

**CITY OF HERMANTOWN
AGENDA**

**Pre-Agenda Meeting Monday, August 18, 2025 at 4:30 p.m.
Council Chambers, City Hall - Hermantown Governmental Services Building**

**City Council Meeting Monday, August 18, 2025 at 6:30 pm
Council Chambers, City Hall - Hermantown Governmental Services Building**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ANNOUNCEMENTS

Council Members may make announcements as needed.

5. PUBLIC HEARING

Only when necessary. The rule adopted three minutes per person if necessary. Any action required after the public hearing will be taken immediately following the closing of the public hearing.

A. Public Hearing on a proposed assessment for the construction of Road Improvement
District No. 541 & 542 (Hermantown Road & Bridge 7724)

6. COMMUNICATIONS

A. Correspondence 25-113 through 25-117 placed on file

7. PRESENTATIONS

A. **2026 Preliminary General Fund Budget**
Kevin Orme, Director of Finance & Administration
(*Pre-Agenda Only*)

8. PUBLIC DISCUSSION

This is the time for individuals to address the Council about any item not on the agenda. The time limit is three minutes per person.

9. MOTIONS

10. CONSENT AGENDA

All items on the Consent Agenda are items which are considered routine by the City Council and will be approved by one motion via voice vote. There will be no discussion of these items unless a Council Member or citizen requests, in which event the item will be removed from the Consent Agenda and considered at the end of the Consent Agenda.

A. **Minutes** - Approval or correction of August 4, 2025 City Council Continuation

Minutes

- B. **Accounts Payable** - Approve general city warrants from August 1, 2025 through August 15, 2025 in the amount of \$1,637,141.47

11. **ORDINANCES**

12. **RESOLUTIONS**

Roll call will be taken only on items required by law and items requiring 4/5's votes, all others can be done by voice vote.

- A. **2025-130 Resolution Approving Wage Rates For Part Time Employees In 2025**

(motion, roll call)

- B. **2025-125 Resolution Approving Final Pay Request To Northland Constructors For Road Improvement District No. 541 & 542 In The Amount Of \$248,364.47**

(motion, roll call)

13. **CLOSED SESSION**

- A. Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § Section 13D.05 Subd. 3 (a) to discuss the City Administrator's performance evaluation. Following this closed session, the Hermantown City Council will reconvene in an open session.

(motion, roll call)

14. **RECESS**

(motion, roll call)

2025 CORRESPONDENCE

<u>DATE</u>	<u>LOG #</u>	<u>FROM</u>	<u>TO</u>	<u>REGARDING</u>	<u>FILED</u>
8/4/2025	25-113	Ryan Kern, Duluth Airshow	John Mulder, City Administrator	Thank You	7/28/2025
8/4/2025	25-114	Cathy Remington, Resource Renew	John Mulder, City Administrator	WLSSD 2025 Budget Schedule and Notice of September 15, 2025, Capital Budget & Solid Waste Management Fee Public Hearing	7/31/2025
8/11/2025	25-115	Nathan & Rebecca Gilbertson, 5854 Hermantown Rd.	Wayne Boucher, Mayor & City Council	Objection to Assessment	8/8/2025
8/12/2025	25-116	Lisa Bode, Coalition of Greater MN Cities	John Mulder, City Administrator	Membership Dues	8/6/2025
8/13/2025	25-117	Stacy Caldwell, St. Louis County Land & Minerals Dept.	Alissa McClure, City Clerk	Public Sale of State Tax- Forfeited Land - Settlement Sales	8/11/2025

Preliminary General Fund Budget



Hermantown

Working together to serve
and build our community

2025
City Council/Departments



Preliminary Budget Message

2026 Budget

August 18, 2025

Preliminary Budget: Attached is a preliminary City of Hermantown General Fund Budget for 2026. The budget is submitted at this time because of state imposed deadlines for Truth in Taxation purposes. The Council will be asked to set the preliminary levy and a public hearing date of December 1st, 2025 at the City Council meeting on September 1st, 2025. The preliminary levy and the budget hearing date must be approved by the City Council and submitted to St. Louis County by September 30. This preliminary levy represents the maximum proposed levy. The City Council may lower the proposed tax levy between September 1st and the final approval which is scheduled for December 1st, 2025.

Expenditures: At this time, expenditures in the 2026 General Fund Budget are increasing 12.64% or \$1,123,669. As a measure of comparison, the expenditures increased 8% last year and 13% the year before. As a general rule in 2026 approximately \$100,000 in expenditures is the equivalent of 1% of tax levy. This increase is due in part to the following factors:

- Personnel expenditure increases (wage study, negotiated wage increases, cost of living, step increases, health insurance)
- An election in 2026
- Increase in Fire Department on call services
- Increase in City Engineer
- Adhering to the Financial Management plan for Transfers & Contingency
- Increase in outsourced Information Technology Services (labor and equipment)
- Transfer from fund balance for partial debt payment on Fitchner Field

Revenues: At this time, revenues in the 2026 General Fund Budget are \$9,844,686 an increase of \$953,669 from 2025.

The General Fund budget relies heavily on local property tax (levy) to fund the expenditures. The levy makes up over 89% of the total revenue.

Levy: The total levy with this general fund budget is increasing by 10.28% while the general fund levy is increasing 11.56%. The main components of this increase are the general fund levy, debt levy, HEDA levy, HRA levy, and the Fleet Farm and Pillars abatements. Using preliminary numbers from the County the effective tax rate would increase 1.75% with this budget.

2026 PROPOSED BUDGET

Revenues

Revenues	Original Budget 2025	Proposed Budget 2026	Increase (Decrease)	Percent
Property Taxes	7,871,730	8,780,634	908,904	11.55%
Licenses & Permits	200,000	218,675	18,675	9.34%
Intergovernmental	577,833	584,892	7,059	1.22%
Misc	288	288	-	0.00%
Charges for Services	170,151	179,377	9,226	5.42%
Fines & Forfeitures	44,515	44,320	(195)	-0.44%
Investment Income	10,000	20,000	10,000	100.00%
Franchise Fees	16,500	16,500	-	0.00%
Totals	8,891,017	9,844,686	953,669	10.73%

2026 PROPOSED BUDGET

Expenditures by Category

<u>Department</u>	<u>2025</u>	<u>2026</u>	<u>Increase (Reduction)</u>	<u>Percent Change</u>	<u>Percent of total</u>
Personnel Services	5,925,357	6,470,966	545,609	9.21%	64.61%
Supplies	521,524	543,348	21,824	4.18%	5.43%
Services	887,219	949,107	61,888	6.98%	9.48%
Maintenance	505,329	705,265	199,936	39.57%	7.04%
Capital Outlay - General Fund	220,000	235,000	15,000	6.82%	2.35%
Contingency	190,588	300,000	109,412	57.41%	3.00%
Other Financing Uses	641,000	811,000	170,000	26.52%	8.10%
Totals	8,891,017	10,014,686	1,123,669	12.64%	

