

**CITY OF HERMANTOWN
AGENDA**

**Utility Commission Meeting Thursday, July 9, 2026 at 5:30 pm
Large Conference Room, City Hall - Hermantown Governmental Services Building**

1. ROLL CALL

2. MINUTES

Approval or Correction

A. 05/14/2026 Meeting Minutes

3. PUBLIC COMMENT

This is the time for individuals to address the Council about any item not on the agenda. The time limit is three minutes per person. Speakers who wish to comment at this time or later on agenda items should be signed up prior to the start of the meeting. A sign-up sheet is available in the lobby prior to the meeting for verbal remarks. As always, written comments may be submitted to the City Clerk before the end of the meeting.

4. COMMUNICATIONS

A. WLSSD Discharge Monitoring Report

B. Utility Billing Update

5. PRESENTATIONS

6. OLD BUSINESS

7. NEW BUSINESS

8. REPORTS

A. Budget to Actual Expenditure Report

B. Public Works Director Report

C. Utility & Infrastructure Director Report

D. Water Loss Report

E. WLSSD Monthly Flow - Rain Fall & Flow Report

F. Comfort Systems Invoice

G. New Connections Report

9. COMMISSION MEMBERS REPORT

A. Jim Samberg -

- B. William Berg -
- C. Robert McLachlan -
- D. Doug Kerfeld -
- E. James Sweeney -
- F. Councilor Andy Hjelle -

10. **RECESS**

CITY OF HERMANTOWN
Utility Commission
Thursday, May 14, 2026
5:30 PM Central

MEETING CONDUCTED IN PERSON

CITY STAFF: Trish Crego, Utility & Infrastructure Director; David Bolf, City Engineer;
Chad Ronchetti, Economic Development Director

VISITORS: 8

1. ROLL CALL

Bill Berg:	Present
Councilor Andy Hjelle:	Present
Doug Kerfeld:	Absent
Robert McLachlan:	Present
James Sweeney	Present
Barry Simonson	Present

2. MINUTES

Approval or Correction

A. 03/12/2026 Meeting Minutes

Motion to approve March 12th, 2026 meeting minutes. This motion, made by Bill Berg and seconded by Robert McLachlan, Carried.

Bill Berg:	Yea
Councilor Andy Hjelle:	Yea
Doug Kerfeld:	Yea
Robert McLachlan:	Yea
James Sweeney:	Yea
Barry Simonson	Yea
Yea: 6, Nay: 0	

3. PUBLIC COMMENT

This is the time for individuals to address the Commission about any item not on the agenda. The time limit is three minutes per person. Speakers who wish to comment at this time or later on agenda items should be signed up prior to the start of the meeting. A sign-up sheet is available in the lobby prior to the meeting for verbal remarks. As always, written comments may be submitted to the City Clerk before the end of the meeting.

A. Jackie Dolentz – 5842 Old Hwy 2.: Commenting on utility extensions and data center: See attached handout A. Also mentioned the 2045 plan does not address taxes and Adolf rezoning did not get input from the steering committee

B. Clarissa Ek – 3505 Solway Rd, Town of Solway: Commenting on utility extensions and data center. Major points included: the AUAR is not adequate analysis. There has only been positive effects mentioned by staff and not the negative impacts. The Comp Plan Steering committee did not have input on the rezoning plan

C. Jonathan Thornton – 5869 Hermantown Rd.: Commenting on utility extensions and data center. See Attached letter - B

D. Emma Richtman- 5215 Chris Drive. Not present but sent communication via email the day of the meeting. See attached email C

4. PRESENTATIONS

A. Adolph Utility Extension Economic Impact Study — Chad Ronchetti, Economic Development Director: Gave 5 different examples of projects/developments that Hermantown missed out on because the city of Hermantown did not have utilities in the SW corner of the city limits.

Jim Sweeny- Why are we just hearing about these opportunities now?

Chad: The projects die because the private costs are too high. And the commission never sees them

Barry: Are there other areas these projects could go?

Chad: Not with the connection to the railroad and sub station

Clarissa: This presentation is just to data center driven and not public need

5. COMMUNICATIONS

A. WLSSD Discharge Monitoring Report – *placed on file.*

B. Utility Billing Update- *placed on file.*

C. MN Dept of Health – 2025 Consumer confidence Report-Drinking water

D. Stebner Rd Feasibility Study; The City Engineer explained where we are in the project process and how

Barry Simonson; Does the size of pipe with the utility extension? David the two projects will not impact each other.
Will the sidewalk go on both sides of Stebner Rd? David: No just one due to the type of project and layout of the ROW

- E. Waste Management Plan Amendment- Public Comment Period
- F. Wastewater Treatment Capacity Allocation Permit (2027-2030)
The city engineer has been working on calculating the cities needs and speculates that with future developments we will ask for an allocation of 1 million gal per year for the next 4 years

6. **OLD BUSINESS: None**

7. **NEW BUSINESS:** Rob Commented that the Clerk did a good job with the research for this agenda item.

- A. Utility Bill Credit Request - Holt
- B. Utility Bill Credit Request - Anderson
- C. Utility Bill Credit Request - Somers

VOTE: Robert McLachlan proposed that each of the three user get charged a Tier 1 rate. In addition, Anderson would not get a sewer charge for the overage, and Somers would not have a late fee for that month. and seconded by Barry Simonson, Carried.

