PID

RE: Objections to Assessments for Road Improvement District No. 541 & 542

Dear OWNER:

I am writing to you on behalf of the City of Hermantown with respect to the objections to the proposed assessments against the properties of the individuals you are representing in connection with Road Improvement District No. 541 & 542. In connection with this letter, please find the enclosed items:

1. A copy of Resolution 82-52; and
2. A notice for the adjourned hearing that will be held with respect to your objections.

Please note that the objections will be considered at the adjourned hearing on **Monday, September 22th, 2025.** The time that the objections will be considered has been set at **X:XX p.m.** If you are unable to make your scheduled time, please contact Trish Crego 218-729-3613/ tcrego@hermantownmn.com as soon as possible as we have options available on September 29th .

Sincerely,

Alissa McClure

Alissa McClure
City Clerk | City of Hermantown

Enclosure(s)

NOTICE OF HEARING ON OBJECTION(S) FOR THE PROPOSED ASSESSMENT
IN THE PROJECT KNOW AS ROAD IMPROVEMENT DISTRICT NO. 541 & 542

NOTICE IS HEREBY GIVEN that the City Council will meet at **X:XX p.m.** on **Monday September 22, 2025** at the Governmental Services Building, 5105 Maple Grove Road, Hermantown, Minnesota to consider the objections of the proposed assessments in the project known as Road Improvement District No. 541 & 542 ("Project").

Such hearing will be conducted in accordance with the procedures set forth in Hermantown City Council Resolution No. 82-52, a copy of which has been provided to you.

Following such adjourned hearing, the City Council shall make written findings of fact and a determination as to the amount of the assessments against the properties in accordance with law. The amount of the assessments as finally determined by the Council shall become part of the adopted assessment roll.

You may appeal the amount of the assessments as finally determined to the District Court of St. Louis County pursuant to Minnesota Statutes, Section 429.081 by serving notice of the appeal upon the Mayor or Clerk of the City within thirty (30) days after the adoption of the assessment and filing such notice with the District Court within ten (10) days after service upon the Mayor or Clerk.

Authorized by the City Council.

Alissa McClure, City Clerk
City of Hermantown

Office of City Clerk

Hermantown, Minn.

NANCY A. SIROIS, City Clerk

RESOLUTION NO. 82-52

RESOLUTION ESTABLISHING PROCEDURES FOR CONSIDERING OBJECTIONS TO THE AMOUNT OF PROPOSED ASSESSMENTS FOR PARCELS OF LAND

Motion made by Councilor Bowen, seconded by Councilor Berg to adopt Resolution 82-52, Resolution Establishing Procedures For Considering Objections To The Amount Of Proposed Assessments For Parcels Of Land. Roll Call: Councilors Berg, Black, Bowen, Holt, Mayor Ruth, aye. Motion carried.

(see attached Resolution)

I, Nancy A. Sirois, City Clerk of the City of Hermantown, Minnesota, do hereby certify that I have compared the annexed copy of Resolution passed by the City Council of the City of Hermantown on the 13th day of September 19 82, with the original in my custody as City Clerk of said City, and that the same is a true and correct transcript therefrom.

In Witness Whereof, I have hereunto set my hand and affixed the corporate seal of said City of Hermantown, this 13th day of September , 19 82

NANCY A. SIROIS, City Clerk

By Nancy A. Sirois

City of Hermantown, Minn.

RESOLUTION NO. 82 - 52

Resolution Establishing Procedures for Considering Objections to the Amount of Proposed Assessments for Parcels of Land.

WHEREAS, The City of Hermantown, on occasion, finances the construction of improvements within the City of Hermantown by following the procedures of Chapter 429 of the Minnesota Statutes, and

WHEREAS, As part of such procedures the City Council of the City of Hermantown is required to hold a public hearing on a proposed assessment roll before adopting such assessment roll, and

WHEREAS, The Statute provides in Section 429.061, Subdivision 2 that the City Council may consider any objections to the proposed assessment roll at an adjourned hearing, and

WHEREAS, The City Council of the City of Hermantown believes it to be in the best interests of the City of Hermantown to establish procedures for considering objections to a proposed assessment at an adjourned hearing.

NOW THEREFORE The City Council of the City of Hermantown is hereby resolved that it shall consider objections to the amount of a proposed assessment as to a specific parcel of land at an adjourned hearing in accordance with the procedures set forth as follows:

1. No such objection will be considered unless a written objection signed by the affected property owner is filed with the City Clerk prior to the public hearing on the proposed assessment roll or presented to the presiding officer at such hearing.

2. Upon receipt of such written objection the affected property owner shall be advised that his or her objection will be considered at an adjourned hearing and be provided with a copy of this Resolution.

3. Such adjourned hearing shall be held not more than thirty (30) days from the date of the hearing on the proposed assessment. Notice of the date of the adjourned hearing shall be given ten (10) days prior to the hearing date by certified mail to the address of affected property owner as shown on the records of the County Auditor.

4. At the adjourned hearing the City Council shall consider further written or oral testimony on behalf of the objecting property owner and further written or oral testimony from appropriate City officials and other witnesses as to the amount of the assessment. Such adjourned hearing shall be conducted as an adversary hearing.

   The objecting party shall be entitled to present evidence upon which his or her objection to the assessment roll is based. The City shall thereafter be entitled to present evidence in support of the proposed assessment. After the presentation by the City the objecting party may present additional evidence to rebut the presentation by the City. Witnesses appearing on behalf of the objecting property owner or the City may be cross-examined by the other party. The objecting party and the City may be represented by legal counsel at such hearing. In such event, such legal counsel shall be the only individuals entitled to examine or cross-examine any witness appearing at such hearing.

5. The entire proceedings of the adjourned hearing shall be tape-recorded by the City Clerk.

6. Following such adjourned hearing the City Council shall make written findings of fact and a determination as to

the amount of the assessment against the specific parcel of property in accordance with law. The amount of the assessment as finally determined by the Council shall become a part of the adopted assessment roll.

7. Notice of the determination of the City Council shall be given by the City Clerk to the affected property owner.

Councilor Bowen introduced the foregoing Resolution and moved its adoption.

The motion for the adoption of such Resolution was duly seconded by Councilor Berg, and upon a vote being taken the following voted in favor thereof:

Councilors Berg, Black, Bowen, Holt, Mayor Ruth

and the following voted in opposition thereto:

None

WHEREUPON Said Resolution was declared duly passed and adopted.

CITY OF HERMANTOWN
City Council Meeting
Tuesday, September 2, 2025
6:30 PM Central

MEETING CONDUCTED IN PERSON & VIA ZOOM

Mayor Wayne Boucher: Present

Councilor John Geissler: Present

Councilor Andy Hjelle: Present

Councilor Brian LeBlanc: Present

Councilor Joseph Peterson: Present

CITY STAFF: John Mulder, City Administrator; Eric Johnson; Community Development Director; Brandon Holmes, Building Official; Trish Crego, Utility & Infrastructure Director; David Bolf, City Engineer; Gunnar Johnson, City Attorney

VISITORS: 0

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**
5. **PUBLIC HEARING**
6. **COMMUNICATIONS**

   A. Correspondence 25-118 through 25-142 placed on file

7. **PRESENTATIONS**

   A. **3:30 p.m. NorthStar Ford Arena Tour**
   John Mulder, City Administrator
   (Pre-Agenda Only)

   B. **Fichtner Park Updates**
   Eric Johnson, Community Development Director
   (Pre-Agenda Only)

   C. **Project 541 & 542 Assessment Objections Scheduling**
   John Mulder, City Administrator
   (Pre-Agenda Only)

8. **PUBLIC DISCUSSION**

9. **MOTIONS**

A. Motion to approve or deny the following license application(s) effective contingent upon complete applications being received, successful background checks and license fees being paid in full:

MN CStore	4221 Haines Road	3.2 Off Sale Liquor License
MN CStore	4221 Haines Road	Tobacco License

(motion, roll call)

Motion to approve the license application(s) contingent upon complete applications being received, successful background checks and license fees being paid in full. This motion made by Councilor Hjelle and seconded by Councilor Peterson, Carried.

Councilor John Geissler:	Yea
Councilor Andy Hjelle:	Yea
Councilor Brian LeBlanc:	Yea
Councilor Joseph Peterson:	Yea
Mayor Wayne Boucher:	Yea

Yea: 5, Nay: 0

10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of August 18, 2025 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from August 15, 2025 through August 31, 2025 in the amount of $2,554,607.65

Motion to the approve the Consent Agenda. This motion, made by Councilor LeBlanc and seconded by Councilor Geissler, Carried.

Councilor John Geissler:	Yea
Councilor Andy Hjelle:	Yea
Councilor Brian LeBlanc:	Yea
Councilor Joseph Peterson:	Yea
Mayor Wayne Boucher:	Yea

Yea: 5, Nay: 0

11. **ORDINANCES**

12. **RESOLUTIONS**

A. **2025-131 Resolution Approving PFML (Paid Family And Medical Leave) Carrier For The City Of Hermantown**

(motion, roll call)

Motion to approve 2025-131 Resolution Approving PFML (Paid Family And Medical Leave) Carrier For The City Of Hermantown. This motion, made by Councilor Geissler and seconded by Councilor Peterson, Carried.

Councilor John Geissler:	Yea
Councilor Andy Hjelle:	Yea
Councilor Brian LeBlanc:	Yea
Councilor Joseph Peterson:	Yea
Mayor Wayne Boucher:	Yea

Yea: 5, Nay: 0

B. **2025-132 Resolution To Adopt The Proposed Property Tax For Taxes Payable In 2026 And Scheduling The Truth In Taxation Hearing**

(motion, roll call)

Motion to approve 2025-132 Resolution To Adopt The Proposed Property Tax For Taxes Payable In 2026 And Scheduling The Truth In Taxation Hearing. This motion, made by Councilor LeBlanc and seconded by Councilor Peterson, Carried.

Councilor John Geissler:	Yea
Councilor Andy Hjelle:	Yea
Councilor Brian LeBlanc:	Yea
Councilor Joseph Peterson:	Yea
Mayor Wayne Boucher:	Yea

Yea: 5, Nay: 0

C. **2025-133 Resolution Approving The Final Professional Services Contract With LHB For The Design And Oversight Of The Hermantown City Administration And Public Safety Building HVAC Systems Upgrades**

(motion, roll call)

Motion to approve 2025-133 Resolution Approving The Final Professional Services Contract With LHB For The Design And Oversight Of The Hermantown City Administration And Public Safety Building HVAC Systems Upgrades. This motion, made by Councilor Geissler and seconded by Councilor Hjelle, Carried.