Expenditures by Department

<u>Department</u>	<u>2025</u>	<u>2026</u>	<u>Increase (Reduction)</u>	<u>Percent Change</u>	<u>Percent of total</u>
Council	57,410	84,040	26,630	46.39%	0.84%
Mayor	14,976	17,410	2,434	16.25%	0.17%
Elections	3,550	43,112	39,562	1114.42%	0.43%
Admin & Finance	820,114	878,584	58,470	7.13%	8.77%
Attorney	53,812	53,100	-712	-1.32%	0.53%
Communications	197,985	244,060	46,075	23.27%	2.44%
Community Development	455,733	476,597	20,864	4.58%	4.76%
City Hall Maintenance	235,895	238,705	2,810	1.19%	2.38%
Police	3,802,792	4,251,505	448,713	11.80%	42.45%
Fire	754,523	839,316	84,793	11.24%	8.38%
Fire Hall 1	70,509	71,141	632	0.90%	0.71%
Fire Hall 2	8,468	7,901	-567	-6.70%	0.08%
Fire Hall 3	9,617	9,030	-587	-6.10%	0.09%
Building Inspector	199,264	215,782	16,518	8.29%	2.15%
Street	1,006,889	1,061,049	54,160	5.38%	10.59%
City Engineer	24,600	45,000	20,400	82.93%	0.45%
Garage Building Maintenance	77,100	78,323	1,223	1.59%	0.78%
Parks & Recreation	161,742	175,931	14,189	8.77%	1.76%
Community Building	37,415	45,050	7,635	20.41%	0.45%
Cemetery	7,514	8,068	554	7.37%	0.08%
Transfers Out	635,000	805,000	170,000	26.77%	8.04%
Insurance	65,521	65,982	461	0.70%	0.66%
Contingency	190,588	300,000	109,412	57.41%	3.00%
Totals	8,891,017	10,014,686	1,123,669	12.64%	

Property Tax Impact of the Proposed 2026 Budget

Annual City Levy	Pay 2025	Incr (Deer) 2025-2024	%	Pay 2026	Incr (Deer) 2026-2025	%
Total Levy	9,408,324	1,084,356	13.03%	10,375,348	967,024	10.28%
Tax rate	0.4561			0.4641		
General Fund Levy	8,284,242	657,257	8.62%	9,241,509	957,267	11.56%
Tax rate	0.4128			0.4231		
Debt Levy	702,976	307,842	77.91%	697,674	(5,302)	-0.75%
Tax rate	0.0350			0.0319		
Pillars Abatement	98,190	98,190		106,546	8,356	8.51%
Tax Rate	0.0049			0.0049		
Fleet Farm Abatement	157,541	13,192	9.14%	130,975	(26,566)	-16.86%
Tax rate	0.0079			0.0060		
HRA Levy				25,000	25,000	
Tax rate				0.0011		
HEDA Levy	165,375	7,875	5.00%	173,644	8,269	5.00%
Tax rate	0.0082			0.0079		
Levy Impact						
Impact - \$150,000 home	\$684	\$8	1.17%	\$696	\$12	1.75%
Impact - \$200,000 home	\$912	\$11	1.17%	\$928	\$16	1.75%
Impact - \$300,000 home	\$1,368	\$16	1.17%	\$1,392	\$24	1.75%
Impact - \$400,000 home	\$1,824	\$21	1.17%	\$1,856	\$32	1.75%
Impact - \$500,000 home	\$2,281	\$26	1.17%	\$2,321	\$40	1.75%
Impact - \$600,000 home	\$2,737	\$32	1.17%	\$2,785	\$48	1.75%

2026	
Taxable Market Value	1,772,661,040.00
Taxable NTC	21,843,739.00

2025	
Taxable Market Value	1,622,203,462.00
Taxable NTC	20,066,744.00

2024	
Taxable Market Value	1,469,883,899.00
Taxable NTC	18,143,433.00

2023	
Taxable Market Value	1,319,935,110.00
Taxable NTC	16,436,844.00

2022	
Taxable Market Value	1,190,036,218.00
Taxable NTC	14,946,228.00

CITY OF HERMANTOWN

City Council Meeting

Monday, August 4, 2025

6:30 PM Central

MEETING CONDUCTED IN PERSON & VIA ZOOM

Mayor Wayne Boucher: Present

Councilor John Geissler: Present

Councilor Andy Hjelle: Present

Councilor Brian LeBlanc: Present

Councilor Joseph Peterson: Present

CITY STAFF: Alissa McClure, City Clerk; Eric Johnson, Community Development Director; Joe Wicklund, Assistant City Administrator; Chad Ronchetti, Economic Development Director; Brandon Holmes, Building Official; Trish Crego, Utility & Infrastructure Director; Gunnar Johnson, City Attorney

VISITORS: 4

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**

Mayor Boucher encouraged residents to attend National Night Out.

Councilor LeBlanc asked that vehicles in public parks slow their speeds.

5. **PUBLIC HEARING**

A. Public Hearing on regarding a proposed and amended HEDA Enabling Resolution

This public hearing opened at 6:34 p.m. and closed at 6:35 p.m. with no public comment.

A. **2025-128 Amended And Restated Resolution Establishing The Hermantown Economic Development Authority**

(motion, roll call)

Motion to approve 2025-128 Amended And Restated Resolution Establishing The Hermantown Economic Development Authority. This motion, made by Councilor Hjelle and seconded by Councilor Peterson, Carried.

Councilor John Geissler: Yea

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Joseph Peterson: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

6. **COMMUNICATIONS**

A. Correspondence 25-108 through 25-112 placed on file

7. **PRESENTATIONS**

A. **2nd Quarter Financials**

Kevin Orme, Director of Finance & Administration
(Pre-Agenda Only)

B. **CRI Sales Tax Update**

John Mulder, City Administrator
(Pre-Agenda Only)

8. **PUBLIC DISCUSSION**

9. **MOTIONS**

10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of July 21, 2025 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from July 16, 2025 through July 31, 2025 in the amount of \$2,642,234.05

Motion to the approve the Consent Agenda. This motion, made by Councilor Geissler and seconded by Councilor LeBlanc, Carried.

Councilor John Geissler: Yea

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Joseph Peterson: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

11. **ORDINANCES**

A. **2025-14 An Ordinance Amending Chapter 10, Housing And Buildings of The Hermantown City Code**

(second reading)

(motion, roll call)

Motion to approve 2025-14 An Ordinance Amending Chapter 10, Housing And Buildings of The Hermantown City Code. This motion, made by Councilor Hjelle and seconded by Councilor Peterson, Carried.

Councilor John Geissler: Yea

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Joseph Peterson: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

B. **2025-15 An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map (4798 Miller Trunk Highway)**

(second reading)

(motion, roll call)

Motion to approve 2025-15 An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map (4798 Miller Trunk Highway). This motion, made by Councilor Geissler and seconded by Councilor Hjelle, Carried.

Councilor John Geissler: Yea

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Joseph Peterson: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

C. **2025-16 An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map (4798 Miller Trunk Highway)**

(second reading)
(motion, roll call)

Motion to approve 2025-16 An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map (4798 Miller Trunk Highway). This motion, made by Councilor Peterson and seconded by Councilor LeBlanc, Carried.

Councilor John Geissler:	Yea
Councilor Andy Hjelle:	Yea
Councilor Brian LeBlanc:	Yea
Councilor Joseph Peterson:	Yea
Mayor Wayne Boucher:	Yea

Yea: 5, Nay: 0

12. **RESOLUTIONS**

A. **2025-122 Resolution Approving Change Order Numbers 30 & 31 (KA Change Order #9) For The NorthStar Ford Arena In The Amount Of \$37,367.69**

(motion, roll call)

Motion to approve 2025-122 Resolution Approving Change Order Numbers 30 & 31 (KA Change Order #9) For The NorthStar Ford Arena In The Amount Of \$37,367.69. This motion, made by Councilor Hjelle and seconded by Councilor Peterson, Carried.

Councilor John Geissler:	Yea
Councilor Andy Hjelle:	Yea
Councilor Brian LeBlanc:	Yea
Councilor Joseph Peterson:	Yea
Mayor Wayne Boucher:	Yea

Yea: 5, Nay: 0

B. **2025-123 Resolution Approving Pay Request Number 14 For The NorthStar Ford Arena To Kraus-Anderson Construction Company In The Amount Of \$1,347,823.33**

(motion, roll call)

Motion to approve 2025-123 Resolution Approving Pay Request Number 14 For The NorthStar Ford Arena To Kraus-Anderson Construction Company In The Amount Of \$1,347,823.33. This motion, made by Councilor LeBlanc and seconded by Councilor Geissler, Carried.