Bill Berg:	Yea
Councilor Andy Hjelle:	Yea
Doug Kerfeld:	Yea
Robert McLachlan:	Yea
James Sweeney:	Yea
Barry Simonson	Yea

Yea: 6, Nay: 0

8. **REPORTS**

- A. Budget to Actual Expenditure Report – *placed on file.*
- B. Public Works Director Report – *placed on file.*
- C. Utility & Infrastructure Director Report – *placed on file.*
- D. Water Loss Report – *placed on file.*
- E. WLSSD Monthly Flow - Rain Fall & Flow Report – *placed on file.*

F. Comfort Systems Invoice – *placed on file.*

G. New Connections Report – *placed on file.*

9. **COMMISSION MEMBERS REPORT**

A. Barry Simonson – *None*

B. William Berg - *None*

C. Robert McLachlan - *None*

D. Doug Kerfeld - Absent

E. James Sweeney - *None*

F. Councilor Andy Hjelle – *Thanked everyone for volunteering there time*

10. **RECESS**

Motion to adjourn at 7:12pm. This motion, made by Robert McLachlan and seconded by Bill Berg, Carried.

Bill Berg: Yea

Councilor Andy Hjelle: Yea

Doug Kerfeld: Yea

Robert McLachlan: Yea

James Sweeney: Yea

Barry Simonson Yea

Yea: 6, Nay: 0

June 17, 2026

Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, Minnesota 55155
ATTN: Discharge Monitoring Report

Dear Regulatory Authority,

This cover letter is a summary of Western Lake Superior Sanitary District's Wastewater Treatment Plant Report for May 2026 (as per NPDES/SDS permit MN0049786). An electronic copy of this month's report will be submitted to MPCA. If anyone would like a paper or electronic version of the attachments, please contact WLSSD at (218) 722-3336.

The average daily flow to the plant in May was 33.62 MGD.

The average influent cBOD5 concentration was 212 mg/L and the average effluent concentration was 7.7 mg/L. The cBOD5 removal efficiency for the month of May was 96 percent. The average influent and effluent suspended solids concentrations were 232 mg/L and 5.4 mg/L, respectively, providing a monthly suspended solids removal rate of 98 percent.

For the month of May, the effluent phosphorus calendar month average concentration was 0.3 mg/L and the average mass was 46.8 kg/d, compared to the respective calendar month average limits of 1.0 mg/L and 115 kg/d.

For the month of May, the effluent's average mercury concentration was 1.4 ng/L and the daily maximum was 1.5 ng/L. The NPDES permit limits for mercury are 5.2 ng/L calendar month average and 6.5 ng/L daily maximum. In milligrams per day, the calendar month average limit is 953 and the daily maximum limit is 1191. For the month of May, the calendar month average mercury was 160 mg/d, and the daily maximum was 180 mg/d.

Page 2

June 17, 2026

The submittal contains: Cover Letter, Sample Values Spreadsheet, DMR Calculated Values Spreadsheet, Multimedia Filter Bypass Report.

Sincerely,

A handwritten signature in black ink, appearing to read "Carrie Clement". The signature is fluid and cursive, with the first name "Carrie" written in a larger, more prominent script than the last name "Clement".

Carrie Clement
Executive Director

CC/AP

Attachments

CC: Ms. Alieca Johnson
Ms. Tiffany Parr
Ms. Jill Wartner
Mr. Caleb Peterson
Mr. Derek Wolf
Mr. John Mulder

TO: Utility Commission Members



FROM: Lindsay Townsend, Utility
Billing Clerk

DATE: 07/06/2026

Meeting Date: 07/09/2026

SUBJECT: Utility Billing Update

Agenda Item: 4B

- Past Due Accounts as of July 6th:

120 days – 7

90 days – 19

60 days – 22

30 days – 80

- Currently have about 2030 accounts on the AMI system. About 475 more radios to switch over.
- June 2026 Billing Summary – 16,153,728 Gallons Billed Including Semi Annual Stormwater Bills

Service	Total Amount
WATER	185436.39
W-SERVICE CHARG	29592.12
WATER INFRA FEE	18076.50
STATE TAX	2869.08
HERM CITY TAX	531.84
DULUTH CITY TAX	94.20
SEWER	163205.16
S-SERVICE CHARG	8262.25
SEWER FRONT FT	40.92
WATER LATE FEES	3310.57
SEWER LATE FEES	2328.16
STORMWATER LATE	326.28
STORMWATER	81914.40
COUNTY TAX	208.03
Grand Totals:	496195.90

260 Cable TV Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	(50) % Commit
456100							
456101	Cable						
101	Full-Time Employees - Regular	435.37	2,657.24	5,875.00	5,875.00	3,217.76	45 %
103	Part-Time Employees - Regular	550.00	3,300.00	5,693.00	5,693.00	2,393.00	58 %
121	PERA Contributions -	33.90	206.88	441.00	441.00	234.12	47 %
128	Social Security	61.59	371.16	717.00	717.00	345.84	52 %
129	Medicare	14.42	86.87	168.00	168.00	81.13	52 %
131	Health Insurance	76.29	532.68	1,108.00	1,108.00	575.32	48 %
133	Life Insurance	0.74	4.18	10.00	10.00	5.82	42 %
134	Disability Insurance	0.60	2.52	16.00	16.00	13.48	16 %
136	MSRS	4.80	29.32	62.00	62.00	32.68	47 %
137	PFML	4.42	26.67	102.00	102.00	75.33	26 %
151	Workers Compensation	8.00	8.00	18.00	18.00	10.00	44 %
308	Legal Fees	0.00	0.00	500.00	500.00	500.00	%
319	Contracted Services	0.00	0.00	2,500.00	2,500.00	2,500.00	%
322	Internet	300.00	849.99	0.00	0.00	-849.99	%
331	Travel Expense	16.62	101.50	0.00	0.00	-101.50	%
404	Equipment Maintenance	0.00	743.02	9,000.00	9,000.00	8,256.98	8 %
	Account Total:	1,506.75	8,920.03	26,210.00	26,210.00	17,289.97	34 %
	Account Group Total:	1,506.75	8,920.03	26,210.00	26,210.00	17,289.97	34 %
	Fund Total:	1,506.75	8,920.03	26,210.00	26,210.00	17,289.97	34 %