Councilor John Geissler:	Yea
Councilor Andy Hjelle:	Yea
Councilor Brian LeBlanc:	Yea
Councilor Joseph Peterson:	Yea
Mayor Wayne Boucher:	Yea

Yea: 5, Nay: 0

D. **2025-134 Resolution Directing The Immediate Abatement Of Hazardous Structure(s) And Conditions Within The Mobile Home Park Located At 4921 Eddy Ave**

(motion, roll call)

Motion to approve 2025-134 Resolution Directing The Immediate Abatement Of Hazardous Structure(s) And Conditions Within The Mobile Home Park Located At 4921 Eddy Ave. This motion, made by Councilor LeBlanc and seconded by Councilor Peterson, Carried.

Councilor John Geissler:	Yea
Councilor Andy Hjelle:	Yea
Councilor Brian LeBlanc:	Yea
Councilor Joseph Peterson:	Yea
Mayor Wayne Boucher:	Yea

Yea: 5, Nay: 0

E. **2025-135 Resolution Approving A Special Use Permit For Grading And Filling Within A Natural Environment Shoreland Overlay Area**

(motion, roll call)

Motion to approve 2025-135 Resolution Approving A Special Use Permit For Grading And Filling Within A Natural Environment Shoreland Overlay Area. This motion, made by Councilor Peterson and seconded by Councilor Geissler, Carried.

Councilor John Geissler:	Yea

Councilor Andy Hjelle:	Yea
Councilor Brian LeBlanc:	Yea
Councilor Joseph Peterson:	Yea
Mayor Wayne Boucher:	Yea

Yea: 5, Nay: 0

F. **2025-136 Resolution Approving The First Amendment To Development Agreement And First Amendment To Business Subsidy Agreement Amongst The City Of Hermantown, Hermantown Economic Development Authority, And KTJ 360, LLC For The Pillars Of Hermantown Senior Living Project**

(motion, roll call)

Motion to approve 2025-136 Resolution Approving The First Amendment To Development Agreement And First Amendment To Business Subsidy Agreement Amongst The City Of Hermantown, Hermantown Economic Development Authority, And KTJ 360, LLC For The Pillars Of Hermantown Senior Living Project. This motion, made by Councilor Geissler and seconded by Councilor Peterson, Carried.

Councilor John Geissler:	Yea
Councilor Andy Hjelle:	Yea
Councilor Brian LeBlanc:	Yea
Councilor Joseph Peterson:	Yea
Mayor Wayne Boucher:	Yea

Yea: 5, Nay: 0

G. **2025-137 Resolution Awarding Contract for Furniture for The NorthStar Ford Arena To Innovative Office Solutions In The Amount Of $67,511.22**

(motion, roll call)

Motion to approve 2025-137 Resolution Awarding Contract for Furniture for The NorthStar Ford Arena To Innovative Office Solutions In The Amount Of $67,511.22. This motion, made by Councilor Peterson and seconded by Councilor Hjelle, Carried.

Councilor John Geissler:	Yea
Councilor Andy Hjelle:	Yea
Councilor Brian LeBlanc:	Yea

Councilor Joseph Peterson: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

H. **2025-138 Resolution Approving Change Order Numbers 32, 33, & 34 (KA Change Order #10) For The NorthStar Ford Arena In The Amount Of $36,725.60**

(motion, roll call)

Motion to approve 2025-138 Resolution Approving Change Order Numbers 32, 33, & 34 (KA Change Order #10) For The NorthStar Ford Arena In The Amount Of $36,725.60. This motion, made by Councilor LeBlanc and seconded by Councilor Peterson, Carried.

Councilor John Geissler: Yea

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Joseph Peterson: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

I. **2025-139 Resolution Approving Pay Request Number 15 For The NorthStar Ford Arena To Kraus-Anderson Construction Company In The Amount Of $967,668.73**

(motion, roll call)

Motion to approve 2025-139 Resolution Approving Pay Request Number 15 For The NorthStar Ford Arena To Kraus-Anderson Construction Company In The Amount Of $967,668.73. This motion, made by Councilor Geissler and seconded by Councilor LeBlanc, Carried.

Councilor John Geissler: Yea

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Joseph Peterson: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

J. **2025-140 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Utility Easement Agreement To The City Of Hermantown From Reside North, LLC**

(motion, roll call)

Motion to approve 2025-140 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Utility Easement Agreement To The City Of Hermantown From Reside North, LLC. This motion, made by Councilor Peterson and seconded by Councilor Geissler, Carried.

Councilor John Geissler:	Yea
Councilor Andy Hjelle:	Yea
Councilor Brian LeBlanc:	Nay
Councilor Joseph Peterson:	Yea
Mayor Wayne Boucher:	Yea

Yea: 4, Nay: 1

K. **2025-141 Resolution Receiving Bids And Awarding Contract For Keene Creek Trail Segment 4 Construction To Veit & Company In The Amount Of $2,937,855.30**

(motion, roll call)

Motion to approve 2025-141 Resolution Receiving Bids And Awarding Contract For Keene Creek Trail Segment 4 Construction To Veit & Company In The Amount Of $2,937,855.30. This motion, made by Councilor LeBlanc and seconded by Councilor Geissler, Carried.

Councilor John Geissler:	Yea
Councilor Andy Hjelle:	Yea
Councilor Brian LeBlanc:	Yea
Councilor Joseph Peterson:	Yea
Mayor Wayne Boucher:	Nay

Yea: 4, Nay: 1

13. **CLOSED SESSION**

A. Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § Section 13D.05 Subd. 3 (a) to discuss the City Administrator's performance evaluation. Following this closed session, the Hermantown City Council will re-convene in an open session.

(motion, roll call)

Motion to recess at 7:02 p.m. Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § Section 13D.05 Subd. 3 (a) to discuss the City Administrator's performance evaluation. This motion, made by Councilor Hjelle and seconded by Councilor Peterson, Carried.

Councilor John Geissler: Yea

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Joseph Peterson: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

Motion to reconvene into open sessions at 8:25 p.m. This motion, made by Councilor LeBlanc and seconded by Councilor Hjelle, Carried.

Councilor John Geissler: Yea

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Joseph Peterson: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

14. **<u>RECESS</u>**

Motion to recess at 8:26 p.m. This motion, made by Councilor LeBlanc and seconded by Councilor Hjelle, Carried.

Councilor John Geissler: Yea

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Joseph Peterson: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

ATTEST:

Mayor

City Clerk

CITY OF HERMANTOWN

CHECKS #72399-72474
09/01/2025 - 09/15/2025

PAYROLL CHECKS	
Electronic Checks - #-63768-63818	$127,828.86
LIABILITY CHECKS	
Electronic Checks - #-63819-63820	$96,596.14
Electronic Checks - #-63761-63767	$98,970.97
Checks - #72432	$1,376.32
PAYROLL EXPENSE TOTAL	**$324,772.29**
ACCOUNTS PAYABLE	
Checks - #72399-72431	$90,054.71
Checks - #72433-72474	$94,178.01
Electronic Payments #-97848-97859	$11,256.13
Electronic Payments #-97808-97847	$1,313,801.98
ACCOUNTS PAYABLE TOTAL	**$1,509,290.83**
TOTAL	**$1,834,063.12**

Fund	Account	Department	Vendor Name	Description	Amount	Check #
260	456101	Cable	MEDIACOM	Internet for Cameras - Fichtne	99.99	-97859
101	415300	Administration & Finance	GREATAMERICA FINANCIAL SERVICES	Copier Lease/Konica C300i	103.55	-97858
275	452200	Community Building	MN ENERGY RESOURCES CORP	Natural Gas EWC - August	2,153.41	-97857
101	419901	City Hall & Police Building Maintenance	MN ENERGY RESOURCES CORP	Natural Gas CH/PD	114.33	-97857
101	422901	Firehall #1 Maple Grove Road	MN ENERGY RESOURCES CORP	Natural Gas - FH #1	286.84	-97857
101	419901	City Hall & Police Building Maintenance	MN ENERGY RESOURCES CORP	Natural Gas - CH/PD	234.69	-97857
101	431901	City Garage	MN ENERGY RESOURCES CORP	Natural Gas Comm Building - 07	20.00	-97857
101	421100	Police Administration	VC3, INC.	Adobe Pro Licenses - Knapp & A	317.28	-97856
101	424100	Building Inspection	TREVIPAY	Inspection Lights	66.46	-97855
101	419901	City Hall & Police Building Maintenance	MENARD INC	Paint for landscape work	10.36	-97854
101	419901	City Hall & Police Building Maintenance	MENARD INC	Grass seed for CH	49.99	-97854
101	421100	Police Administration	MENARD INC	Water Gallon and Gallon Tank S	14.15	-97854
101	422100	Fire Administration	MENARD INC	Tool Organizer	15.48	-97854
101	422100	Fire Administration	MENARD INC	Spatula Blade - FD	17.97	-97854
101	431901	City Garage	HARTEL'S/DBJ DISPOSAL CO LLC	Yard Trash Disposal Aug 2025 -	200.03	-97853
101	419901	City Hall & Police Building Maintenance	HARTEL'S/DBJ DISPOSAL CO LLC	Garbage Recycling Aug 2025-129	1,397.68	-97853
601	494300	Water Distribution	BORDER STATES INDUSTRIES INC.	Wire Stripper & Crimping Tool	80.93	-97852
101	452100	Parks	ELITE PORTABLE TOILETS, LLC	Portable Toilets	965.00	-97851
101	134000	Retiree Insurance/Telephone Reimb.	NORTHEAST SERVICE COOPERATIVE	Health Ins Sep - Clinton Jone	84.39	-97850
101	134000	Retiree Insurance/Telephone Reimb.	NORTHEAST SERVICE COOPERATIVE	Health Ins Sep - Kristi Hanse	90.68	-97850
101	421100	Police Administration	NORTHEAST SERVICE COOPERATIVE	Health Ins Sep - Kristi Han	816.12	-97850
101	421100	Police Administration	NORTHEAST SERVICE COOPERATIVE	Health Ins Sep - Clinton Jo	759.51	-97850
101	217450	Employee Flexplan	WEX HEALTH INC	Claim Reimbursement	2,363.36	-97849
101	217450	Employee Flexplan	WEX HEALTH INC	Claim Reimbursement	167.02	-97849
101	217450	Employee Flexplan	WEX HEALTH INC	Claim Reimbursement	335.25	-97849
101	415300	Administration & Finance	WEX HEALTH INC	3rd QTR VEBA C 2025	198.33	-97848
101	421100	Police Administration	WEX HEALTH INC	3rd QTR VEBA C 2025	208.33	-97848
602	494900	Sewer Administration and General	WEX HEALTH INC	3rd QTR VEBA C 2025	22.67	-97848
601	494400	Water Administration and General	WEX HEALTH INC	3rd QTR VEBA C 2025	39.66	-97848
603	441100	Storm Water	WEX HEALTH INC	3rd QTR VEBA C 2025	22.67	-97848
101	421100	Police Administration	WEX HEALTH INC	Monthly Participant /Cobra Fee	88.04	-97847
101	419901	City Hall & Police Building Maintenance	WEX HEALTH INC	Monthly Participant /Cobra Fee	9.54	-97847
601	494400	Water Administration and General	WEX HEALTH INC	Monthly Participant /Cobra Fee	15.90	-97847
602	494900	Sewer Administration and General	WEX HEALTH INC	Monthly Participant /Cobra Fee	15.90	-97847
101	419100	Community Development	WEX HEALTH INC	Monthly Participant /Cobra Fee	9.54	-97847
101	415300	Administration & Finance	WEX HEALTH INC	Monthly Participant /Cobra Fee	33.39	-97847
101	431100	Street Department	WEX HEALTH INC	Monthly Participant /Cobra Fee	15.90	-97847
101	422100	Fire Administration	WEX HEALTH INC	Monthly Participant /Cobra Fee	9.54	-97847