Councilor John Geissler: Yea

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Joseph Peterson: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

C. **2025-124 Resolution Approving Change Order No. 11 And Final Pay Request To Kaski, Inc. For Fichtner Park Improvements Project In The Amount Of \$230,341.69**

(motion, roll call)

Motion to approve 2025-124 Resolution Approving Change Order No. 11 And Final Pay Request To Kaski, Inc. For Fichtner Park Improvements Project In The Amount Of \$230,341.69. This motion, made by Councilor Geissler and seconded by Councilor Peterson, Carried.

Councilor John Geissler: Yea

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Joseph Peterson: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

D. **2025-125 Resolution Approving Final Pay Request To Northland Constructors For Road Improvement District 541 And 542 Project In The Amount Of \$248,364.47**

(motion, roll call)

Motion to table 2025-125 Resolution Approving Final Pay Request To Northland Constructors For Road Improvement District 541 And 542 Project In The Amount Of \$248,364.47. This motion, made by Councilor Geissler and seconded by Councilor LeBlanc, Tabled.

Councilor John Geissler: Yea
Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Joseph Peterson: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

E. **2025-126 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver A Development Agreement With KTJ 360, LLC For The Cottages Of Hermantown**

(motion, roll call)

Motion to approve 2025-126 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver A Development Agreement With KTJ 360, LLC For The Cottages Of Hermantown. This motion, made by Councilor Peterson and seconded by Councilor Hjelle, Carried.

Councilor John Geissler: Yea
Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Joseph Peterson: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

F. **2025-127 Resolution Approving A Special Use Permit For Grading And Filling Within A Natural Shoreland Overlay Area**

(motion, roll call)

Motion to approve 2025-127 Resolution Approving A Special Use Permit For Grading And Filling Within A Natural Shoreland Overlay Area. This motion, made by Councilor LeBlanc and seconded by Councilor Geissler, Carried.

Councilor John Geissler: Yea
Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Joseph Peterson: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

G. **2025-129 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver A Purchase Agreement With Jay B. Willman And Vickie L. Willman**

(motion, roll call)

Motion to approve 2025-129 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver A Purchase Agreement With Jay B. Willman And Vickie L. Willman. This motion, made by Councilor Geissler and seconded by Councilor Peterson, Carried.

Councilor John Geissler: Yea

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Joseph Peterson: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

13. **CLOSED SESSION**

14. **RECESS**

Motion to recess at 6:59 p.m. This motion, made by Councilor Hjelle and seconded by Councilor LeBlanc, Carried.

Councilor John Geissler: Yea

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Joseph Peterson: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

ATTEST:

Mayor

City Clerk

CITY OF HERMANTOWN

CHECKS #72316-72349
08/01/2025 - 08/15/2025

PAYROLL CHECKS

Electronic Checks - #-63915-63973	\$132,271.43
-----------------------------------	--------------

LIABILITY CHECKS

Electronic Checks - #-63974-63976	\$95,532.70
-----------------------------------	-------------

Electronic Checks - #-63909-63914	\$99,203.32
-----------------------------------	-------------

Checks - #72349	\$1,376.32
-----------------	------------

PAYROLL EXPENSE TOTAL	\$328,383.77
------------------------------	---------------------

ACCOUNTS PAYABLE

Checks - #72316-72348	\$77,555.43
-----------------------	-------------

Electronic Payments #97905-97925	\$51,216.21
----------------------------------	-------------

Electronic Payments #-97902-97903	\$1,179,986.06
-----------------------------------	----------------

ACCOUNTS PAYABLE TOTAL	\$1,308,757.70
-------------------------------	-----------------------

TOTAL	\$1,637,141.47
--------------	-----------------------

8/13/2025

Page 1

Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	415300	Administration & Finance	GREATAMERICA FINANCIAL SERVICES	Copier Lease/Konica C458 Jul 2	117.87	-97925
101	415300	Administration & Finance	GREATAMERICA FINANCIAL SERVICES	Copier Lease/Konica C300i	103.55	-97925
275	452200	Community Building	MEDIACOM	EWC - Dedicated Internet	490.00	-97924
602	494900	Sewer Administration and General	MEDIACOM	Internet PW	71.89	-97923
101	422901	Firehall #1 Maple Grove Road	MEDIACOM	Phone FD	101.07	-97923
101	419901	City Hall & Police Building Maintenance	MEDIACOM	Internet CH	163.92	-97923
275	452200	Community Building	MEDIACOM	EWC - Line for Elevator	187.71	-97923
275	452200	Community Building	MEDIACOM	EWC - Internet	354.90	-97923
101	431100	Street Department	MEDIACOM	Internet PW	119.83	-97923
601	494400	Water Administration and General	MEDIACOM	Internet PW	47.93	-97923
101	422901	Firehall #1 Maple Grove Road	MEDIACOM	Internet FD	40.98	-97923
101	419901	City Hall & Police Building Maintenance	MEDIACOM	Phone CH	404.26	-97923
602	494900	Sewer Administration and General	MEDIACOM	Phone PW	13.04	-97923
275	452200	Community Building	MEDIACOM	EWC - Cable TV	179.13	-97923
101	431100	Street Department	MEDIACOM	Phone PW	21.74	-97923
601	494400	Water Administration and General	MEDIACOM	Phone PW	8.70	-97923
275	452200	Community Building	MEDIACOM	EWC - Telephone	514.37	-97923
101	422901	Firehall #1 Maple Grove Road	MN ENERGY RESOURCES CORP	Natural Gas - FH #1	390.52	-97922
101	431901	City Garage	MN ENERGY RESOURCES CORP	Natural Gas Comm Building - 06	20.00	-97922
101	419901	City Hall & Police Building Maintenance	MN ENERGY RESOURCES CORP	Natural Gas CH/PD	239.25	-97922
101	419901	City Hall & Police Building Maintenance	MN ENERGY RESOURCES CORP	Natural Gas - CH/PD	319.52	-97922
275	452200	Community Building	MN ENERGY RESOURCES CORP	Natural Gas EWC - July	2,356.10	-97922
602	494500	Sewer Maintenance	BRAUN INTERTEC CORPORATION	Sanitary Sewer System Inspecti	725.00	-97921
101	421100	Police Administration	EMERGENCY AUTOMOTIVE TECHNOLOGIES INC	Setina Recessed Panel - 20 For	336.75	-97920
415	465200	Community Development	EPC ENGINEERING & TESTING LLC	Hermantown Hockey Arena	3,315.50	-97919
230	465100	HEDA	FRYBERGER, BUCHANAN, SMITH & FREDERICK,	Legal Services - HEDA	1,787.00	-97918
101	431100	Street Department	VC3, INC.	Quarterly Billing Jul-Sept 202	1,365.34	-97917
101	411100	Council	VC3, INC.	Quarterly Billing Jul-Sept 202	1,365.34	-97917
101	424100	Building Inspection	VC3, INC.	Quarterly Billing Jul-Sept 202	682.67	-97917
101	422100	Fire Administration	VC3, INC.	Quarterly Billing Jul-Sept 202	2,048.02	-97917
101	415300	Administration & Finance	VC3, INC.	Quarterly Billing Jul-Sept 202	3,413.36	-97917
101	421100	Police Administration	VC3, INC.	Quarterly Billing Jul-Sept 202	10,073.49	-97917
101	419100	Community Development	VC3, INC.	Quarterly Billing Jul-Sept 202	512.00	-97917
101	413100	Mayor	VC3, INC.	Quarterly Billing Jul-Sept 202	341.34	-97917
101	417200	Communications	VC3, INC.	Quarterly Billing Jul-Sept 202	1,024.01	-97917
602	494900	Sewer Administration and General	VC3, INC.	Quarterly Billing Jul-Sept 202	341.34	-97917
601	494400	Water Administration and General	VC3, INC.	Quarterly Billing Jul-Sept 202	512.00	-97917
230	465100	HEDA	FRYBERGER, BUCHANAN, SMITH & FREDERICK,	Legal Services - HEDA	1,787.00	-97916