601 Water Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (50) Commit
494300	Water Distribution						
494300	Water Distribution						
101	Full-Time Employees - Regular	13,420.26	57,082.49	198,292.00	198,292.00	141,209.51	29 %
102	Full-Time Employees - Overtime	2,057.77	7,565.32	20,900.00	20,900.00	13,334.68	36 %
121	PERA Contributions -	1,160.85	6,820.49	16,439.00	16,439.00	9,618.51	41 %
128	Social Security	925.09	3,744.25	13,590.00	13,590.00	9,845.75	28 %
129	Medicare	216.34	875.69	3,178.00	3,178.00	2,302.31	28 %
131	Health Insurance	4,142.90	39,211.78	90,311.00	90,311.00	51,099.22	43 %
133	Life Insurance	18.46	103.49	262.00	262.00	158.51	40 %
134	Disability Insurance	37.48	167.70	1,252.00	1,252.00	1,084.30	13 %
136	MSRS	30.00	183.23	520.00	520.00	336.77	35 %
137	PFML	68.08	406.18	1,929.00	1,929.00	1,522.82	21 %
151	Workers Compensation	3,603.83	3,603.83	7,904.00	7,904.00	4,300.17	46 %
212	Motor Fuels	556.31	2,036.23	7,354.00	7,354.00	5,317.77	28 %
216	Uniforms	62.50	292.55	625.00	625.00	332.45	47 %
219	Other Operating Equipment	0.00	6,000.00	12,500.00	12,500.00	6,500.00	48 %
221	General Supplies	4,803.81	10,174.92	12,690.00	12,690.00	2,515.08	80 %
228	Utility System Maint Supplies	0.00	25,470.32	25,750.00	25,750.00	279.68	99 %
314	Computer/Software Fees	0.00	0.00	4,100.00	4,100.00	4,100.00	%
315	School & Conference	116.44	739.58	2,627.00	2,627.00	1,887.42	28 %
319	Contracted Services	2,349.00	12,723.00	15,000.00	15,000.00	2,277.00	85 %
321	Telephone	0.00	0.00	1,370.00	1,370.00	1,370.00	%
325	Postage	0.00	222.49	0.00	0.00	-222.49	%
331	Travel Expense	0.00	125.89	525.00	525.00	399.11	24 %
351	Legal Notices Publishing	0.00	0.00	263.00	263.00	263.00	%
361	General Liability Insurance	2,913.56	2,913.56	5,827.00	5,827.00	2,913.44	50 %
382	Water Purchases	129,966.76	615,858.70	1,495,820.00	1,495,820.00	879,961.30	41 %
404	Equipment Maintenance	25.56	1,408.40	4,080.00	4,080.00	2,671.60	35 %
406	Vehicle Maintenance	0.00	318.68	2,040.00	2,040.00	1,721.32	16 %
413	Equipment Rental	0.00	4,540.00	7,650.00	7,650.00	3,110.00	59 %
417	Uniform Rental	0.00	0.00	510.00	510.00	510.00	%
451	Dues & Subscriptions	0.00	1,762.00	900.00	900.00	-862.00	196 %
460	Permits & Licenses	0.00	43.15	1,576.00	1,576.00	1,532.85	3 %
470	Booster Pump Repairs	1,039.58	4,832.01	263.00	263.00	263.00	%
471	Water Line Repairs	0.00	0.00	44,000.00	44,000.00	39,167.99	11 %
472	Hydrant Repairs	0.00	0.00	31,518.00	31,518.00	31,518.00	%
	Account Total:	167,514.58	809,225.93	2,031,565.00	2,031,565.00	1,222,339.07	40 %
	Account Group Total:	167,514.58	809,225.93	2,031,565.00	2,031,565.00	1,222,339.07	40 %
494400	Water Administration and General						
494400	Water Administration and General						
101	Full-Time Employees - Regular	10,034.96	39,978.82	138,598.00	138,598.00	98,619.18	29 %
102	Full-Time Employees - Overtime	0.00	0.00	713.00	713.00	713.00	%
121	PERA Contributions -	758.89	4,739.38	10,395.00	10,395.00	5,655.62	46 %
128	Social Security	589.25	2,278.57	8,593.00	8,593.00	6,314.43	27 %
129	Medicare	137.83	532.92	2,010.00	2,010.00	1,477.08	27 %
131	Health Insurance	3,084.70	21,485.25	42,739.00	42,739.00	21,253.75	50 %
133	Life Insurance	19.85	110.58	264.00	264.00	153.42	42 %
134	Disability Insurance	24.21	103.73	653.00	653.00	549.27	16 %
136	MSRS	117.99	715.71	1,690.00	1,690.00	974.29	42 %
137	PFML	44.48	277.65	1,226.00	1,226.00	948.35	23 %