Fund	Account	Department	Vendor Name	Description	Amount	Check #
101	415300	Administration & Finance	GREATAMERICA FINANCIAL SERVICES	Copier Lease/Konica C458 Aug 2	117.87	-97846
101	421100	Police Administration	GREATAMERICA FINANCIAL SERVICES	Copier Lease/Konica C300 & C33	119.58	-97845
101	422902	Firehall #2 Morris Thomas Road	MN ENERGY RESOURCES CORP	Natural Gas FH2	27.01	-97844
101	431901	City Garage	MN ENERGY RESOURCES CORP	Natural Gas Old CH	5.67	-97843
601	494400	Water Administration and General	MN ENERGY RESOURCES CORP	Natural Gas Lightning Dr - 07/	24.68	-97843
101	452200	Community Building	MN ENERGY RESOURCES CORP	Natural Gas Old CH	51.05	-97843
602	494900	Sewer Administration and General	MN ENERGY RESOURCES CORP	Natural Gas Lightning Dr - 07/	15.42	-97843
101	431901	City Garage	MN ENERGY RESOURCES CORP	Natural Gas Lightning Dr - 07/	21.59	-97843
101	452100	Parks	KWIK TRIP EXTENDED NETWORK	Gas Park	166.31	-97842
101	424100	Building Inspection	KWIK TRIP EXTENDED NETWORK	Gas Building Offical	92.56	-97842
602	494500	Sewer Maintenance	KWIK TRIP EXTENDED NETWORK	Gas Utility 40%	311.40	-97842
101	422100	Fire Administration	KWIK TRIP EXTENDED NETWORK	Gas FD	1,087.09	-97842
101	419901	City Hall & Police Building Maintenance	KWIK TRIP EXTENDED NETWORK	Gas Building	60.45	-97842
101	421100	Police Administration	KWIK TRIP EXTENDED NETWORK	Gas PD	4,863.04	-97842
601	494300	Water Distribution	KWIK TRIP EXTENDED NETWORK	Gas Utility 60%	467.11	-97842
101	421100	Police Administration	KWIK TRIP EXTENDED NETWORK	Car Wash PD	287.99	-97842
101	431100	Street Department	KWIK TRIP EXTENDED NETWORK	Gas Street	618.30	-97842
275	452200	Community Building	MEDIACOM	EWC - Internet	354.90	-97841
101	419901	City Hall & Police Building Maintenance	MEDIACOM	Phone CH	403.34	-97841
101	431100	Street Department	MEDIACOM	Phone PW	21.74	-97841
101	422901	Firehall #1 Maple Grove Road	MEDIACOM	Phone FD	100.84	-97841
275	452200	Community Building	MEDIACOM	EWC - Line for Elevator	187.17	-97841
275	452200	Community Building	MEDIACOM	EWC - Telephone	517.18	-97841
101	422901	Firehall #1 Maple Grove Road	MEDIACOM	Internet FD	40.98	-97841
101	419901	City Hall & Police Building Maintenance	MEDIACOM	Internet CH	163.92	-97841
101	431100	Street Department	MEDIACOM	Internet PW	120.82	-97841
275	452200	Community Building	MEDIACOM	EWC - Cable TV	179.13	-97841
602	494900	Sewer Administration and General	MEDIACOM	Phone PW	13.04	-97841
601	494400	Water Administration and General	MEDIACOM	Phone PW	8.70	-97841
275	452200	Community Building	MEDIACOM	EWC - Dedicated Internet	490.00	-97841
601	494400	Water Administration and General	MEDIACOM	Internet PW	48.32	-97841
602	494900	Sewer Administration and General	MEDIACOM	Internet PW	72.48	-97841
101	431100	Street Department	ACP CREATIVIT, LLC	Sep 2025 Maintenance	16.75	-97840
101	452200	Community Building	ACP CREATIVIT, LLC	Sep 2025 Maintenance	10.05	-97840
101	422901	Firehall #1 Maple Grove Road	ACP CREATIVIT, LLC	Sep 2025 Maintenance	70.35	-97840
101	419901	City Hall & Police Building Maintenance	ACP CREATIVIT, LLC	Sep 2025 Maintenance	237.85	-97840
475	431150	Street Improvements	BOLTON & MENK, INC.	Hermantown/Lightning Dr Recons	27,979.00	-97839
230	465100	HEDA	CREATIVE ARCADE	Website Monthly Maintenance	250.03	-97838

Fund	Account	Department	Vendor Name	Description	Amount	Check #
415	465200	Community Development	DSGW ARCHITECTS, INC.	Hermantown Arena	14,917.10	-97837
101	452100	Parks	DULUTH LAWN CARE INC	Fert/Weed Control	5,261.50	-97836
101	452100	Parks	DULUTH LAWN CARE INC	Fert/Weed Control	3,240.00	-97836
412	419100	Community Development	EIP CREDIT CO., LLC	Wetland Credits - Keene Creek	23,157.50	-97835
415	465200	Community Development	EPC ENGINEERING & TESTING LLC	Hermantown Hockey Arena	743.50	-97834
602	494500	Sewer Maintenance	WLSSD	July Wastewater Charges 083125	50,621.00	-97833
601	494400	Water Administration and General	GOPHER STATE ONE-CALL INC	Aug 25 Locates	135.27	-97832
602	494900	Sewer Administration and General	GOPHER STATE ONE-CALL INC	Aug 25 Locates	90.18	-97832
101	431100	Street Department	H & L MESABI	Motor Grader Teeth & Face Blad	1,782.00	-97831
101	431100	Street Department	INTER CITY OIL CO INC	Fuel	1,024.15	-97830
101	431100	Street Department	INTER CITY OIL CO INC	Fuel	1,647.20	-97830
601	494300	Water Distribution	WATER CONSERVATION SERVICE, INC	Leak Survey	6,259.00	-97829
101	421100	Police Administration	VC3, INC.	Setup Fiber Converters	211.44	-97828
601	494400	Water Administration and General	VC3, INC.	Setup Fiber Converters	10.94	-97828
101	411100	Council	VC3, INC.	Setup Fiber Converters	29.17	-97828
101	424100	Building Inspection	VC3, INC.	Setup Fiber Converters	14.58	-97828
101	422100	Fire Administration	VC3, INC.	Setup Fiber Converters	43.75	-97828
101	421100	Police Administration	VC3, INC.	SIEM/SOAR - July	2,672.16	-97828
101	419100	Community Development	VC3, INC.	Setup Fiber Converters	10.94	-97828
101	421100	Police Administration	VC3, INC.	BCA Auditor Updates	424.00	-97828
602	494900	Sewer Administration and General	VC3, INC.	Setup Fiber Converters	7.29	-97828
101	421100	Police Administration	VC3, INC.	SIEM/SOAR - August	2,672.16	-97828
101	413100	Mayor	VC3, INC.	Setup Fiber Converters	7.29	-97828
101	415300	Administration & Finance	VC3, INC.	Setup Fiber Converters	72.91	-97828
101	417200	Communications	VC3, INC.	Setup Fiber Converters	21.87	-97828
101	431100	Street Department	VC3, INC.	Setup Fiber Converters	29.17	-97828
101	490000	Miscellaneous Functions	TERCH & ASSOCIATES CONSULTING, LLC	Aug 25 HR Services	1,662.50	-97827
601	494300	Water Distribution	REDROCK PRECAST	Erosion Control Blanket	59.75	-97826
603	441100	Storm Water	REDROCK PRECAST	Culverts	1,710.00	-97825
603	441100	Storm Water	REDROCK PRECAST	Culverts	1,850.00	-97825
101	421100	Police Administration	DRYER & PETERSON, P.C.	Prosecution Services Aug 2025	6,755.82	-97824
101	419901	City Hall & Police Building Maintenance	STATE CHEMICAL SOLUTIONS	Wasp & Hornet Spray	334.11	-97823
101	421100	Police Administration	PER MAR SECURITY SERVICES INC	CCTV 10/01/2025 - 12/31/2025	99.39	-97822
101	416100	City Attorney	OVEROM LAW, PLLC	Data Practices Procedures	140.00	-97821
101	416100	City Attorney	OVEROM LAW, PLLC	Paid Leave Law Updates	224.00	-97821
101	416100	City Attorney	OVEROM LAW, PLLC	General Matters/Retainer	2,200.00	-97821
101	416100	City Attorney	OVEROM LAW, PLLC	2025 Construction Contract Upd	210.00	-97821
101	416100	City Attorney	OVEROM LAW, PLLC	HVAC Upgrade for City Hall	474.00	-97821