8/13/2025

Page 2

Fun d	Account	Department	Vendor Name	Description	Amount	Check #
602	494500	Sewer Maintenance	GREAT LAKES PIPE SERVICE INC	Sanitary Cleaning	4,312.50	-97915
601	494300	Water Distribution	ULLAND BROTHERS INC	Hydrant Replacement - Arrowhea	2,200.00	-97914
101	431901	City Garage	HARTEL'S/DBJ DISPOSAL CO LLC	Yard Trash Disposal Jul 2025 -	198.67	-97913
101	419901	City Hall & Police Building Maintenance	HARTEL'S/DBJ DISPOSAL CO LLC	Garbage Recycling Jul 2025-129	839.13	-97913
603	441100	Storm Water	REDROCK PRECAST	Culverts	1,545.00	-97912
101	415300	Administration & Finance	INNOVATIVE OFFICE SOLUTIONS, LLC	Lead Refills	3.65	-97911
101	415300	Administration & Finance	INNOVATIVE OFFICE SOLUTIONS, LLC	Label/Pen/Pencil/Bus Card	59.88	-97911
101	422100	Fire Administration	PRO PRINT INC	CO2 Reports - FD	99.53	-97910
101	421100	Police Administration	KIESLER'S POLICE SUPPLY, INC.	Magazine Assembly	223.55	-97909
101	421100	Police Administration	KIESLER'S POLICE SUPPLY, INC.	Daniel Defense Firearm	2,921.82	-97909
101	431100	Street Department	MCCOY CONSTRUCTION & FORESTRY, INC	135 Fuel Filter	154.93	-97908
101	422100	Fire Administration	MENARD INC	Tool Organizer	201.33	-97907
101	431901	City Garage	MENARD INC	Flap Discs/Windshield Wash/Sea	109.78	-97907
101	452100	Parks	MENARD INC	Tool Set - H9/Cleaning Supplie	219.06	-97907
101	419901	City Hall & Police Building Maintenance	MENARD INC	1 x 3 - 8' Board	53.94	-97907
101	431100	Street Department	MENARD INC	Plunger/Shackles/Tape	68.32	-97907
101	421100	Police Administration	MENARD INC	Blow Gun/Plug Bras - Air Tools	7.98	-97907
601	494300	Water Distribution	MN MUNICIPAL UTILITIES ASSN	2025 Annual Drug/Alco Testing	350.00	-97906
101	421100	Police Administration	NORTHEAST SERVICE COOPERATIVE	Health Ins Aug - Clinton Jo	759.51	-97905
101	134000	Retiree Insurance/Telephone Reimb.	NORTHEAST SERVICE COOPERATIVE	Health Ins Aug - Clinton Jones	84.39	-97905
101	134000	Retiree Insurance/Telephone Reimb.	NORTHEAST SERVICE COOPERATIVE	Health Ins Aug - Kristi Hansen	90.68	-97905
101	421100	Police Administration	NORTHEAST SERVICE COOPERATIVE	Health Ins Aug - Kristi Han	816.12	-97905
324	471000	Debt Service	BOND TRUST SERVICES CORPORATION	2018B	475.00	-97903
330	471000	Debt Service	BOND TRUST SERVICES CORPORATION	2024A	209,400.00	-97903
322	471000	Debt Service	BOND TRUST SERVICES CORPORATION	2014A	475.00	-97903
326	471000	Debt Service	BOND TRUST SERVICES CORPORATION	2020A	22,475.00	-97903
327	471000	Debt Service	BOND TRUST SERVICES CORPORATION	2020B	33,625.00	-97903
331	471000	Debt Service	BOND TRUST SERVICES CORPORATION	2024B	475.00	-97903
328	471000	Debt Service	BOND TRUST SERVICES CORPORATION	2021A	24,676.25	-97903
323	471000	Debt Service	BOND TRUST SERVICES CORPORATION	2018A	24,112.50	-97903
329	471000	Debt Service	BOND TRUST SERVICES CORPORATION	2023A	31,250.00	-97903
315	471000	Debt Service	BOND TRUST SERVICES CORPORATION	2016B	9,150.00	-97903
318	471000	Debt Service	BOND TRUST SERVICES CORPORATION	2016A	6,750.00	-97903
322	471000	Debt Service	BOND TRUST SERVICES CORPORATION	2014A	5,700.00	-97903
324	471000	Debt Service	BOND TRUST SERVICES CORPORATION	2018B	100,237.50	-97903
331	471000	Debt Service	BOND TRUST SERVICES CORPORATION	2024B	587,705.56	-97903
320	471000	Debt Service	BOND TRUST SERVICES CORPORATION	2012A	2,220.00	-97903
325	471000	Debt Service	BOND TRUST SERVICES CORPORATION	2019A	115,390.63	-97903

8/13/2025

Page 3

Fun d	Account	Department	Vendor Name	Description	Amount	Check #
327	471000	Debt Service	BOND TRUST SERVICES CORPORATION	2020B	475.00	-97903
325	471000	Debt Service	BOND TRUST SERVICES CORPORATION	2019A	475.00	-97903
101	212200	Credit Card Payable	FIRST BANKCARD	ALEIBEL RADCO	134.06	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	ZGRAVES AMAZON	128.99	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JWILLIAMS CHILI'S	22.04	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	MGUNDERSON AXON	298.50	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	ZGRAVES AMAZON	358.46	-97902
601	212200	Credit Card Payable	FIRST BANKCARD	KORME ZOOM	5.88	-97902
602	212200	Credit Card Payable	FIRST BANKCARD	PSENST ADOBE	10.88	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	GHEINBUCH SAM'S	5.68	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JWILLIAMS EMBASSY SUITES	515.16	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	ZGRAVES AMAZON	201.69	-97902
602	212200	Credit Card Payable	FIRST BANKCARD	KORME ZOOM	5.88	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	PSENST EMBASSY SUITES	358.33	-97902
601	212200	Credit Card Payable	FIRST BANKCARD	PSENST ADOBE	10.88	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	MGUNDERSON SUREFIRE	600.40	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JWILLIAMS MCDONALD'S	12.55	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	PSENST CARMOUNT	59.98	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JWILLIAMS 4IMPRINT	420.72	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JWILLIAMS PANDA EXP	13.96	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	PSENST FOSTER'S	50.48	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JWILLIAMS WOOLEY'S REST	23.57	-97902
101	362430	Refund & Reimbursement	FIRST BANKCARD	ESTERBROOKS 06/20/25	-50.00	-97902
101	362430	Refund & Reimbursement	FIRST BANKCARD	MULDER 06/20/25	-100.00	-97902
101	362430	Refund & Reimbursement	FIRST BANKCARD	SALO 06/20/25	-25.00	-97902
101	362430	Refund & Reimbursement	FIRST BANKCARD	SENST 06/20/25	-200.00	-97902
101	362430	Refund & Reimbursement	FIRST BANKCARD	ORME 06/20/25	-2,000.00	-97902
101	362430	Refund & Reimbursement	FIRST BANKCARD	Heinbuch 06/20/25 Cash Back	-75.00	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JESTERBROOKS EMBASSY SUITES	564.24	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	ERIKAJOHNSON DUNKIN	11.54	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JESTERBROOKS QDOBA	13.46	-97902
101	362430	Refund & Reimbursement	FIRST BANKCARD	KNAPP 06/20/25	-50.00	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JESTERBROOKS CHILIS	18.16	-97902
101	362430	Refund & Reimbursement	FIRST BANKCARD	ROSS 06/20/25	-100.00	-97902
101	362430	Refund & Reimbursement	FIRST BANKCARD	Crace 06/20/2025	-150.00	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JESTERBROOKS PANDA EXP	14.00	-97902
101	362430	Refund & Reimbursement	FIRST BANKCARD	DWYER 06/20/25	-25.00	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	ERIKAJOHNSON SUBWAY	8.10	-97902