601 Water Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	(50) % (Commit
151	Workers Compensation	421.67	421.67	925.00	925.00	503.33	46 %
201	Office Supplies	0.00	403.58	240.00	240.00	-163.58	168 %
202	Printing Supplies	0.00	0.00	395.00	395.00	395.00	%
301	Audit/Account Services	0.00	8,376.92	9,750.00	9,750.00	1,373.08	86 %
303	Banking Fees	1,367.04	9,558.95	14,000.00	14,000.00	4,441.05	68 %
305	Engineer Fees	0.00	487.50	13,000.00	13,000.00	12,512.50	4 %
308	Legal Fees	22.50	45.00	2,800.00	2,800.00	2,755.00	2 %
314	Computer/Software Fees	2,207.00	2,207.00	2,600.00	2,600.00	393.00	85 %
315	School & Conference	0.00	0.00	900.00	900.00	900.00	%
319	Contracted Services	0.00	3,381.62	11,500.00	11,500.00	8,118.38	29 %
321	Telephone	453.66	2,302.53	5,300.00	5,300.00	2,997.47	43 %
322	Internet	47.58	237.37	600.00	600.00	362.63	40 %
323	Gopher One Call Locates	0.00	332.94	1,200.00	1,200.00	867.06	28 %
325	Postage	0.00	146.87	555.00	555.00	408.13	26 %
331	Travel Expense	83.08	507.38	1,325.00	1,325.00	817.62	38 %
351	Legal Notices Publishing	0.00	396.00	1,700.00	1,700.00	1,304.00	23 %
361	General Liability Insurance	7,440.17	7,440.17	14,880.00	14,880.00	7,439.83	50 %
381	Electricity	1,003.90	6,889.46	11,450.00	11,450.00	4,560.54	60 %
383	Heating Gas	32.31	2,184.81	4,800.00	4,800.00	2,615.19	46 %
405	Computer Maintenance	11.78	18,434.45	31,896.00	31,896.00	13,461.55	58 %
420	Depreciation Expenses	0.00	0.00	300,000.00	300,000.00	300,000.00	%
451	Dues & Subscriptions	0.00	0.00	300.00	300.00	300.00	%
460	Permits & Licenses	0.00	0.00	50.00	50.00	50.00	%
720	Transfer Out	0.00	0.00	69,142.00	69,142.00	69,142.00	%
	Account Total:	27,902.85	133,976.83	706,189.00	706,189.00	572,212.17	19 %
	Account Group Total:	27,902.85	133,976.83	706,189.00	706,189.00	572,212.17	19 %
495000	Transfer Out						
495000	Transfer Out	0.00	0.00	40,000.00	40,000.00	40,000.00	%
720	Transfer Out	0.00	0.00	40,000.00	40,000.00	40,000.00	%
	Account Total:						
	Account Group Total:	0.00	0.00	40,000.00	40,000.00	40,000.00	%
	Fund Total:	195,417.43	943,202.76	2,777,754.00	2,777,754.00	1,834,551.24	34 %