Fund	Account	Department	Vendor Name	Description	Amount	Check #
101	424100	Building Inspection	OVEROM LAW, PLLC	Maple Fields Mobile Home Park	770.00	-97821
416	452100	Parks	OVEROM LAW, PLLC	Fichtner Field Park Improvemen	153.00	-97821
101	424100	Building Inspection	OVEROM LAW, PLLC	Maple Fields Tenants' Remedies	350.00	-97821
101	424100	Building Inspection	OVEROM LAW, PLLC	Sarah Lane Nuisance Property (	56.00	-97821
240	433500	Water Improvements	OVEROM LAW, PLLC	Second Water Connection with D	234.00	-97821
230	465100	HEDA	OVEROM LAW, PLLC	Hawkline Access Easement	754.00	-97821
601	494400	Water Administration and General	OVEROM LAW, PLLC	Water Services Agreement with	364.00	-97821
475	431150	Street Improvements	OVEROM LAW, PLLC	Hermantown and Old Midway Rd I	70.00	-97821
230	465100	HEDA	OVEROM LAW, PLLC	HEDA: Misc and Contracts	51.00	-97821
475	431150	Street Improvements	OVEROM LAW, PLLC	Hermantown and Old Midway Rd I	140.00	-97821
415	465200	Community Development	OVEROM LAW, PLLC	KA Contract Administration - N	476.00	-97821
101	419100	Community Development	OVEROM LAW, PLLC	Accessory Dwelling Units	787.00	-97821
230	214500	Escrow Deposits Payable	OVEROM LAW, PLLC	HEDA: Project Loon Watermain E	68.00	-97821
101	416100	City Attorney	OVEROM LAW, PLLC	Minnesota Power Franchise Agre	840.00	-97821
101	416100	City Attorney	OVEROM LAW, PLLC	Right of Way Ordinance	42.00	-97821
101	419100	Community Development	OVEROM LAW, PLLC	Reside Apartments Development	478.00	-97821
101	419100	Community Development	OVEROM LAW, PLLC	Community Development Matters	112.00	-97821
601	214500	Escrow Deposits Payable	OVEROM LAW, PLLC	AT&T Hawk Circle Equipment Upg	42.00	-97821
101	416100	City Attorney	OVEROM LAW, PLLC	Rental Fire & Life Safety Ordi	124.00	-97821
101	419100	Community Development	OVEROM LAW, PLLC	Titan Premier Title Matter	152.00	-97821
412	419100	Community Development	OVEROM LAW, PLLC	Recreation Facility: Keen Cree	1,059.00	-97821
412	419100	Community Development	OVEROM LAW, PLLC	Rec Facility: Trail Con - Emin	282.00	-97821
101	419100	Community Development	OVEROM LAW, PLLC	2025 Oppidan Townhouse Dev	1,086.00	-97821
260	456101	Cable	OVEROM LAW, PLLC	2023 Mediacom Franchise Renewa	42.00	-97821
101	431100	Street Department	NORTHLAND CONSTRUCTORS OF DULUTH, INC.	Delivered Class 5 - Kenroy & R	49,953.56	-97820
101	431100	Street Department	M-R SIGN CO INC	Street Signs	932.54	-97819
603	441100	Storm Water	JMF CONSTRUCTION INC	Catch Basin Adjustments - Arro	17,899.85	-97818
101	421100	Police Administration	KIESLER'S POLICE SUPPLY, INC.	Weapons	230.00	-97817
101	421100	Police Administration	KIESLER'S POLICE SUPPLY, INC.	Weapons	959.48	-97817
101	431100	Street Department	LEGACY CUSTOM COATINGS, LLC	Calcium Chloride	5,809.66	-97816
415	465200	Community Development	KRAUS-ANDERSON CONSTRUCTION COMPANY, INC	Hermantown Hockey Arena	649,817.75	-97815
415	465200	Community Development	KRAUS-ANDERSON CONSTRUCTION COMPANY, INC	Hermantown Hockey Arena	317,850.98	-97815
101	422100	Fire Administration	MINNEAPOLIS OXYGEN COMPANY	Oxygen Cylinder Rental	234.16	-97814
251	421100	Police Administration	MENARD INC	Kennel Build	626.44	-97813
101	419901	City Hall & Police Building Maintenance	MENARD INC	Windex	42.56	-97813
601	494300	Water Distribution	MENARD INC	Drain Tile Repair Coupler - Ug	5.73	-97813

Fund	Account	Department	Vendor Name	Description	Amount	Check #
601	494300	Water Distribution	MENARD INC	Drive Bit/Cable Ties/Wash	49.91	-97813
601	494300	Water Distribution	MENARD INC	Bushing Plug - Water Tower	65.12	-97813
101	431100	Street Department	MENARD INC	MailBoxes	139.70	-97813
601	494300	Water Distribution	MENARD INC	PVC - Water Tower Sump	114.96	-97813
601	494300	Water Distribution	MENARD INC	Water Prooif Tote - H22	29.98	-97813
101	452100	Parks	MENARD INC	Wasp Kill/HVAC Filter	37.98	-97813
101	419901	City Hall & Police Building Maintenance	MENARD INC	General Maint. Supplies CH	55.16	-97813
101	452100	Parks	MENARD INC	OSB - Net Box	36.51	-97812
601	494300	Water Distribution	MENARD INC	Tapcon Anchor - Water Radio	40.37	-97812
601	494300	Water Distribution	MENARD INC	Tubing - Hydrant Pumps	60.20	-97812
101	431100	Street Department	MCCOY CONSTRUCTION & FORESTRY, INC	Motor Grader Blade Shim Kit	643.82	-97811
602	494500	Sewer Maintenance	BRAUN INTERTEC CORPORATION	Sanitary Sewer System Inspecti	1,015.00	-97810
475	431100	Street Department	BRAUN INTERTEC CORPORATION	Section 14 Lightning Drive	45,501.37	-97809
230	214500	Escrow Deposits Payable	BRAUN INTERTEC CORPORATION	Environmental Review RGU Assis	6,973.25	-97809
232	465100	HEDA	BRAUN INTERTEC CORPORATION	Birch Hills Development	17,954.34	-97809
230	214500	Escrow Deposits Payable	NORTHLAND CONSULTING ENGINEERS L.L.P.	Project Loon	3,230.00	-97808
101	431130	City Engineer	NORTHLAND CONSULTING ENGINEERS L.L.P.	WINS WW Infrastructure Needs S	190.00	-97808
101	431130	City Engineer	NORTHLAND CONSULTING ENGINEERS L.L.P.	Soumis Dev	190.00	-97808
101	214500	Escrow Deposits Payable	NORTHLAND CONSULTING ENGINEERS L.L.P.	Peyton Property Development	380.00	-97808
601	494400	Water Administration and General	NORTHLAND CONSULTING ENGINEERS L.L.P.	TEP Meeting	380.00	-97808
475	431150	Street Improvements	NORTHLAND CONSULTING ENGINEERS L.L.P.	Lightning Drive - SID # 547	940.00	-97808
412	419100	Community Development	NORTHLAND CONSULTING ENGINEERS L.L.P.	Hermantown Trail Project	7,505.00	-97808
230	465100	HEDA	NORTHLAND CONSULTING ENGINEERS L.L.P.	Hawkline Business Park	190.00	-97808
601	494300	Water Distribution	NORTHLAND CONSULTING ENGINEERS L.L.P.	Hydrant Import	160.00	-97808
101	431100	Street Department	NORTHLAND CONSULTING ENGINEERS L.L.P.	TAC Meeting	570.00	-97808
101	431100	Street Department	NORTHLAND CONSULTING ENGINEERS L.L.P.	2313 MSA Payment Applications	190.00	-97808
415	465200	Community Development	NORTHLAND CONSULTING ENGINEERS L.L.P.	Hermantown Ice Arena	190.00	-97808
101	431130	City Engineer	NORTHLAND CONSULTING ENGINEERS L.L.P.	Adamski Meeting	190.00	-97808
475	431150	Street Improvements	NORTHLAND CONSULTING ENGINEERS L.L.P.	Hermantown Road and Old Midway	1,617.50	-97808
232	465100	HEDA	NORTHLAND CONSULTING ENGINEERS L.L.P.	Keene Creek Subdivision - Birc	1,240.00	-97808
101	431130	City Engineer	NORTHLAND CONSULTING ENGINEERS L.L.P.	Four Square	380.00	-97808
601	494300	Water Distribution	ACME TOOLS	Cordless Tool Batteries	184.50	72399
603	441100	Storm Water	ACME TOOLS	Cordless Tool Batteries	184.50	72399
101	431100	Street Department	ACME TOOLS	Chainsaw Chains	43.98	72399
101	431901	City Garage	BENSON ELECTRIC COMPANY	Troubleshoot Yard Gate - PW	582.00	72400
101	422100	Fire Administration	BOUND TREE MEDICAL, LLC	Medical Supplies	179.80	72401
101	422100	Fire Administration	BOUND TREE MEDICAL, LLC	Manikins	929.99	72401
101	431901	City Garage	CINTAS CORPORATION	Mats/Supplies	38.86	72402