8/13/2025

Page 4

Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	362430	Refund & Reimbursement	FIRST BANKCARD	EJOHNSON 06/20/25	-25.00	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JCRACE NORTHERN ACRYLICS	29.75	-97902
101	362430	Refund & Reimbursement	FIRST BANKCARD	PERNU 06/20/25	-25.00	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JESTERBROOKS MCDONALD'S	16.16	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JESTERBROOKS SYMBOLARTS	375.00	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JESTERBROOKS FLEET FARM	94.40	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	MGUNDERSON SAMMY'S PIZZA	54.14	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JESTERBROOKS BASS PRO SHOPS	176.27	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	GHEINBUCH SAM'S	40.96	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	ERIKAJOHNSON BEST WESTERN	674.78	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	DROSS AMAZON	99.70	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JESTERBROOKS GREAT STEAK	14.71	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	GHEINBUCH SAM'S	32.64	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	DROSS DOUCETTE'S	297.76	-97902
101	362430	Refund & Reimbursement	FIRST BANKCARD	GUNDERSON 06/20/25	-50.00	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	DROSS SIRCHIE	121.47	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	DROSS AMAZON	45.60	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JESTERBROOKS CARIBOU	8.35	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	ERIKAJOHNSON TACO BELL	11.01	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JWILLIAMS SHAKE SHACK	19.05	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	ERIKAJOHNSON CHILIS	27.12	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	ERIKAJOHNSON CLIVE'S ROADHOUSE	14.60	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	DROSS AMAZON	39.45	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JDWYER IF GAS STATION	56.46	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	SJOHNSON APPLE.COM	0.99	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JCRACE POST BOARD	540.00	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	GHEINBUCH KEYME KIOSK	9.06	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	GHEINBUCH SAM'S	72.96	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JESTERBROOKS DELEO BROS PIZZA	35.33	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	GHEINBUCH SAM'S	14.68	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	SKNAPP POSITIVE PROMO	743.30	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	KORME ZOOM	15.65	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	SJOHNSON MICHAELS	50.78	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	SJOHNSON MRC	25.00	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	JESTERBROOKS MCDONALD'S	13.20	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	SJOHNSON OFFICE MAX	32.04	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	GHEINBUCH SAM'S	77.26	-97902
101	212200	Credit Card Payable	FIRST BANKCARD	GHEINBUCH SAM'S	46.40	-97902

8/13/2025

Page 5

Fun d	Account	Department	Vendor Name	Description	Amount	Check #
401	431901	City Garage	A W KUETTEL & SONS INC	Boiler Replacement - PW Buildi	23,725.00	72316
101	452100	Parks	A W KUETTEL & SONS INC	Fabricate Spool - Stebner	2,984.00	72316
101	421100	Police Administration	ANIMAL ALLIES HUMANE SOCIETY	Jun 2025 Boarding	795.00	72317
101	422100	Fire Administration	BOUND TREE MEDICAL, LLC	Medical Supplies	451.45	72318
101	422902	Firehall #2 Morris Thomas Road	CENTURYLINK	Internet FH2 07/22/25-08/21/25	86.99	72319
101	431901	City Garage	CINTAS CORPORATION	Mats/Supplies	58.54	72320
101	431100	Street Department	CINTAS CORPORATION	Uniforms	7.92	72320
101	431100	Street Department	CINTAS CORPORATION	Uniforms	19.48	72320
101	431100	Street Department	CINTAS CORPORATION	Uniforms	7.92	72320
101	431901	City Garage	CINTAS CORPORATION	1st Aid Cabinets	636.28	72320
101	431901	City Garage	CINTAS CORPORATION	Mats/Supplies	38.86	72320
101	431901	City Garage	CINTAS CORPORATION	Mats/Supplies	38.86	72320
101	431100	Street Department	CINTAS CORPORATION	Uniforms	19.48	72320
101	431100	Street Department	CINTAS CORPORATION	Uniforms	7.92	72320
101	431100	Street Department	CINTAS CORPORATION	Uniforms	47.48	72320
101	424100	Building Inspection	CLOUDPERMIT INC.	Cloudpermit Building Module	4,000.00	72321
601	494300	Water Distribution	CORE & MAIN LP	Water Meter Programmer	397.23	72322
101	421100	Police Administration	CROW-GOEBEL VETERINARY CLINIC, P A	Vet - Jack	389.07	72323
602	494900	Sewer Administration and General	CUSTOMER ELATION INC	07/01/25 - 07/28/25 Answering	25.16	72324
601	494400	Water Administration and General	CUSTOMER ELATION INC	07/01/25 - 07/28/25 Answering	37.75	72324
101	452100	Parks	DENNY'S LAWN & GARDEN	Weed Wacker	399.99	72325
315	471000	Debt Service	EHLERS & ASSOCIATES INC	25 Continuing Disclosure	338.46	72326
318	471000	Debt Service	EHLERS & ASSOCIATES INC	25 Continuing Disclosure	338.46	72326
328	471000	Debt Service	EHLERS & ASSOCIATES INC	25 Continuing Disclosure	338.46	72326
320	471000	Debt Service	EHLERS & ASSOCIATES INC	25 Continuing Disclosure	338.46	72326
330	471000	Debt Service	EHLERS & ASSOCIATES INC	25 Continuing Disclosure	338.46	72326
329	471000	Debt Service	EHLERS & ASSOCIATES INC	25 Continuing Disclosure	338.46	72326
322	471000	Debt Service	EHLERS & ASSOCIATES INC	25 Continuing Disclosure	338.46	72326
327	471000	Debt Service	EHLERS & ASSOCIATES INC	25 Continuing Disclosure	338.46	72326
331	471000	Debt Service	EHLERS & ASSOCIATES INC	25 Continuing Disclosure	338.48	72326
323	471000	Debt Service	EHLERS & ASSOCIATES INC	25 Continuing Disclosure	338.46	72326
325	471000	Debt Service	EHLERS & ASSOCIATES INC	25 Continuing Disclosure	338.46	72326
326	471000	Debt Service	EHLERS & ASSOCIATES INC	25 Continuing Disclosure	338.46	72326
324	471000	Debt Service	EHLERS & ASSOCIATES INC	25 Continuing Disclosure	338.46	72326
101	419901	City Hall & Police Building Maintenance	FIREPRO SPRINKLER SPECIALISTS, INC	Annual Sprinkler Inspections -	677.35	72327
101	419901	City Hall & Police Building Maintenance	FIREPRO SPRINKLER SPECIALISTS, INC	Annual Sprinkler Inspections -	380.36	72327
101	424100	Building Inspection	GLENWOOD LLC	City Logo - Safety Equipment	34.00	72328
101	422901	Firehall #1 Maple Grove Road	GOODIN COMPANY INC	Shower Repair - FD 1	686.93	72329