602 Sewer Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (50)	% (50)
494500	Sewer Maintenance							
494500	Sewer Maintenance							
101	Full-Time Employees - Regular	9,142.44	36,764.77	146,790.00	146,790.00	110,025.23	25 %	
102	Full-Time Employees - Overtime	1,234.75	4,539.25	15,200.00	15,200.00	10,660.75	30 %	
121	PERA Contributions -	778.29	4,591.15	12,149.00	12,149.00	7,557.85	38 %	
128	Social Security	621.94	2,392.63	10,043.00	10,043.00	7,650.37	24 %	
129	Medicare	145.46	559.53	2,349.00	2,349.00	1,789.47	24 %	
131	Health Insurance	2,746.48	25,016.82	66,352.00	66,352.00	41,335.18	38 %	
133	Life Insurance	13.62	76.16	197.00	197.00	120.84	39 %	
134	Disability Insurance	24.52	109.01	921.00	921.00	811.99	12 %	
136	MSRS	30.00	183.23	416.00	416.00	232.77	44 %	
137	PFML	45.67	273.03	1,426.00	1,426.00	1,152.97	19 %	
151	Workers Compensation	2,701.42	2,701.42	5,926.00	5,926.00	3,224.58	46 %	
212	Motor Fuels	370.87	1,357.49	5,253.00	5,253.00	3,895.51	26 %	
216	Uniforms	62.50	292.55	5,253.00	5,253.00	4,960.45	6 %	
219	Other Operating Equipment	0.00	3,500.00	7,626.00	7,626.00	4,126.00	46 %	
221	General Supplies	0.00	1,721.46	0.00	0.00	-1,721.46	%	
228	Utility System Maint Supplies	0.00	55.66	6,304.00	6,304.00	6,248.34	1 %	
229	Lift Station Maintenance	0.00	4,730.00	10,506.00	10,506.00	5,776.00	45 %	
308	Legal Fees	0.00	702.00	0.00	0.00	-702.00	%	
314	Computer/Software Fees	0.00	0.00	5,253.00	5,253.00	5,253.00	%	
315	School & Conference	116.44	739.58	1,576.00	1,576.00	836.42	47 %	
317	Personnel Testing, Physicals,	0.00	0.00	473.00	473.00	473.00	%	
319	Contracted Services	2,294.08	5,872.58	24,720.00	24,720.00	18,847.42	24 %	
325	Postage	0.00	0.00	42.00	42.00	42.00	%	
331	Travel Expense	0.00	0.00	630.00	630.00	630.00	%	
361	General Liability Insurance	1,537.20	1,537.20	3,075.00	3,075.00	1,537.80	50 %	
385	Sewer Charges	60,557.25	367,313.25	773,137.00	773,137.00	405,823.75	48 %	
403	Road Maintenance	1,000.00	1,000.00	15,759.00	15,759.00	14,759.00	6 %	
404	Equipment Maintenance	0.00	2,893.95	5,253.00	5,253.00	2,359.05	55 %	
413	Equipment Rental	0.00	0.00	1,700.00	1,700.00	1,700.00	%	
451	Dues & Subscriptions	0.00	0.00	158.00	158.00	158.00	%	
460	Permits & Licenses	0.00	0.00	1,576.00	1,576.00	1,576.00	%	
475	Sewerline Repairs	4,078.00	4,078.00	15,759.00	15,759.00	11,681.00	26 %	
476	Lift Station Repairs Sewer	0.00	9,681.50	13,133.00	13,133.00	3,451.50	74 %	
477	I & I Maintenance	0.00	0.00	15,300.00	15,300.00	15,300.00	%	
478	Sewer Cleaning	15,775.00	21,670.00	50,000.00	50,000.00	28,330.00	43 %	
590	Pumping Plant & Lift Stations	0.00	0.00	40,000.00	40,000.00	40,000.00	%	
	Account Total:	103,275.93	504,352.22	1,264,255.00	1,264,255.00	759,902.78	40 %	
	Account Group Total:	103,275.93	504,352.22	1,264,255.00	1,264,255.00	759,902.78	40 %	
494900	Sewer Administration and General							
494900	Sewer Administration and General							
101	Full-Time Employees - Regular	10,034.96	39,978.82	138,598.00	138,598.00	98,619.18	29 %	
102	Full-Time Employees - Overtime	0.00	0.00	713.00	713.00	713.00	%	
121	PERA Contributions -	758.89	4,739.38	10,395.00	10,395.00	5,655.62	46 %	
128	Social Security	589.25	2,278.56	8,593.00	8,593.00	6,314.44	27 %	
129	Medicare	137.81	532.92	2,010.00	2,010.00	1,477.08	27 %	
131	Health Insurance	3,084.70	20,592.27	42,739.00	42,739.00	22,146.73	48 %	
133	Life Insurance	19.85	110.59	264.00	264.00	153.41	42 %	
134	Disability Insurance	24.22	103.76	653.00	653.00	549.24	16 %	

602 Sewer Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	(50) % Commit
136	MSRS	117.99	715.72	1,690.00	1,690.00	974.28	42 %
137	PFML	44.51	277.69	1,226.00	1,226.00	948.31	23 %
151	Workers Compensation	421.67	421.67	925.00	925.00	503.33	46 %
201	Office Supplies	0.00	403.58	190.00	190.00	-213.58	212 %
202	Printing Supplies	0.00	0.00	390.00	390.00	390.00	%
301	Audit/Account Services	0.00	8,466.79	9,850.00	9,850.00	1,383.21	86 %
303	Banking Fees	1,367.05	9,558.93	14,000.00	14,000.00	4,441.07	68 %
305	Engineer Fees	0.00	0.00	2,500.00	2,500.00	2,500.00	%
308	Legal Fees	22.50	105.00	2,200.00	2,200.00	2,095.00	5 %
314	Computer/Software Fees	2,207.00	2,207.00	2,500.00	2,500.00	293.00	88 %
315	School & Conference	0.00	0.00	850.00	850.00	850.00	%
319	Contracted Services	0.00	3,149.10	12,000.00	12,000.00	8,850.90	26 %
321	Telephone	256.90	1,307.35	4,100.00	4,100.00	2,792.65	32 %
322	Internet	71.38	356.07	903.00	903.00	546.93	39 %
323	Gopher One Call Locates	0.00	221.96	800.00	800.00	578.04	28 %
325	Postage	0.00	97.91	415.00	415.00	317.09	24 %
331	Travel Expense	83.08	507.38	1,350.00	1,350.00	842.62	38 %
351	Legal Notices Publishing	0.00	0.00	250.00	250.00	250.00	%
361	General Liability Insurance	8,664.17	8,664.17	17,328.00	17,328.00	8,663.83	50 %
381	Electricity	842.39	5,058.32	10,000.00	10,000.00	4,941.68	51 %
383	Heating Gas	20.20	1,365.50	3,500.00	3,500.00	2,134.50	39 %
405	Computer Maintenance	7.87	17,958.10	30,148.00	30,148.00	12,189.90	60 %
420	Depreciation Expenses	0.00	0.00	560,000.00	560,000.00	560,000.00	%
434	Employee Recognition	0.00	0.00	100.00	100.00	100.00	%
451	Dues & Subscriptions	0.00	0.00	245.00	245.00	245.00	%
720	Transfer Out	0.00	0.00	24,686.00	24,686.00	24,686.00	%
	Account Total:	28,776.39	129,178.54	906,111.00	906,111.00	776,932.46	14 %
	Account Group Total:	28,776.39	129,178.54	906,111.00	906,111.00	776,932.46	14 %
495000	Transfer Out						
495000	Transfer Out	0.00	0.00	60,000.00	60,000.00	60,000.00	%
720	Transfer Out	0.00	0.00	60,000.00	60,000.00	60,000.00	%
	Account Total:						
	Account Group Total:	0.00	0.00	60,000.00	60,000.00	60,000.00	%
	Fund Total:	132,052.32	633,530.76	2,230,366.00	2,230,366.00	1,596,835.24	28 %