Fund	Account	Department	Vendor Name	Description	Amount	Check #
101	431100	Street Department	CINTAS CORPORATION	Uniforms	7.92	72402
101	431100	Street Department	CINTAS CORPORATION	Uniforms	19.48	72402
101	431901	City Garage	CINTAS CORPORATION	1st Aid Cabinets	137.98	72402
101	431901	City Garage	CINTAS CORPORATION	Mats/Supplies	38.86	72402
101	431100	Street Department	CINTAS CORPORATION	Uniforms	7.92	72402
601	494300	Water Distribution	CORE & MAIN LP	Water Meter Setters & Nuts	3,786.30	72403
101	421100	Police Administration	CROW-GOEBEL VETERINARY CLINIC, P A	Vet - Bruno	404.77	72404
101	421100	Police Administration	CROW-GOEBEL VETERINARY CLINIC, P A	Vet - Kylo	332.55	72404
601	494400	Water Administration and General	CUSTOMER ELATION INC	07/29/25 - 08/25/25 Answering	37.07	72405
602	494900	Sewer Administration and General	CUSTOMER ELATION INC	07/29/25 - 08/25/25 Answering	24.72	72405
230	465100	HEDA	DAMON FARBER ASSOCIATES, INC.	24-227 Uptown Hermantown	34,141.51	72406
101	431100	Street Department	DIAMOND MOWERS LLC	Mower Parts	1,704.57	72407
460	465100	HEDA	EHLERS & ASSOCIATES INC	TIF Reporting - 2024	790.00	72408
601	220100	Refund Payable	ELEVATED MANAGEMENT LLC	Overpayment on acct 0742-03 du	624.16	72409
101	422100	Fire Administration	F.I.R.E.	Live Burn Instructors	2,000.00	72410
601	494300	Water Distribution	FERGUSON WATERWORKS #2516	Water repair parts	60.70	72411
601	494300	Water Distribution	FERGUSON WATERWORKS #2516	Curb Stop repair parts	852.60	72411
601	494300	Water Distribution	FERGUSON WATERWORKS #2516	6" Water Main couplers	1,671.76	72411
101	422100	Fire Administration	FIRE SAFETY USA	Engine 1 Pump Test	537.50	72412
101	422100	Fire Administration	FIRE SAFETY USA	Mobile Hose Cart	4,444.90	72412
101	422100	Fire Administration	FIRE SAFETY USA	Engine 2 Pump Test	547.45	72412
101	422100	Fire Administration	FIRE SAFETY USA	Engine 3 Pump Test	537.50	72412
101	422100	Fire Administration	FIRE SAFETY USA	Tender 1 Pump Test	537.50	72412
101	422100	Fire Administration	FIRE SAFETY USA	Ladder 1 Pump Test	537.50	72412
101	415300	Administration & Finance	HERMANTOWN STAR LLC	Public Hearing Planning and Zo	74.25	72413
101	415300	Administration & Finance	HERMANTOWN STAR LLC	Bid Construction of Hermantown	148.50	72413
101	415300	Administration & Finance	HERMANTOWN STAR LLC	Hearing Assessments Constructi	123.75	72413
101	419100	Community Development	HOISINGTON KOEGLER GROUP INC.	Comprehensive Plan Update Apri	2,377.04	72414
601	220100	Refund Payable	IGO LEGACY HOTEL GROUP NORTH	Overpayment during closing pro	2,275.71	72415
101	419100	Community Development	JOHNSON, ERIC	6 Month Phone Reimbursement	450.00	72416
415	465200	Community Development	KFI ENGINEERS	Northstar Ford Arena	3,682.00	72417
601	220110	Water Test Fee Payable	MN DEPARTMENT OF HEALTH	Water Supply Serv Connect fee	5,827.14	72418
601	494300	Water Distribution	PACE ANALYTICAL SERVICES, LLC	Drinking Water Testing	300.00	72419
601	494300	Water Distribution	POLLARD WATER	Water SErvice Tapping MAchine	5,089.89	72420
101	422100	Fire Administration	PRO HYDRO-TEST, LLC	SCBA Cylinder Hydro-Test	1,000.00	72421
475	431150	Street Improvements	RIDDLE, KATHY	Driveway Pavement Reimbursemen	1,548.00	72422
101	431100	Street Department	SATHERS, LLC	Class 5 - Crushed Material/Dum	119.00	72423
101	419901	City Hall & Police Building Maintenance	SHERWIN WILLIAMS	Painting	67.44	72424

Fund	Account	Department	Vendor Name	Description	Amount	Check #
240	433500	Water Improvements	SHORT ELLIOTT HENDRICKSON INC	HERMT Water Meter Station	3,759.12	72425
101	421100	Police Administration	SHRED-N-GO INC	Shredding Contract through 08/	265.30	72426
101	431100	Street Department	ST LOUIS COUNTY AUDITOR	Hermantown Population Signs	1,680.00	72427
101	419901	City Hall & Police Building Maintenance	STACK BROS MECHANICAL, INC.	Boiler Service/Repair	537.00	72428
101	421100	Police Administration	STREICHER'S	Duty Gear - Kostiuk	64.00	72429
101	421100	Police Administration	STREICHER'S	New Hire Duty Gear - Handcuffs	304.00	72429
101	421100	Police Administration	TROY'S SERVICE CENTER	Oil & Filter - SQD 10	65.74	72430
101	421100	Police Administration	TROY'S SERVICE CENTER	22 Tahoe Oil & Filter	91.17	72430
101	424100	Building Inspection	TROY'S SERVICE CENTER	Repairs H28	936.38	72430
101	421100	Police Administration	TROY'S SERVICE CENTER	Vehicle Repair - SQD 20	1,834.43	72430
101	431100	Street Department	UNITED RENTALS (NORTH AMERICA) INC	Plate Compactor - Big 1	1,506.00	72431
101	421100	Police Administration	ACME TOOLS	Bolt Cutter	117.97	72433
601	494300	Water Distribution	ACME TOOLS	Hydrant Pumps	777.00	72433
101	421100	Police Administration	ANIMAL ALLIES HUMANE SOCIETY	Jul 2025 Boarding	228.00	72434
415	465200	Community Development	ARCHITECTURAL TESTING, INC.	Building Enclosure - NorthStar	1,937.50	72435
416	452100	Parks	BEACON ATHLETICS, LLC	Dugout Benches - Fichtner Fiel	3,196.96	72436
101	452100	Parks	BENSON ELECTRIC COMPANY	Wire Scoreboard - Field #2	295.83	72437
101	431901	City Garage	BENSON ELECTRIC COMPANY	Ice Machine Wiring - PW Buildi	1,152.45	72437
101	452100	Parks	BENSON ELECTRIC COMPANY	Trouble Shoot Sprinkler System	256.00	72437
101	422100	Fire Administration	BOUND TREE MEDICAL, LLC	Medical Supplies	436.53	72438
101	422100	Fire Administration	BOUND TREE MEDICAL, LLC	Medical Supplies	129.99	72438
101	422100	Fire Administration	BOUND TREE MEDICAL, LLC	Medical Supplies	488.06	72438
101	422100	Fire Administration	BOUND TREE MEDICAL, LLC	Medical Supplies	1,837.99	72438
101	421100	Police Administration	BRENTS BIFFIES INC	Portable Toilets - NNO	415.00	72439
101	431100	Street Department	BW DISTRIBUTING	Vehicle Wash - PW	569.96	72440
412	419100	Community Development	BWSR	Keene Creek Trail Segment 4	337.48	72441
101	431100	Street Department	CENTRAL PENSION FUND	Training Per Contract	108.38	72442
601	494300	Water Distribution	CENTRAL PENSION FUND	Training Per Contract	108.38	72442
602	494500	Sewer Maintenance	CENTRAL PENSION FUND	Training Per Contract	108.37	72442
101	422903	Firehall #3 Midway Road	CENTURYLINK	Internet FH3 08/22/25-09/21/25	86.99	72443
101	431100	Street Department	CINTAS CORPORATION	Uniforms	19.48	72444
101	431100	Street Department	CINTAS CORPORATION	Uniforms	7.92	72444
101	431901	City Garage	CINTAS CORPORATION	Mats/Supplies	38.86	72444
101	431100	Street Department	CINTAS CORPORATION	Uniforms	19.48	72444
101	431901	City Garage	CINTAS CORPORATION	Mats/Supplies	58.54	72444
101	431100	Street Department	CINTAS CORPORATION	Uniforms	7.92	72444
101	431100	Street Department	CINTAS CORPORATION	Uniforms	38.02	72444
101	419901	City Hall & Police Building Maintenance	CINTAS CORPORATION	Mats at CH	30.72	72444

Fund	Account	Department	Vendor Name	Description	Amount	Check #
101	419901	City Hall & Police Building Maintenance	CINTAS CORPORATION	Mats at CH	8.88	72444
101	431901	City Garage	CINTAS CORPORATION	Mats/Supplies	58.54	72444
101	431100	Street Department	CINTAS CORPORATION	Uniforms	19.48	72444
101	431100	Street Department	CINTAS CORPORATION	Uniforms	19.48	72444
101	424100	Building Inspection	CLOUDPERMIT INC.	Permitting Licensing & Registr	2,080.00	72445
101	490000	Miscellaneous Functions	COSTIN GROUP MN	City Lobbyist	1,500.00	72446
101	421100	Police Administration	CROW-GOEBEL VETERINARY CLINIC, P A	Vet - Bruno	151.20	72447
101	431100	Street Department	DAN'S FEED BIN	Weed/Grass Killer	359.80	72448
412	419100	Community Development	DULUTH ARCHAEOLOGY CENTER	Keene Creek Trail	1,275.57	72449
601	494300	Water Distribution	FERGUSON WATERWORKS #2516	Valve & Parts	2,739.87	72450
601	494300	Water Distribution	FERGUSON WATERWORKS #2516	Water Repair Parts	679.20	72450
101	431100	Street Department	GLENWOOD LLC	Safety Sweatshirts	697.00	72451
101	417200	Communications	HERMANTOWN AREA CHAMBER OF COMMERCE	Annual Meeting 2025 - Wicklund	1,000.00	72452
101	431100	Street Department	HERNESS CONSTRUCTION CO	Mailbox Arms & Boards	2,075.00	72453
101	421100	Police Administration	HOLIDAY COMPANIES	Car Washes - Aug 2025	20.00	72454
101	419901	City Hall & Police Building Maintenance	IMPERIALDADE	Kleenex/TP/Soap/Liners	423.39	72455
101	431100	Street Department	LINDE GAS & EQUIPMENT INC.	CyldrRntSfEnvFee7/20-08/20/25	64.73	72456
275	452200	Community Building	MN DEPT OF LABOR & INDUSTRY	EWC - Elevator Annual Op Lica	290.00	72457
101	419901	City Hall & Police Building Maintenance	MN TELECOMMUNICATIONS	Sep 2025 Internet	360.00	72458
101	422901	Firehall #1 Maple Grove Road	MN TELECOMMUNICATIONS	Sep 2025 Internet	90.00	72458
101	421100	Police Administration	MOTOROLA SOLUTIONS, INC.	Portable Radio Battery - PD	324.72	72459
101	431100	Street Department	NAPA AUTO PARTS	Hand Rags - H9	56.07	72460
101	424100	Building Inspection	NAPA AUTO PARTS	Starter/Core Deposit - H28	371.93	72460
101	431100	Street Department	NAPA AUTO PARTS	Fuel Cap	34.69	72460
101	431901	City Garage	OXYGEN SERVICE COMPANY	Acetylene Gas Bottle Rent	21.59	72461
601	494300	Water Distribution	PACE ANALYTICAL SERVICES, LLC	Drinking Water Testing	300.00	72462
101	452100	Parks	PRO TIRE	Tire Repair - JD 1600	42.18	72463
101	431901	City Garage	PROCTOR BUILDERS	Dingo Rental	192.00	72464
101	431100	Street Department	SATHERS, LLC	Class 5 - Crushed Material/Dum	630.00	72465
232	465100	HEDA	ST LOUIS COUNTY AUDITOR	Parcel 395-0010-07591	1,264.00	72466
232	465100	HEDA	ST LOUIS COUNTY AUDITOR	Parcel 395-0010-07596	1,175.54	72466
101	421100	Police Administration	STREICHER'S	Duty Gear - Kostiuk	205.00	72467
101	421100	Police Administration	STREICHER'S	Duty Gear - Kostiuk	155.00	72467
416	452100	Parks	SUMMIT SIGNS	Monument Signs - Fitchner Fiel	31,239.00	72468
251	421100	Police Administration	SUPERIOR RENTAL PROPERTIES INC	2- Dog Kennel Installation -	7,400.00	72469
101	421100	Police Administration	TROY'S SERVICE CENTER	Oil & Filter - SQD 19	202.74	72470
101	421100	Police Administration	TROY'S SERVICE CENTER	AC Hook Up - SQD 20	143.59	72470
101	421100	Police Administration	TROY'S SERVICE CENTER	Brakes - SQD 12	1,016.09	72470