8/13/2025

Page 6

Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	419100	Community Development	HERMANTOWN STAR LLC	Public Hearing Planning & Zoni	37.13	72330
240	433500	Water Improvements	HERMANTOWN STAR LLC	Second Waterline Connection	173.25	72330
101	415300	Administration & Finance	INTEGRATED OFFICE SOLUTIONS	Copy Overage Konica C308	92.32	72331
101	415300	Administration & Finance	INTEGRATED OFFICE SOLUTIONS	Copy Overage Konica C458	416.49	72331
415	465200	Community Development	KFI ENGINEERS	Northstar Ford Arena	368.00	72332
101	421100	Police Administration	LARSON, COREY	AHA BLS Instructor Renewal - D	100.00	72333
412	419100	Community Development	MARSOLEK, WILLIAM A	Trail Easement Settlement	2,900.00	72334
601	494300	Water Distribution	MAVO CONCRETE SAWING SERVICES, INC.	Water Main Break Asphalt Sawi	650.00	72335
230	465100	HEDA	MN POLLUTION CONTROL AGENCY	Arrowhead Refinery Co-VIC Reim	450.00	72336
101	431100	Street Department	NAPA AUTO PARTS	DEF Fluid	25.98	72337
101	424100	Building Inspection	NAPA AUTO PARTS	Equipment - H28	82.74	72337
101	431100	Street Department	NAPA AUTO PARTS	Motor Oil	799.99	72337
601	150000	Prepaid Items	NORTH RISK PARTNERS	Cyber Liability	2,752.00	72338
602	150000	Prepaid Items	NORTH RISK PARTNERS	Cyber Liability	2,752.00	72338
101	492200	Insurance	NORTH RISK PARTNERS	Cyber Liability	2,752.08	72338
601	494400	Water Administration and General	NORTH RISK PARTNERS	Cyber Liability	2,752.00	72338
101	150000	Prepaid Items	NORTH RISK PARTNERS	Cyber Liability	2,752.08	72338
602	494900	Sewer Administration and General	NORTH RISK PARTNERS	Cyber Liability	2,752.00	72338
416	452100	Parks	RUSTY PATCH NATIVES	Native Plants for NW strip- Fi	3,200.00	72339
416	452100	Parks	RUSTY PATCH NATIVES	Native Plants for Rain Garden	3,400.00	72339
101	431100	Street Department	SATHERS, LLC	Class 5- Crushed Material	119.00	72340
101	421100	Police Administration	SAVVY SNIPER LLC	Rifle Sling	120.30	72341
101	414100	Elections	ST LOUIS COUNTY AUDITOR	Election Software/Maintenance	940.00	72342
101	414100	Elections	ST LOUIS COUNTY AUDITOR	Election Software/Maintenance	1,300.00	72342
101	431100	Street Department	ST LOUIS COUNTY AUDITOR	Brine Solution Nov 2024	260.10	72343
101	421100	Police Administration	STREICHER'S	Duty Gear - Kostiuk	70.00	72344
101	421100	Police Administration	STREICHER'S	Nameplate - Kostiuk	23.98	72344
101	422100	Fire Administration	TROY'S SERVICE CENTER	Brakes- Rescue 3	547.21	72345
101	422100	Fire Administration	TROY'S SERVICE CENTER	Oil & Filter - Rescue 1	92.92	72345
101	422100	Fire Administration	TWIN PORTS TESTING INC	Asbestos Testing for Training	1,234.84	72346
101	431100	Street Department	UNITED RENTALS (NORTH AMERICA) INC	Plate Compactor - Big 1	1,506.00	72347
601	494300	Water Distribution	ZIEGLER INC	Skid Steer Rental - Water Brea	1,780.00	72348

Totals: 222 records printed

1,308,757.70

Resolution No. 2025-130

Resolution Approving Wage Rates For Part Time Employees In 2025

WHEREAS, the City of Hermantown has several part-time employees; and

WHEREAS, these employees are not covered by a labor agreement; and

WHEREAS, the City Administrator recommends a pay increase of 3.5% consistent with the wage increase of other non-represented employees; and

WHEREAS, the wage rates listed below are effective January 1, 2025 through December 31, 2025.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Hermantown, Minnesota, as follows:

	Position	Hours	Schedule	2024 Rate	2025 Rate
Custodian	1	520+	Avg. 15 hrs/wk	\$18.38	\$19.02
PW Seasonal Help	2	500	Varies	\$13.62	\$14.10
PW Seasonal Help	2	500	Varies	\$15.91	\$16.47
If previously employed by the City of Hermantown for more than 5 years	1	500	Varies	\$17.64	\$18.26

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and upon a vote being taken thereon, the following voted in favor of:

Councilors _____

and the following voted in opposition thereto:

Councilors _____

WHEREUPON, such resolution was declared duly passed and adopted August 18, 2025.

July 29th, 2025

John Mulder
City Administrator
City of Hermantown
5105 Maple Grove Road
Hermantown MN 55811

Re: Hermantown Road and Old Midway Road Reconditioning

Dear John:

Attached is the Final Pay Application and Final Compensating Change Order #4 for the work associated with the Hermantown Road and Old Midway Road Reconditioning project from October 26, 2024, through July 10, 2025. NCE has inspected the work completed by Northland Constructors of Duluth and found it to be in compliance with plans & specifications. I hereby recommend final acceptance for the project by City Council.

I recommend the final payment of **\$248,364.47** be authorized at the August 4th, 2025, City Council Meeting.

Please contact me with any questions you may have.

Thank you,



David Bolf, P.E. – City Engineer
Northland Consulting Engineers
218-727-5995
david@nce-duluth.com

CC: Dan Kiminski, Northland Contractors
Craig Ploetz, Northland Contractors
Trygve Lodin, Northland Consulting Engineers
Trish Crego, City of Hermantown
Aliss McClure, City of Hermantown

Resolution No. 2025-125

Resolution Approving Final Pay Request To Northland Constructors For Road Improvement District No. 541 & 542 In The Amount Of \$248,364.47

WHEREAS, the City of Hermantown has contracted with Northland Constructors, Inc for Road Improvement District 541 (“Project A”) and bridge Replacement District 542 (“Project B”); and

WHEREAS, Northland Constructors has performed a portion of the agreed upon work in said Project; and

WHEREAS, Northland Constructors. has submitted Final Pay Request in the amount of \$248,364.47 for the (“Project A”); and

WHEREAS, Northland Consulting Engineers LLP has approved such Final Pay Request and all IC 134’s and paper work for the Project were submitted to the City of Hermantown.

WHEREAS, the necessary documentation for the pay request is on file and available for inspection.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hermantown, Minnesota as follows:

1. Final Pay Request and Change Order is hereby approved.
2. The City is hereby authorized and directed to pay to Northland Constructors. the sum of \$248,364.47 which is the amount represented in the Final Pay Request.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors _____

and the following voted in opposition thereto:

Councilors _____

WHEREUPON, such resolution has been duly passed and adopted August 18, 2025.

Contractor's Application for Payment			No. Final
Application Period:	January 1, 2025 through July 10, 2025	Application Date:	8/4/2025
To (Owner):	City of Hermantown	From (Contractor):	Northland Constructors
Owner's Contract Number:	Contractor's Project Number:	Engineer Project Number:	23-8007
Project		Via (Engineer):	
Hermantown & Old Midway Road Reconditioning		Northland Consulting Engineers, LLP	

Application For Payment Change Order Summary		
Approved Change Orders		
Number	Additions	Deductions
1	48,109.37	
2		\$271,315.87
3		\$68,233.47
4	\$107,741.36	
TOTAL	\$155,850.73	\$339,549.34
NET CHANGE BY CHANGE ORDER:		(183,698.61)

Application For Payment Previous Pay Application Summary		
Approved Pay Applications		
Number	Date	Amount
1	5/24/2024	\$ 230,018.51
2	6/26/2024	\$ 335,480.15
3	7/29/2024	\$ 254,567.94
4	8/27/2024	\$ 106,232.96
5	9/30/2024	\$ 522,145.84
6	10/25/2024	\$ 858,945.67
7	1/7/2025	\$ 364,448.05
8. TOTALS		\$2,671,839.12

1. ORIGINAL CONTRACT PRICE.....	\$	3,103,902.20
2. Net change by Change Orders.....	\$	-183,698.61
3. Final Contract Price (Line 1 + 2).....	\$	2,920,203.59
4. TOTAL COMPLETED AND STORED TO DATE		
a. See attached Pay Application Summary.....	\$	2,920,203.59
b. Materials on Hand (See Attached Invoice).....	\$	
c. (4a+4b).....	\$	2,920,203.59
5. RETAINAGE:		
a. 0% X \$2,920,203.59 Work Completed.....	\$	
b. 0% X Stored Material.....	\$	
c. Total Retainage (Line 5.a + Line 5.b).....	\$	
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	2,920,203.59
7. LESS PREVIOUS PAYMENTS (Line 8).....	\$	2,671,839.12
9. AMOUNT DUE THIS APPLICATION.....	\$	248,364.47
10. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 - 4 + Line 5.c above).....	\$	0.00