603 Storm Water Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (50) Commit
441100	Storm Water						
441100	Storm Water						
101	Full-Time Employees - Regular	9,907.50	42,078.64	96,607.00	96,607.00	54,528.36	44 %
102	Full-Time Employees - Overtime	822.71	3,025.73	4,207.00	4,207.00	1,181.27	72 %
121	PERA Contributions -	806.85	4,864.40	7,534.00	7,534.00	2,669.60	65 %
128	Social Security	635.43	2,594.66	6,228.00	6,228.00	3,633.34	42 %
129	Medicare	148.59	606.67	1,457.00	1,457.00	850.33	42 %
131	Health Insurance	3,057.97	26,027.47	33,955.00	33,955.00	7,927.53	77 %
133	Life Insurance	16.86	94.08	171.00	171.00	76.92	55 %
134	Disability Insurance	26.18	114.23	508.00	508.00	393.77	22 %
136	MSRS	70.00	424.22	910.00	910.00	485.78	47 %
137	PFML	47.34	287.69	887.00	887.00	599.31	32 %
151	Workers Compensation	1,090.00	1,090.00	2,392.00	2,392.00	1,302.00	46 %
201	Office Supplies	0.00	94.83	200.00	200.00	105.17	47 %
221	General Supplies	0.00	0.00	1,500.00	1,500.00	1,500.00	%
304	Parcel Research Fees	0.00	0.00	500.00	500.00	500.00	%
305	Engineer Fees	0.00	1,213.25	80,000.00	80,000.00	78,786.75	2 %
308	Legal Fees	0.00	45.00	500.00	500.00	455.00	9 %
310	Recording/Filing Fees	0.00	0.00	300.00	300.00	300.00	%
314	Computer/Software Fees	2,207.00	2,207.00	2,500.00	2,500.00	293.00	88 %
319	Contracted Services	1,595.00	4,609.57	40,000.00	40,000.00	35,390.43	12 %
325	Postage	0.00	0.00	25.00	25.00	25.00	%
331	Travel Expense	27.70	169.17	500.00	500.00	330.83	34 %
351	Legal Notices Publishing	0.00	0.00	250.00	250.00	250.00	%
403	Road Maintenance	0.00	0.00	60,000.00	60,000.00	60,000.00	%
405	Computer Maintenance	0.00	8,019.45	7,395.00	7,395.00	-624.45	108 %
413	Equipment Rental	4,482.00	45,870.59	25,000.00	25,000.00	-20,870.59	183 %
451	Dues & Subscriptions	1,100.00	2,280.00	3,000.00	3,000.00	720.00	76 %
720	Transfer Out	0.00	0.00	25,543.00	25,543.00	25,543.00	%
	Account Total:	26,041.13	145,716.65	402,069.00	402,069.00	256,352.35	36 %
	Account Group Total:	26,041.13	145,716.65	402,069.00	402,069.00	256,352.35	36 %
	Fund Total:	26,041.13	145,716.65	402,069.00	402,069.00	256,352.35	36 %

605 Street Lighting & Traffic Signalization

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	(50) Commit
431100	Street Department						
431160	Street Lighting						
	227 Street Lights & Signs	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	381 Electricity	3,264.21	20,483.51	44,000.00	44,000.00	23,516.49	47 %
	Account Total:	3,264.21	20,483.51	49,000.00	49,000.00	28,516.49	42 %
	Account Group Total:	3,264.21	20,483.51	49,000.00	49,000.00	28,516.49	42 %
	Fund Total:	3,264.21	20,483.51	49,000.00	49,000.00	28,516.49	42 %
	Grand Total:	358,281.84	0.00	5,485,399.00	5,485,399.00	3,733,545.29	32 %

**Public Works
Utility Maintenance Report**

Meeting Date:	7/09/2026			
Reporting Period:	From:	5/1/2026	To:	6/30/2026

1. Water Utility

a. **Project Update**

i. **Peyton Acres**

- a. 2026 Start for Phase 4
- b. In Review Process now

b. **AMI Water Radio replacement**

- 1. Have Received approximately all radios from initial order
 - a. Installed 2030 or so radios, about 475 radios left to change out.
- 2. Continue install in 2026-
 - a. +/- 15/ Day when we are able to work steady on them
- 3. Looking at an additional Radio Tower to cover Lower SE corner of town better.

c. **Irrigation meter plan for 2026**

- i. Plan approved, will be publicized in May
- ii. 5 will be available in 2026 again, We have had one application

d. **Watermain Repairs**

- i. Believe we have a leaky Valve @ Maple Grove Road and Hermantown Community Church
 - 1. Investigation continues.
 - a. Valve was Leaking- Bolts were rotting away- replaced
- ii. Need to look @ main replacement along Hwy 53 from Lavaque Road to Shriners main extension

Water Towers

Nothing to report this period

2. Sanitary Sewer

a. **Project Update**

b. **Lift Stations**

- i. Were cleaned for the Fall of '25

c. **Still investigating/looking at scenarios from the Roosevelt plug in early '25**

- i. Tried 2 different cameras into force-main line and no go. Pipe is deflected just outside manhole and can not get the camera "upline"
- ii. Cleaned this section of line on April 2nd
 - 1. Looking at other options for this line.
 - a. Working with MN Rural Water Assoc. On some testing for this section of Pipe.