Fund	Account	Department	Vendor Name	Description	Amount	Check #
101	419901	City Hall & Police Building Maintenance	UHL COMPANY INC	Repair AC	17,875.89	72471
602	494900	Sewer Administration and General	VALLI INFORMATION SYSTEMS, INC	Aug 2025 Bill Print	635.54	72472
601	494400	Water Administration and General	VALLI INFORMATION SYSTEMS, INC	Aug 2025 Bill Print	635.54	72472
603	441100	Storm Water	VALLI INFORMATION SYSTEMS, INC	Aug 2025 Bill Print	635.53	72472
251	421100	Police Administration	WIDDES FEED & FARM	2 Kennels	2,725.00	72473
101	415300	Administration & Finance	WORDEN, EDEN	Notary Reimbursement	174.45	72474

Totals: **308 records printed** **1,509,290.83**

CITY COUNCIL MEETING DATE: September 15, 2025

TO: Mayor & City Council

FROM: John Mulder, City Administrator

SUBJECT: Delinquent Utilities

☒ **RESOLUTION:** 2025-142 ☐ **ORDINANCE:** ☐ **OTHER:**

REQUESTED ACTION

Authorize the preparation of an assessment roll for delinquent utilities.

BACKGROUND

Each year, the City goes through a process to notify utility customers who are delinquent in their payments that the delinquent amounts will be certified as an assessment to be paid with their property taxes.

Notices will be sent out, and customers will be given an opportunity to have a hearing in front of the Utility Commission on November 20, 2025.

Preliminary estimate of assessment: 118 stormwater only accounts owing $9,903.76

A final assessment roll will be presented to the City Council on December 1, 2025.

SOURCE OF FUNDS (if applicable)

N/A

ATTACHMENTS

Resolution – Includes Pending Assessment Notice

<u>Resolution Directing Preparation Of Assessment Roll For Delinquent Utility Charges</u>

WHEREAS, the City of Hermantown City Code Section 940.10 allows delinquent water charges to be certified to the St. Louis County Auditor each year; and

WHEREAS, City of Hermantown City Code Section 920.06.3 and 930.09.6 allows delinquent sewer charges to be certified to the St. Louis County Auditor each year; and

WHEREAS, City of Hermantown City Code Section 910.11 allows delinquent stormwater charges to be certified to the St. Louis County Auditor each year; and

WHEREAS, such utility charges; and

WHEREAS, there are individuals and businesses in the City of Hermantown with delinquent utility charges as of the date of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota as follows:

1. The City Clerk, with the assistance of the Utility Billing Clerk, shall prepare an assessment roll to include delinquent water, sewer and stormwater utility accounts that are delinquent as of September 30, 2025.

2. Such notice shall be in substantially the following form:

UTILITY DEPARTMENT
5105 Maple Grove Road, Hermantown, MN 55811
Phone: (218) 729-3600 Email: utility@hermantownmn.com

October 1, 2025

Name
Address
City, St Zip

Service Address:	Resident Name:
Web ID:	Account #:
Parcel ID:	Delinquent Balance:
Current Charges:	Total Balance:

RE: **PENDING ASSESSMENT NOTICE**

Dear Customer:

The above-referenced "service address" has a delinquent balance of $x.xx as of September 30, 2025. The delinquency balance may include charges for water use; sewer use, and stormwater charges and/or miscellaneous charges due to the Utility Department.

You are further advised that unless the total amount of such delinquency is paid by November 19, 2025, the City Council of the City of Hermantown may certify such amount including the administrative fee of $100 to the St. Louis County Auditor on an assessment roll. Such amount will then be collected with your real estate taxes that are payable in 2026.

You are further advised that you may request a hearing be held before such charges are certified to the St. Louis County Auditor. Any request for a hearing must be made in writing and received by the City Clerk on or prior to November 19, 2025.

If a hearing is requested, it will be held on November 20, 2025 by the Hermantown Utility Commission at Hermantown City Hall, 5105 Maple Grove Road, Hermantown, MN 55811, at 5:30 p.m.

If you have any questions regarding this matter, please call the City of Hermantown Utility Department at (218) 729-3600.

Sincerely,

City Clerk
City of Hermantown

3. Such notice shall be sent first class mail to the owner of the premises. Such notice shall be sent to the address of such owner as determined from the records of the St. Louis County Auditor. After mailing, an Affidavit of Mailing shall be prepared by the person mailing such notices.

4. The Hermantown Utility Commission will conduct hearings on any requests for hearings at the November 20, 2025 Utility Commission Meeting and, following such hearing(s) the Utility Commission shall make a recommendation to the City Council prior to the City Council meeting on December 1, 2025.

Councilor _________ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor ______ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors ____, and Mayor Boucher, aye.

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted on September 15, 2025.

City of Hermantown Minnesota

CITY COUNCIL MEETING DATE: September 15, 2025

TO: Mayor & City Council

FROM: Eric Johnson, Community Development Director

SUBJECT: Fichtner Park Improvements - Sod

☒ **RESOLUTION:** 2025-143 ☐ **ORDINANCE:** ☐ **OTHER:**

REQUESTED ACTION

Approval of a contract with Northwoods Sodding, Inc. for improvements at Fichtner Park.

BACKGROUND

City staff has been monitoring the use of Fichtner Park over the course of the last 6 months. Staff has documented areas of the park which have either experienced excessive foot traffic or are in need of additional work to multiple seeded locations throughout the park.

As part of the original park project, topsoil and seed were installed in multiple locations throughout the park. After an initial topsoil and seed installation, the contractor performed additional work and overseeding in an effort to increase germination and reduce bare/eroded areas within the park.

At the September 2, 2025 City Council pre-agenda, staff presented a map showing areas in need of turf or concrete work. Staff has since solicited quotes for the sod related work from two companies, with Northwoods Sodding being the low quote.

As part of the sod work, the contractor will strip the existing grass areas to be renovated, prepare the topsoil and install sod. In addition, the contractor will water the new sod in the fall of 2025 and spring of 2026 as well as include a 30 day warranty period which generally corresponds to the sod rooting in to the topsoil. The work is proposed to be conducted in the fall of 2025.

SOURCE OF FUNDS (if applicable)

2020 Community Recreation Initiative - 416-452100-530

ATTACHMENTS

Resolution
Fichtner Park Map
Northwoods Sodding Quote
Kerrick Sod Quote

Resolution No. 2025-143

RESOLUTION ACCEPTING QUOTE FROM NORTHWOODS SODDING, INC. FOR IMPROVEMENTS AT FICHTNER PARK IN THE AMOUNT OF $45,509.82

WHEREAS, Fichtner Park is in need of repairs; and

WHEREAS, the repairs are necessary to improve the overall condition of the park; and

WHEREAS, the City had obtained two quotes; and

WHEREAS, Northwoods Sodding, Inc. provided the low quote of $45,509.82, and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown as follows:

1. The City Council awards the contract for sod to Northwoods Sodding, Inc. in the amount of $45,509.82.

2. Prior to any work being commenced, Northwoods Sodding, Inc. shall provide a certificate of insurance acceptable to the City Administrator.

3. The funds for the payment of work will be expensed to 416-452100-530.

4. The work will be as described in the Proposal attached hereto.

Councilor__________________ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor ________________ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors ________________________, Mayor Boucher, aye.

and the following voted in opposition thereto:

None

WHEREUPON, such resolution was declared duly passed and adopted September 15, 2025.


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NORTHWOODS SODDING, INC.
P.O. BOX 16622
DULUTH MN 55816

"we handle the BEST!"

Estimate

DATE	ESTIMATE #
9/4/2025	5189

NAME / ADDRESS
City of Hemantown 5105 Maple Grove Rd. Hermantown MN 55811

LABORERS 1091 N.W. WISCONSIN N.E. MINNESOTA

DBE and TGB Certified Company

Project
Fitchtner Field Sod nad topsoil

DESCRIPTION	QTY	RATE	U/M	TOTAL
Sod Type HGT	4,470.00	7.99992	sqyd	35,759.82
Topsoil Borrow shim and place new soil under sod and fertilize	250.00	39.00	CY	9,750.00

THANK YOU FOR CONSIDERING MY QUOTE!!
IF YOU HAVE ANY QUESTIONS CALL ME AT 218-729-6969.

TOTAL $45,509.82

Phone #	Fax #	E-mail	Web Site
218-729-6969	218-628-0573	todd@northwoodssodding.com	www.northwoodssodding.com

PROPOSAL

Page No. ____ of ____ Pages

KERRICK SOD COMPANY
Landscape Contractors
2923 Midway Road
PROCTOR, MINNESOTA 55810
(218) 624-1811

PROPOSAL SUBMITTED TO: City of Hermantown	PHONE: 218-729-3640	DATE: 9-9-25
STREET	JOB NAME: Fichtner Field	
CITY, STATE and ZIP CODE: Hermantown	JOB LOCATION: Hermantown	
ARCHITECT / DATE OF PLANS	Psenst@hermantownmn.com	JOB PHONE

We hereby submit specifications and estimates for:

Furnish and install all Kentucky Bluegrass sod and Blackdirt/Topsoil mix as shown on plan. Fertilize under new sod. Remove weeds in sod areas. Provide water as needed.

All labor and materials included

-complete-

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

dollars ($ 66,775.00).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: Craig Paul

Note: This proposal may be withdrawn by us if not accepted within ________ days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature ________

Date of Acceptance: ________

Signature ________

CITY COUNCIL MEETING DATE: September 15, 2025

TO: Mayor & City Council

FROM: Eric Johnson, Community Development Director

SUBJECT: Fichtner Park Improvements - Concrete

☒ **RESOLUTION:** 2025-144 ☐ **ORDINANCE:** ☐ **OTHER:**

REQUESTED ACTION

Approval of a contract with JMF Construction Inc. for improvements at Fichtner Park.

BACKGROUND

City staff has been monitoring the use of Fichtner Park over the course of the last 6 months. Staff has documented areas of the park which have either experienced excessive foot traffic or are in need of additional work to multiple seeded locations throughout the park.