Final Payment of: \$ 248,364.47
(Line 9 or other - attach explanation of the other amount)

Contractor's Certification	
The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or	
Contractor Signature - Northland Constructors	
By: 	Date: 7/29/25

Recommended by:

David Bolf, P.E. - City Engineer (Date) 8/4/2025

Approved by:

John Mulder, City Administrator (Date)

 Northland Consulting Engineers L.L.P. Structural, Civil and Forensic Engineering				Pay Application Final - Aug 4th, 2025			
				Project A			
				Hermantown Road and Old Midway Road			
				Reconditioning			
Item No.	Spec. Number	Item Description	Unit of Measure	Contract Total Quantities	Northland Contractors Unit Price	Total Project	
						Completed Quantities	Completed Cost
BASE BID							
1	2021.501	MOBILIZATION	LS	1	\$ 36,327.90	1	\$36,327.90
2	2101.502	CLEARING	ACRE	0.8	\$ 4,650.00	0.8	\$3,720.00
3	2101.502	GRUBBING	ACRE	16.4	\$ 2,050.00	16.4	\$33,620.00
4	2104.502	REMOVE SIGN TYPE C	EACH	101	\$ 40.00	101	\$4,040.00
5	2104.503	REMOVE CULVERT PIPE	LF	3108.0	\$ 14.00	3108	\$43,512.00
6	2104.503	SALVAGE CULVERT PIPE	LF	462.0	\$ 26.00	462	\$12,012.00
7	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	1159.0	\$ 2.00	1159	\$2,318.00
8	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	1017	\$ 4.00	1017	\$4,068.00
9	2106.507	SELECT GRANULAR BORROW MOD 7% (CV)	CY	1607	\$ 28.00	1607	\$44,996.00
10	2106.507	GRANULAR EMBANKMENT (CV)	CY	8089	\$ 18.00	8089	\$145,602.00
11	2106.507	EXCAVATION - MUCK	CY	6524	\$ 6.00	6524	\$39,144.00
12	2106.507	EXCAVATION - COMMON	CY	15604	\$ 10.00	15604	\$156,040.00
13	2106.507	COMMON EMBANKMENT (CV)	CY	11145	\$ 8.00	11145	\$89,160.00
14	2108.504	GEOTEXTILE FABRIC TYPE 5	SY	6432	\$ 1.75	6432	\$11,256.00
15	2118.507	AGGREGATE SURFACING (CV), CLASS 5	CY	1213	\$ 50.00	1213	\$60,650.00
16	2211.507	AGGREGATE BASE (CV), CLASS 5	CY	6692	\$ 30.00	6692	\$200,760.00
17	2215.504	FULL DEPTH RECLAMATION	SY	54907	\$ 2.20	54907	\$120,795.40
18	2221.507	SHOULDER BASE AGGREGATE (CV), CLASS 5	CY	1113	\$ 40.00	1113	\$44,520.00
19	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,B)	TON	6758.55	\$ 62.00	6758.55	\$419,030.10
20	2360.509	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,B)	TON	6626.64	\$ 62.00	6626.64	\$410,851.68
21	2360.509	TYPE SP 9.5 BIT MIXTURE FOR ENTRANCES (3,B)	TON	175	\$ 225.00	175	\$39,375.00
22	2501.502	18" RC PIPE APRON	EACH	24	\$ 1,500.00	24	\$36,000.00
23	2501.502	24" RC PIPE APRON	EACH	6	\$ 1,630.00	6	\$9,780.00
24	2501.502	36" RC PIPE APRON	EACH	4	\$ 2,600.00	4	\$10,400.00
25	2501.503	18" RC PIPE CULVERT	LF	504	\$ 72.00	504	\$36,288.00
26	2501.503	24" RC PIPE CULVERT	LF	120	\$ 98.00	120	\$11,760.00
27	2501.503	36" RC PIPE CULVERT	LF	96	\$ 174.00	96	\$16,704.00
28	2501.503	15" CS PIPE CULVERT	LF	3568	\$ 33.00	3568	\$117,744.00
29	2511.507	RANDOM RIPRAP CLASS II	CY	28.0	\$ 64.00	28	\$1,792.00
30	2540.602	MAIL BOX SUPPORT	EACH	87	\$ 180.00	87	\$15,660.00
31	2563.601	TRAFFIC CONTROL	LS	1	\$ 7,000.00	1	\$7,000.00
32	2564.518	SIGN PANELS TYPE C	SF	308.5	\$ 89.00	370	\$32,930.00
33	2573.501	STABILIZED CONSTRUCTION EXIT	LS	1	\$ 1,090.00	1	\$1,090.00
34	2573.502	CULVERT END CONTROL	EACH	13	\$ 255.00	13	\$3,315.00
35	2573.503	SILT FENCE, TYPE HI	LF	10271	\$ 3.50	10271	\$35,948.50
36	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LF	15080	\$ 3.65	15080	\$55,042.00
37	2575.504	RAPID STABILIZATION METHOD 4	SY	54810	\$ 2.60	56242	\$146,229.20
38							
39	2575.504	SODDING TYPE LAWN	SY	12960	\$ 7.55	15960	\$120,498.00
40	2580.503	INTERIM PAVEMENT MARKING	LF	30385	\$ 0.15	30385	\$4,557.75
41	2582.503	4" SOLID LINE PAINT (WR)	LF	43563	\$ 0.35	43563	\$15,247.05
42	2582.503	4" DOUBLE SOLID LINE PAINT (WR)	LF	10132	\$ 0.70	10132	\$7,092.40
43	2582.503	4" BROKEN LINE PAINT (WR)	LF	10318	\$ 0.15	10318	\$1,547.70
44	2582.503	24" SOLID LINE PAINT GR IN (WR)	LF	201	\$ 43.00	201	\$8,643.00
45	2131.506	CALCIUM CHLORIDE SOLUTION	MGAL	18.9	\$ 1,500.00	18.9	\$28,350.00
46	2215.601	BASE STABILIZATION	GAL	1583.70	\$ 30.00	1583.70	\$47,511.00
47		CHANGE ORDER NO. 1	LS	1	\$ 17,825.37	1	\$17,825.37
48		CHANGE ORDER NO. 2	LS	1	\$ 133,555.88	1	\$133,555.88
49		FINAL COMPENSATING CHANGE ORDER	LS	1	\$ 75,794.25	1	\$75,894.66
				TOTAL AMOUNT EARNED		\$2,920,203.59	

Date of Issuance: 8/4/25	Effective Date:
Owner: City of Hermantown	Owner's Contract No.: 23-8007
Contractor: Northland Constructors of Duluth	Contractor's Project No.:
Engineer: Northland Consulting Engineers	Engineer's Project No.: 23-8007
Project: Hermantown Road and Old Midway Road Reconditioning	SID:

The Contract is modified as follows upon execution of this Change Order:

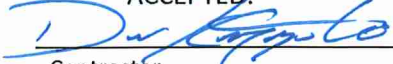
Description: This change order covers (4) items of work. See attached Final Compensating Change Order Summary. The final contract quantities were adjusted to match the final completed quantities.