3. Stormwater

- a. Project Update
 - i. Steam a few culverts off an on depending on the weather

4. Other Notes

- a. 2nd Water Connection Plan set going out for bids
 - i. Due back on 8/7/2025
 - ii. Bids came in HIGH!
 - iii. Will be Re-Bid this winter
 - 1. Will rebid in February
 - a. Was Rebid
 - b. 4 Bidders this time
 - c. Was Awarded to Lakehead Constructors on 3/2 Council Mtg.
 - d. Work to begin May 26+/-

5. Looking Ahead to 2026/2027

- a. Trunkline extension thru Section 14- Lightning Drive West....
- b. Alignment work starting
 - i. Work continues
 - ii. Waterline along Lightning Drive will be realigned and replaced due to Sanitary sewer depths
 - iii. Removal of 2 Lift stations
 - iv. Hopeful that it is out for bids in July of 2026
- c. Spring Lift Station Cleaning- Week of 5/11
- d. 2026 Annual Main Cleaning

TO: Utility Commission Members

FROM: Trish Crego, Utility and Infrastructure Director



DATE: 7/9/2026

SUBJECT: Utility & Infrastructure Director **Agenda Item:** Report

Communications follow up:

- WLSSD Allocation Permit (2027-2030) letter-Attached

New City Improvements

- Second water connection started with no issues

State/WLSSD Approved Utility Extensions

- none

Developer and Building Projects- Open Permits

- Year to Date Residential Buildings permits
 - Open permits from 2024-2026 =385
- Year to Date Commercial and Multi-family >4 Buildings permits
 - Open permits from 2024-2026 =94
- Right-of-Way Permits 2026
 - 39- Franchise ROW permits
 - 5- Private ROW Permits
 - 31 - 2026 Contractor licenses

Utility Development

- none

Other Items

- Trish's family bought a house in Hermantown on St Louis River Road

June 23, 2026

Carrie Clement
Executive Director
Resource Renew
2626 Courtland Street
Duluth, MN 55806

RE: City of Hermantown – Wastewater Treatment Capacity Allocation Permit (2027-2030)

Dear Carrie:

This letter is in response to your letter dated April 30, 2026. On June 17, 2026 David Bolf, City Engineer and Joe Wicklund, Assistant City Administrator met with WLSSD staff and yourself to discuss the reissuance of the capacity allocation permit. David has reviewed the Wastewater Treatment Capacity Allocation Ordinance, the historic flows, the proposed flows for the 2027-2030 allocation and the special conditions.

The City of Hermantown is in agreement with these documents and the proposed daily allocation of 1MGD for the 2027-2030 reissuance permit.

Please see attached signed permit for you to bring to the WLSSD board for approval.

If you have any questions please reach out to me at 218.729.3601.

Sincerely,

John Mulder
Hermantown City Administrator

C: David Bolf – City Engineer
Joe Wicklund – Assistant City Administrator

City of Hermantown - 2026 Water Loss Report

Reading Date	Haines Rd	Hermantown	Usage Diff	Percent Difference	Public	Truck Fill Station	Temp Meter	City Usage	Total Accounted	Total	
	Booster Station (Gallons)	Billed (Gallons)			Works Waterloss					Unaccounted Gallons	Percent Unaccounted
1/15/2026	15,911,224	14,895,853	1,015,371	6.4%	100,000	26,900	-	20,318	147,218	868,153	5.5%
2/13/2026	15,437,209	14,366,973	1,070,236	6.9%	300,000	32,000	-	25,339	357,339	712,897	4.6%
3/16/2026	16,440,838	15,541,696	899,142	5.5%	30,000	50,400	-	18,635	99,035	800,107	4.9%
4/15/2026	15,525,922	14,729,740	796,182	5.1%	100,000	26,700	-	20,452	147,152	649,030	4.2%
5/15/2026	17,512,356	15,612,432	1,899,924	10.8%	50,000	71,500	352	26,572	148,424	1,751,500	10.0%
6/15/2026	16,383,736	16,153,728	230,008	1.4%		89,600		26,709	116,309	113,699	0.7%
7/15/2026	-		-							-	
8/14/2026	-		-							-	
9/15/2026	-		-							-	
10/15/2026	-		-							-	
11/13/2026	-		-							-	
12/15/2026	-		-							-	
	97,211,284	91,300,422	5,910,862		580,000	297,100	352	138,025	1,015,477	4,895,385	
										Total Percent of Water from Booster Station Unaccounted For: 5.04%	



Western Lake Superior Sanitary District

2626 Courtland Street
Duluth, MN 55806-1894
(218) 722-3336

Invoice Date	06/30/2026
Invoice Number	842020260630
Account Number	8420

TO: Hermantown, City Of WW
5105 Maple Grove Road
Hermantown, MN 55811

Transaction	Trans Date	Due Date	PO	Description	Quantity	Unit Rate	Amount
063026HER1	06/30/26	07/15/26		Wastewater Charges			\$58,965.00
063026HER2	06/30/26	07/15/26		2025 Adjustment			(\$1,864.00)