As part of the original park project, topsoil and seed were installed in multiple locations throughout the park. Staff has been observing and documenting areas of the park which are receiving excessive foot traffic which has resulted in erosion or limited grass growth.

At the September 2, 2025 City Council pre-agenda, staff presented a map showing areas in need of turf or concrete work. Staff has since solicited quotes for the concrete related work from two companies, with JMF Construction Inc. being the sole company to submit a quote.

As part of the concrete work, the contractor will strip the existing 8" of grass and topsoil, install new class 5 base and install 4" of concrete. The work is proposed to be conducted in the fall of 2025.

SOURCE OF FUNDS (if applicable)

2020 Community Recreation Initiative - 416-452100-530

ATTACHMENTS

Resolution
Fichtner Park Map
JMF Construction Quote

Resolution No. 2025-144

RESOLUTION ACCEPTING QUOTE FROM JMF CONSTRUCTION INC. FOR IMPROVEMENTS AT FICHTNER PARK IN THE AMOUNT OF $79,027.53

WHEREAS, Fichtner Park is in need of repairs; and

WHEREAS, the repairs are necessary to improve the overall condition of the park; and

WHEREAS, the City had solicited two quotes; and

WHEREAS, JMF Construction Inc. provided the only quote of $79.027.53, and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown as follows:

1. The City Council awards the contract for sod to JMF Construction Inc. in the amount of $79,027.53.

2. Prior to any work being commenced, JMF Construction Inc. shall provide a certificate of insurance acceptable to the City Administrator.

3. The funds for the payment of work will be expensed to 416-452100-530.

4. The work will be as described in the Proposal attached hereto.

Councilor__________________ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor ________________ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors ________________________, Mayor Boucher, aye.

and the following voted in opposition thereto:

None

WHEREUPON, such resolution was declared duly passed and adopted September 15, 2025.


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JMF Construction Inc.

3613 Martin Rd
Duluth, Mn
Office: 218-525-1701 Fax: 218-525-1754

To: City of Hermantown
Contact: Paul Senst
Address:

Bid Date: 7/7/2025
Estimator: Michael S. Flatley
Phone: 218-428-9555
Email: Mike@jmfconstruction.net
Estimate: 25-6041

Project: Fichtner Park Sidewalk

Item	Description	Quantity	Unit	Unit Price	Total
10	Mobilization	1.000	LS	$ 685.71	$ 685.71
20	Saw Bituminous	190.000	LF	$ 6.42	$1,219.80
30	4" Concrete Sidewalk	7,366.000	SF	$ 10.47	$77,122.02
				Bid Total	**$79,027.53**

NOTES:	
INCLUSIONS:	All concrete is broom finish with no added color or decorative finish unless otherwise noted above.
EXCLUSIONS:	Permits/Testing/Layout/Cold Weather Conditions/NO BONDING
MOBILIZATION:	The number of mobilizations included for this project are shown above. Additional charges may apply if the site is not accessible within the number of mobilizations included. A two-week minimum written notice is required to ensure placement on our schedule.
SITE PREP:	Excavate 8"/Place 4" class 5 base/Place 4" unreinforced concrete sidewalk
PAYMENT:	Additional quantities will be billed by the unit. Monthly progress payments are required. Balances beyond 30 days will be subject to a 1.5% finance charge. Project will be billed as: ***BY THE UNIT***
PRE-LIEN:	JMF Construction, Inc. here in gives the Customer our Pre-Lien Notice. JMF Construction, Inc. may file a Lien against the property upon which the work is being done if not paid for their work and contributions. A certified pre-lien notice will be submitted upon the start of the project.
WARRANTY:	Cast in place concrete requires a minimum of 7 curing days before traffic/vibration near the concrete can occur. The general contractor is responsible for ensuring that these requirements are upheld. If these conditions are not met the warranty may be negated. Additional charges will apply for any concrete requiring cold weather conditions. No warranty provided for any concrete poured after Oct 15.
ACCEPTANCE:	**The above pricing is valid for 30 days.** The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorizing JMF Construction Inc. to do the work as specified, and payment will be made as outlined above.

Print Name/Title:_______________________________________ ___ **Signature:** ____

Date: ___________________________

CITY COUNCIL MEETING DATE: September 15, 2025

TO: Mayor & City Council

FROM: Trish Crego, Utility and Infrastructure Director

SUBJECT: Cooperative Agreement – St Louis County – Country Acres Crack Seal project CP 0000-725969

☒ **RESOLUTION:** 2025-145 ☐ **ORDINANCE:** ☐ **OTHER:**

REQUESTED ACTION

Approve a cooperative agreement with St. Louis County to undertake a crack sealing project in the Country Acres Development in 2026.

BACKGROUND

St Louis County will have a 2026 master contract for crack sealing on various roads in St Louis County. Through this cooperative agreement, St Louis County will also seek bids and manage the contract for crack sealing on the City of Hermantown's County Road, Country Lane, Alder Avenue, and Bush Drive. Participating in cooperative agreements is more efficient way to purchase road repairs. It is recommended that the council approve this cooperative agreement.

SOURCE OF FUNDS (if applicable)

101-431100-403

ATTACHMENTS

Resolution
Cooperative Agreement

Resolution No. 2025-145

RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER A COOPERATIVE AGREEMENT BETWEEN ST. LOUIS COUNTY AND THE CITY OF HERMANTOWN FOR 2026 CRACK SEALING CP 0000-725969

WHEREAS, St. Louis County intends to undertake a crack sealing project on various paved roads (CP-0000-725969), hereinafter referred to as the "County Project"; and

WHEREAS, City of Hermantown intends to undertake a crack sealing project in the Country Acres Development including County Road, Country Lane, Alder Avenue, and Bush Drive hereinafter will be referred to as the "City of Hermantown Project"; and

WHEREAS, the County Project and City of Hermantown Project shall be hereinafter referred to together as the "Project"; and

WHEREAS, St. Louis County shall prepare a contract for the construction of the County Project and City of Hermantown Project as provided for in the attached Agreement hereto as Exhibit A; and

WHEREAS, St Louis County will advertise, bid, and enter into a contract with the low bidder for the construction of the Project

WHEREAS, the City Administrator and City Council have reviewed the Agreement and believe that it is in the best interest of the City of Hermantown to approve the Agreement and authorize and direct the Mayor and City Clerk to execute and deliver it on behalf of the City of Hermantown.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota as follows:

1. An Agreement substantially in the form of the one attached hereto as Exhibit A is hereby approved.

2. The Mayor and City Clerk are hereby authorized and directed to execute and deliver the Agreement on behalf of the City.

Councilor __ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor ___ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors , Mayor, aye.

and the following voted in opposition thereto:

___

WHEREUPON, such resolution was declared duly passed and adopted September 15, 2025.

EXHIBIT A
Cooperative Agreement

Saint Louis County

Public Works Department • Richard H. Hansen Transportation & Public Works Complex
4787 Midway Road, Duluth, MN 55811 • Phone: (218) 625-3830

James T. Foldesi, P.E.
Public Works Director/
Highway Engineer

September 3, 2025

City of Hermantown
John Mulder
5105 Maple Grove Rd.
Hermantown, MN 55811
jmulder@hermantownmn.com

Re: Cooperative Agreement for 2026 Crack Seal
CP 0000-725969

Dear Mr. Mulder:

Please find enclosed, the Cooperative Agreement for the above listed project. Please have the proper City of Hermantown officials sign the agreement and return to me at clarkc2@stlouiscountymn.gov for further processing:

Once fully executed, a copy will be returned to you.

Sincerely,

Christine Clark
Contract Administration Manager

Enclosure(s)

COOPERATIVE AGREEMENT BETWEEN

ST. LOUIS COUNTY AND CITY OF HERMANTOWN

THIS AGREEMENT, hereinafter referred to as the "Agreement", is made and entered into between the COUNTY OF ST. LOUIS, a body politic and corporate existing under the laws of the State of Minnesota, hereinafter referred to as "St. Louis County", and the "City of Hermantown", a body politic and corporate existing under the laws of the State of Minnesota, hereinafter referred to as "Hermantown".

WITNESSETH:

WHEREAS, St. Louis County intends to undertake a Crack Sealing project on various paved roads (CP 0000-725969), hereinafter referred to as the "County Project"; and

WHEREAS, Hermantown intends to undertake a Crack Sealing project on:

- Country Road from Lavaque Road, westerly to the second intersection of Country Lane
- Country Lane from Country Road to Country Road
- Alder Avenue from Country Road to north termini
- Bush Drive from Country Road to north termini

hereinafter referred to as the "Hermantown Project"; and

WHEREAS, the County Project and Hermantown Project shall be hereinafter referred to together as the "Project"; and

WHEREAS, St. Louis County shall prepare a contract for the construction of the County Project and Hermantown Project, as provided for below, intended for letting and construction as a single, unitary construction project in 2026 (the "Contract"), and it is justified and mutually beneficial for Hermantown and St. Louis County to combine these projects to mutually benefit from economies of scale, mobilization, and contract administration; and

WHEREAS, St. Louis County will advertise, bid, and enter into a contract with the low responsible bidder for construction of the Project.

THEREFORE, IT IS MUTUALLY AGREED AND UNDERSTOOD, with regard to the Project, the parties hereby agree to the following:

1. St. Louis County shall prepare plans, specifications, proposal, and engineer's estimate for the Project in accordance with the 2025 Edition of the Minnesota Department of Transportation "Standard Specifications for Construction". St. Louis County shall include the plans and specifications in the proposed bid package, from which the costs for the Hermantown Project will be determined by the bid prices in accordance with the terms of the proposal.

2. St. Louis County shall prepare bid documents by compiling pay items from the County Project and Hermantown Project and shall award the contract for said projects to the lowest responsible bidder in accordance with current specifications.

3. After contract letting, and prior to contract award, St. Louis County will provide Hermantown with an abstract of all bids received. Hermantown will promptly review bid information. St. Louis County will award the Contract if the low bid is no more than 20 percent over the engineer's estimate for the Hermantown Project, without further approval from Hermantown.

4. St. Louis County and Hermantown shall perform, by contract, the construction work provided for in the Plan, with the construction costs of the County Project covered by the County and the construction costs of the Hermantown Project covered by Hermantown.

5. St. Louis County shall perform all construction engineering, staking, inspection, material certification and acceptance, and measurement of all items in accordance with State Aid standard for the Project.

6. All further costs for change orders, work orders and supplemental agreements related to the County Project shall be allocated to and paid for by St. Louis County. All further costs for change orders related to the Hermantown Project shall be allocated to and paid for by Hermantown.