1. Increase line item 32 Sign Panel Type C, from 308.5 to 370 SF.
Additional Cost to owner = (370-308.5)\$89.00= \$5,473.50*
 2. Increase line item 37 Rapid Stabilization Method 4, from 54,810 to 56,242 SY.
Additional Cost to owner = (56,242-54,810)\$2.60= \$3,723.20*
 3. Increase line item 39 Sodding Type Lawn, from 12,960 to 15,960 SY.
Additional Cost to owner = (15,960 -12,960)\$7.55= \$22,650.00*
 4. Northland Consulting Engineers directed Northland Constructors to complete punch list items, address warranty work and directed additional work on a time and materials (T&M) basis. The T&M work is included in Change Order #4 which includes the following:
 - a. Topsoil preparation and placement, 151 CY
Additional Cost to owner = (151)\$67.32= \$10,165.32*
 - b. Placement of remaining Class 5 in driveways and riprap
Additional Cost to owner = \$10,276.70
 - c. T&M Work consists of the following work: Removing field entrances and culverts at owner's request, Finish grading of ditches and setting remaining culverts, Finish grading around media com pedestals
 - i. 5/19/25 - \$10,967.13
 - ii. 5/20/25 - \$10,213.50
 - iii. 5/20/25 - \$10,142.88
 - iv. 5/27/25 - \$6,297.75
 - v. 5/28/25 - \$9,564.13*Additional Cost to owner = \$55,452.64*
- T&M Subtotal = \$75,894.66*

Total = \$107,741.36

<u>CHANGE IN CONTRACT PRICE</u>	<u>CHANGE IN CONTRACT TIMES</u>
Original Contract Price: \$ 3,103,902.20	
Decrease from previously approved Change Orders: \$ 291,439.97	
Contract Price prior to this Change Order: \$ 2,812,462.23	
Increase of this Change Order: \$ 107,741.36	

Final Contract Price incorporating this Change Order:
\$ 2,920,203.59

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By: <u></u>	By: _____	By: <u></u>	By: _____		
David Bolf, P.E.	Owner	Contractor			
Title: <u>City Engineer</u>	Title: _____	Title: <u>Passing Division Manager</u>	Title: _____		
Date: <u>8/4/25</u>	Date: _____	Date: <u>7/29/25</u>	Date: _____		

 Northland Consulting Engineers L.L.P. Structural, Civil and Forensic Engineering				Final Compensating Change Order Summary 4-Aug-25 Hermantown and Old Midway Road Road Reconditioning				
Item No.	Spec. Number	Item Description	Unit of Measure	Current Contract Quantities	Northland Constructor's Unit Price	Total Project		
						Completed Quantities	Compensating	
					Quantities		Cost	
1	2101.501	MOBILIZATION	LS	1	\$ 36,327.90	1	0	\$ -
2	2101.502	CLEARING	ACRE	0.8	\$ 4,650.00	0.8	0	\$ -
3	2101.502	GRUBBING	ACRE	16.4	\$ 2,050.00	16.4	0	\$ -
4	2104.502	REMOVE SIGN TYPE C	EACH	101	\$ 40.00	101	0	\$ -
5	2104.503	REMOVE CULVERT PIPE	LF	3108	\$ 14.00	3108	0.0	\$ -
6	2104.503	SALVAGE CULVERT PIPE	LF	462	\$ 26.00	462	0.0	\$ -
7	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	1159	\$ 2.00	1159	0.0	\$ -
8	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	1017	\$ 4.00	1017	0.0	\$ -
9	2106.507	SELECT GRANULAR BORROW MOD 7% (CV)	CY	1607	\$ 28.00	1607	0.0	\$ -
10	2106.507	GRANULAR EMBANKMENT (CV)	CY	8089	\$ 18.00	8089	0.0	\$ -
11	2106.507	EXCAVATION - MUCK	CY	6524	\$ 6.00	6524	0.0	\$ -
12	2106.507	EXCAVATION - COMMON	CY	15604	\$ 10.00	15604	0.0	\$ -
13	2106.507	COMMON EMBANKMENT (CV)	CY	11145	\$ 8.00	11145	0.0	\$ -
14	2108.504	GEOTEXTILE FABRIC TYPE 5	SY	6432	\$ 1.75	6432	0.0	\$ -
15	2118.507	AGGREGATE SURFACING (CV), CLASS 5	CY	1213	\$ 50.00	1213	0.0	\$ -
16	2211.507	AGGREGATE BASE (CV), CLASS 5	CY	6692	\$ 30.00	6692	0.0	\$ -
17	2215.504	FULL DEPTH RECLAMATION	SY	54907	\$ 2.20	54907	0.0	\$ -
18	2221.507	SHOULDER BASE AGGREGATE (CV), CLASS 5	CY	1113	\$ 40.00	1113	0.0	\$ -
19	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,B)	TON	6758.55	\$ 62.00	6758.55	0.00	\$ -
20	2360.509	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,B)	TON	6626.64	\$ 62.00	6626.64	0.00	\$ -
21	2360.509	TYPE SP 9.5 BIT MIXTURE FOR ENTRANCES (3,B)	TON	175	\$ 225.00	175	0.0	\$ -
22	2501.502	18" RC PIPE APRON	EACH	24	\$ 1,500.00	24	0.0	\$ -
23	2501.502	24" RC PIPE APRON	EACH	6	\$ 1,630.00	6	0.0	\$ -
24	2501.502	36" RC PIPE APRON	EACH	4	\$ 2,600.00	4	0.0	\$ -
25	2501.503	18" RC PIPE CULVERT	LF	504	\$ 72.00	504	0.0	\$ -
26	2501.503	24" RC PIPE CULVERT	LF	120	\$ 98.00	120	0.0	\$ -
27	2501.503	36" RC PIPE CULVERT	LF	96	\$ 174.00	96	0.0	\$ -
28	2501.503	15" CS PIPE CULVERT	LF	3568	\$ 33.00	3568	0.0	\$ -
29	2511.507	RANDOM RIPRAP CLASS II	CY	28	\$ 64.00	28	0.0	\$ -
30	2540.602	MAIL BOX SUPPORT	EACH	87	\$ 180.00	87	0.0	\$ -
31	2563.601	TRAFFIC CONTROL	LS	1	\$ 7,000.00	1	0.0	\$ -
32	2564.518	SIGN PANELS TYPE C	SF	308.5	\$ 89.00	370.0	61.5	\$ 5,473.50
33	2573.501	STABILIZED CONSTRUCTION EXIT	LS	1	\$ 1,090.00	1	0.0	\$ -
34	2573.502	CULVERT END CONTROL	EACH	13	\$ 255.00	13	0.0	\$ -
35	2573.503	SILT FENCE, TYPE HI	LF	10271	\$ 3.50	10271	0.0	\$ -
36	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LF	15080	\$ 3.65	15080	0.0	\$ -
37	2575.504	RAPID STABILIZATION METHOD 4	SY	54810	\$ 2.60	56242	1432.0	\$ 3,723.20
38								
39	2575.504	SODDING TYPE LAWN	SY	12960	\$ 7.55	15960	3000.0	\$ 22,650.00
40	2580.503	INTERIM PAVEMENT MARKING	LF	30385	\$ 0.15	30385	0.0	\$ -
41	2582.503	4" SOLID LINE PAINT (WR)	LF	43563	\$ 0.35	43563	0.0	\$ -
42	2582.503	4" DOUBLE SOLID LINE PAINT (WR)	LF	10132	\$ 0.70	10132	0.0	\$ -
43	2582.503	4" BROKEN LINE PAINT (WR)	LF	10318	\$ 0.15	10318	0.0	\$ -
44	2582.503	24" SOLID LINE PAINT GR IN (WR)	LF	201	\$ 43.00	201	0.0	\$ -
45	2131.506	CALCIUM CHLORIDE SOLUTION	MGAL	18.9	\$ 1,500.00	18.9	0.0	\$ -
46	2215.601	BASE STABILIZATION	GAL	1583.7	\$ 30.00	1583.7	0.0	\$ -
47		CHANGE ORDER NO. 1	LS	1	\$ 17,825.37	1	0.0	\$ -
48		CHANGE ORDER NO. 2	LS	1	\$ 133,555.88	1	0.0	\$ -
48		CHANGE ORDER NO. 4	LS	0	\$ 75,794.25	1	1.0	\$ 75,894.66
Final Compensating Amount							\$ 107,741.36	