7. Hermantown shall pay St. Louis County a flat fee in the amount of $500 for plan preparation and construction administration services rendered by St. Louis County for the Hermantown Project under this Agreement.

8. St. Louis County shall take all actions necessary to prepare the Project for construction, including, but not limited to obtaining all applicable environmental permits as required by law, temporary storage sites, temporary or permanent easements, and site restoration at its cost and expense.

9. In the event that Hermantown takes any action, except as authorized by this Agreement, that results in lost time or efficiency or a delay of completion of the County's construction of the County Project, Hermantown shall bear the full financial responsibility for any claims or causes of action arising therefrom.

10. Hermantown shall pay to St. Louis County, within thirty (30) days after award of the Contract, an amount equal to ninety-five percent (95%) of the estimated cost of Hermantown's obligation of the Contract, based on the contract unit prices as contained in the awarded Contractor's bid documents.

11. Upon completion of the Project, Hermantown shall pay to St. Louis County the remaining balance of Hermantown's obligation of the Project, plus the contract administration fee, within 35 days of receipt of an invoice from St. Louis County. If any funds are received by St. Louis County in excess of the Project and administrative costs, they will be returned to Hermantown without interest.

12. St. Louis County shall require all contractors and subcontractors performing work on the project described in this agreement to name Hermantown as an insured party in the amounts listed in the insurance requirements contained in the contract.

13. Hermantown shall indemnify, hold harmless and defend St. Louis County, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which St. Louis County, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of Hermantown, its agents, servants or employees, in the execution, performance, or failure to adequately perform Hermantown 's obligations pursuant to this Agreement.

14. St. Louis County shall indemnify, hold harmless and defend Hermantown, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which Hermantown, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of St. Louis County, its agents, servants or employees, in the execution, performance, or failure to adequately perform St. Louis County's obligations pursuant to this Agreement.

15. Each party designates an authorized representative for the purpose of administering this Agreement. A party's authorized representative has the authority to give and receive notices, and to make any other decision required or permitted by this Agreement.

St. Louis County:	**City of Hermantown:**
Steve Krasaway, P.E.	John Mulder
Public Works Dept/Resident Engineer	City Administrator
4787 Midway Road	5105 Maple Grove Road
Duluth, MN 55811	Hermantown, MN 55811
(218) 625-3841	(218) 729-3600
krasaways@stlouiscountymn.gov	jmulder@hermantownmn.com

16. Any and all employees of St. Louis County, while engaged in the performance of any work or service which St. Louis County is specifically required to perform under this Agreement, shall be considered employees of St. Louis County only and not of Hermantown. Any and all claims that may or might arise under the Workers Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act of said employees, shall be the sole obligation of St. Louis County.

17. Any and all employees of Hermantown, while engaged in the performance of any work or service which Hermantown is specifically required to perform under this Agreement, shall be considered employees of Hermantown only and not of St. Louis County. Any and all claims that may or might arise under the Workers Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act of said employees, shall be the sole obligation of Hermantown.

18. To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes, Section 471.59, Subd. 1a; provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party.

19. This agreement may be terminated only as follows:

    a. At any time by mutual agreement of the parties;

    b. By any party at any time upon 30 days notice in the event of default by a party, provided however that such termination shall not be effective if the defaulting party cures such default by the end of the 30-day notice period. In the event of such termination, St. Louis County and Hermantown shall be entitled to pro-rata payment for work and services performed up to the effective date of such termination.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

CITY OF HERMANTOWN

By: ______________________________
Hermantown Mayor

Date: ____________________________

By: ______________________________
Hermantown Clerk

Date: ____________________________

By: ______________________________
Hermantown Auditor

Date: ____________________________

APPROVED AS TO FORM AND EXECUTION:

By: ______________________________
Hermantown Attorney

Date: ____________________________

COUNTY OF ST. LOUIS

By: ______________________________
Deputy County Administrator – Public Works & Transportation/Highway Engineer

Date: 9/2/25

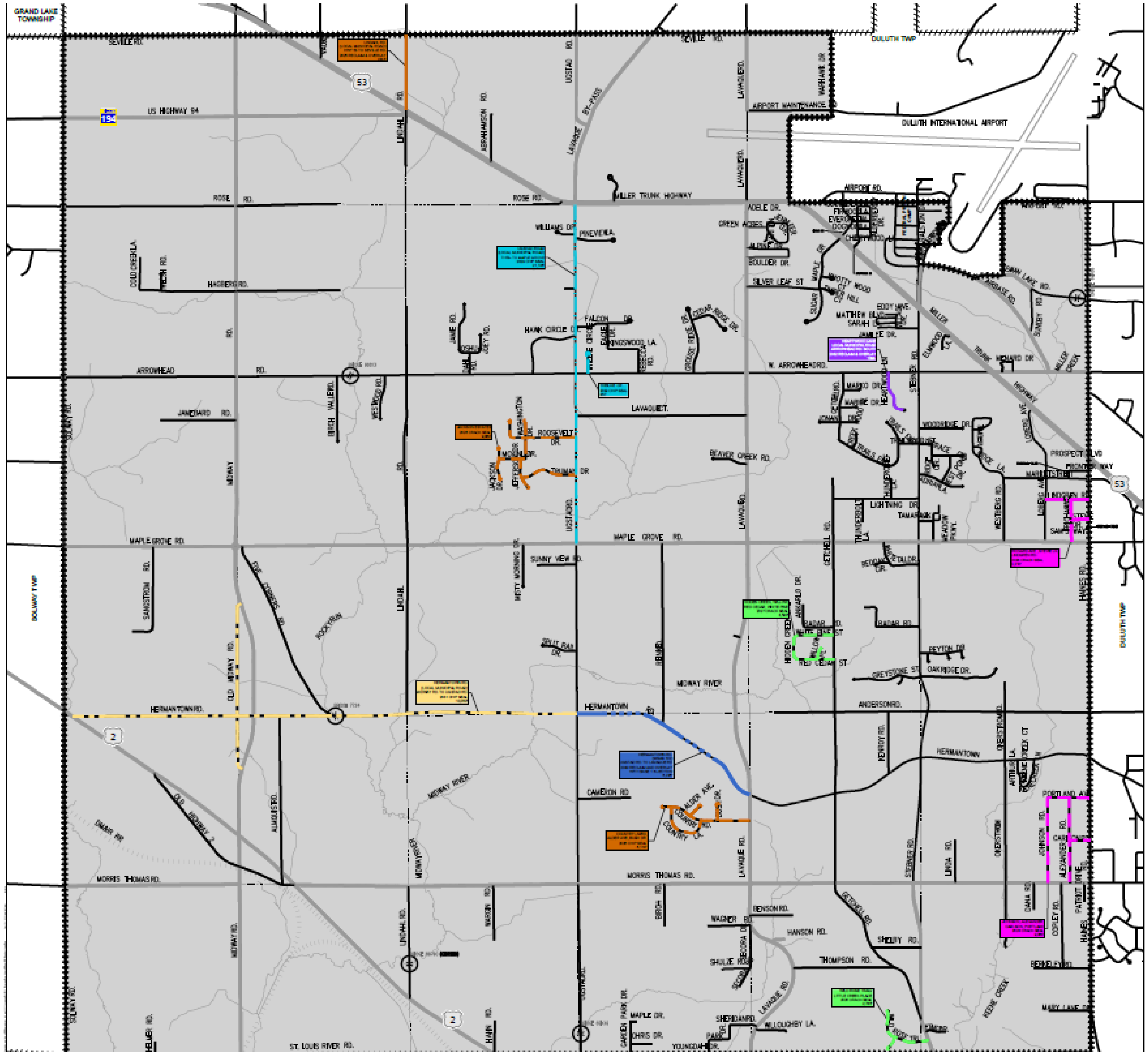
APPROVED AS TO FORM AND EXECUTION:

By: ______________________________
Assistant County Attorney

Date: ____________________________

Saint Louis County Contract Number:

____



5105 MAPLE GROVE ROAD
HERMANTOWN, MN 55811
PHONE: (218) 729-3600

City of Hermantown Minnesota

MAINTENANCE LEGEND

- 2026 MAINTENANCE PROJECTS
- 2027 MAINTENANCE PROJECTS
- 2028 MAINTENANCE PROJECTS
- 2029 MAINTENANCE PROJECTS
- 2030 MAINTENANCE PROJECTS
- 2031 CONSTRUCTION PROJECTS
- 2032 CONSTRUCTION PROJECTS

- RURAL RECONSTRUCTION
- URBAN RECONSTRUCTION WITH SIDEWALK CURB & GUTTER

- SECTION LINE
- LOCAL (MUNICIPAL) ROADS
- HERMANTOWN CITY LIMITS
- OTHER CITY/TOWNSHIP LIMITS

0' 500' 1600' 3200'

N W E S

FINANCIAL MANAGEMENT PLAN YEAR 2025

REVISED: AUG 26, 2025

CITY COUNCIL MEETING DATE: September 15, 2025

TO: Mayor & City Council

FROM: John Mulder, City Administrator

SUBJECT: City Administrator Performance Evaluation & Compensation Subject

☒ **RESOLUTION:** 2025-146 ☐ **ORDINANCE:** ☐ **OTHER:**

REQUESTED ACTION

Approve favorable performance evaluation and changes to the City Administrator's compensation

BACKGROUND

The City Council of the City of Hermantown met in closed session pursuant to MN Statutes section 13D.05 subd 3(a) at on August 18th and September 2, 2025 to discuss the City Administrator's performance evaluation. The City Council met with City Administrator John Mulder to conduct the evaluation. The City Council concluded John Mulder had a favorable performance evaluation.

The City Council then directed that the attached resolution be prepared for changes in the City Administrator's compensation.

SOURCE OF FUNDS (if applicable)

101-415300-101

ATTACHMENTS

Resolution

Resolution No. 2025-146

Resolution Approving Wage Increase For The City Administrator

WHEREAS, on August 18 and September 2, 2025 the City Council met with the City Administrator to conduct the annual performance review of the City Administrator; and

WHEREAS the City Council provided a favorable performance review for the City Administrator and discussed compensation changes for the City Administrator.

NOW THERFORE BE IT RESOLVED, by the City Council of the City of Hermantown, Minnesota, as follows:

1. The City Council approves the favorable evaluation of the City Administrator and an increase of 3.5% effective January 5, 2025.

2. Effective January 4, 2026, a 3.5% increase (consistent with all other employees).

3. Effective January 3, 2027, a 3.5% increase (consistent with all other employees)

Councilor __________ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor ________ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors_________, aye.

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted on September 15, 2025.