Current	1-30 Days	31-60 Days	Over 60 Days	Amount Due
\$57,101.00	\$0.00	\$0.00	\$0.00	\$57,101.00

2026 FLOW AND LOADINGS
SUMMARY ONLY

Hermantown
(Haines Road Metering Station)

BOD Biochemical Oxygen Demand
SS Suspended Solids
FLOW Million Gallons per Day


MONTH	TOTAL FLOW		AVG FLOW		PEAK HR FLOW RATE		TOTAL BOD		AVG BOD		TOTAL SS		AVG SS	
	MG	MGD	MGD	MGD	MGD	MGD	LBS	LBS	LBS/DAY	LBS/DAY	LBS	LBS	LBS/DAY	LBS/DAY
JANUARY	10,4025	0.3356	0.6101	0.6101	19,716	636	21,983	709						
FEBRUARY	9,8758	0.3527	0.6576	0.6576	17,556	627	21,140	755						
MARCH	12,7384	0.4109	0.7733	0.7733	24,986	806	24,304	784						
APRIL	16,9870	0.5662	1.3965	1.3965	16,350	545	26,760	892						
MAY	12,9088	0.4164	0.6091	0.6091	22,227	717	18,662	602						
JUNE														
JULY														
AUGUST														
SEPTEMBER														
OCTOBER														
NOVEMBER														
DECEMBER														
TOTAL or AVG	62.9125	0.4166			100,835	668	112,849	747						

Questions regarding Billing

In this summary form should be directed to:

Cathy Remington
Director of Finance
Western Lake Superior Sanitary District
2626 Courtland Street
Duluth, MN 55806
Phone: (218) 740-4788
Fax: (218) 727-7471
Email: Cathy.Remington@wlssd.com

Data Verified by:

Tim Lundell, Environmental Services Manager - (218) 740 - 4822
Grant Brown, Director of Information Services - (218) 740 - 4777
Western Lake Superior Sanitary District
2626 Courtland Street
Duluth, MN 55806
Fax: (218) 727-7471
Email: tim.lundell@wlssd.com
Email: grant.brown@wlssd.com
Initiated By: 
Initiated By: _____

2026 FLOW AND LOADINGS
SUMMARY ONLY

City of Hermantown
(Includes Bayview and Haines Road Metering Station)

BOD Biochemical Oxygen Demand
SS Suspended Solids
FLOW Million Gallons per Day



MONTH	TOTAL		AVG		PEAK HR		TOTAL		AVG	
	FLOW	MG	FLOW	MGD	FLOW RATE	MGD	BOD	LBS	BOD	LBS
JANUARY	16.8681		0.5442	0.9649	0.9649		30,501	984	32,767	1,057
FEBRUARY	15.6904		0.5604	0.9658	0.9658		27,255	973	30,839	1,101
MARCH	20.8749		0.6734	1.2281	1.2281		38,558	1,244	37,876	1,222
APRIL	30.0265		1.0008	2.7003	2.7003		38,100	1,270	48,510	1,617
MAY	22.7594		0.7342	1.7261	1.7261		38,658	1,247	35,093	1,132
JUNE										
JULY										
AUGUST										
SEPTEMBER										
OCTOBER										
NOVEMBER										
DECEMBER										
TOTAL or AVG	106.2193		0.7034	Allocation	3.8000		173,071	1,146	185,085	1,226
2026 BUDGET			0.6750	3.8000				1,100		1,150

Questions regarding Billing

In this summary form should be directed to:

Cathy Remington
Director of Finance
Western Lake Superior Sanitary District
2626 Courtland Street
Duluth, MN 55806
Phone: (218) 740-4788
Fax: (218) 727-7471
Email: Cathy.Remington@wlssd.com

Data Verified by:

Tim Lundell, Environmental Services Manager - (218) 740 - 4822
Grant Brown, Director of Information Services - (218) 740 - 4777
Western Lake Superior Sanitary District
2626 Courtland Street
Duluth, MN 55806
Fax: (218) 727-7471
Email: tim.lundell@wlssd.com
Email: grant.brown@wlssd.com
Initialed By: 
Initialed By: 

2026 FLOW AND LOADINGS
SUMMARY ONLY

Bayview Interceptor
(City of Hermantown)

BOD Biochemical Oxygen Demand
SS Suspended Solids
FLOW Million Gallons per Day



MONTH	TOTAL		AVG		PEAK HR		TOTAL		AVG		TOTAL		AVG	
	FLOW	MG	FLOW	MGD	FLOW/RATE	MGD	BOD	LBS	BOD	LBS/DAY	SS	LBS	SS	LBS/DAY
JANUARY	6,4656		0.2086		0.3872		10,785		348			10,785		348
FEBRUARY	5,8146		0.2077		0.3679		9,699		346			9,699		346
MARCH	8,1365		0.2625		0.4781		13,572		438			13,572		438
APRIL	13,0395		0.4346		1.3038		21,750		725			21,750		725
MAY	9,8506		0.3178		1.2081		16,431		530			16,431		530
JUNE														
JULY														
AUGUST														
SEPTEMBER														
OCTOBER														
NOVEMBER														
DECEMBER														
TOTAL or AVG	43.3068		0.2868				72,236		478			72,236		478

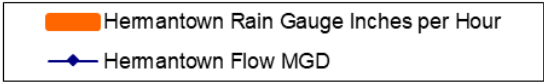
Questions regarding Billing

In this summary form should be directed to:

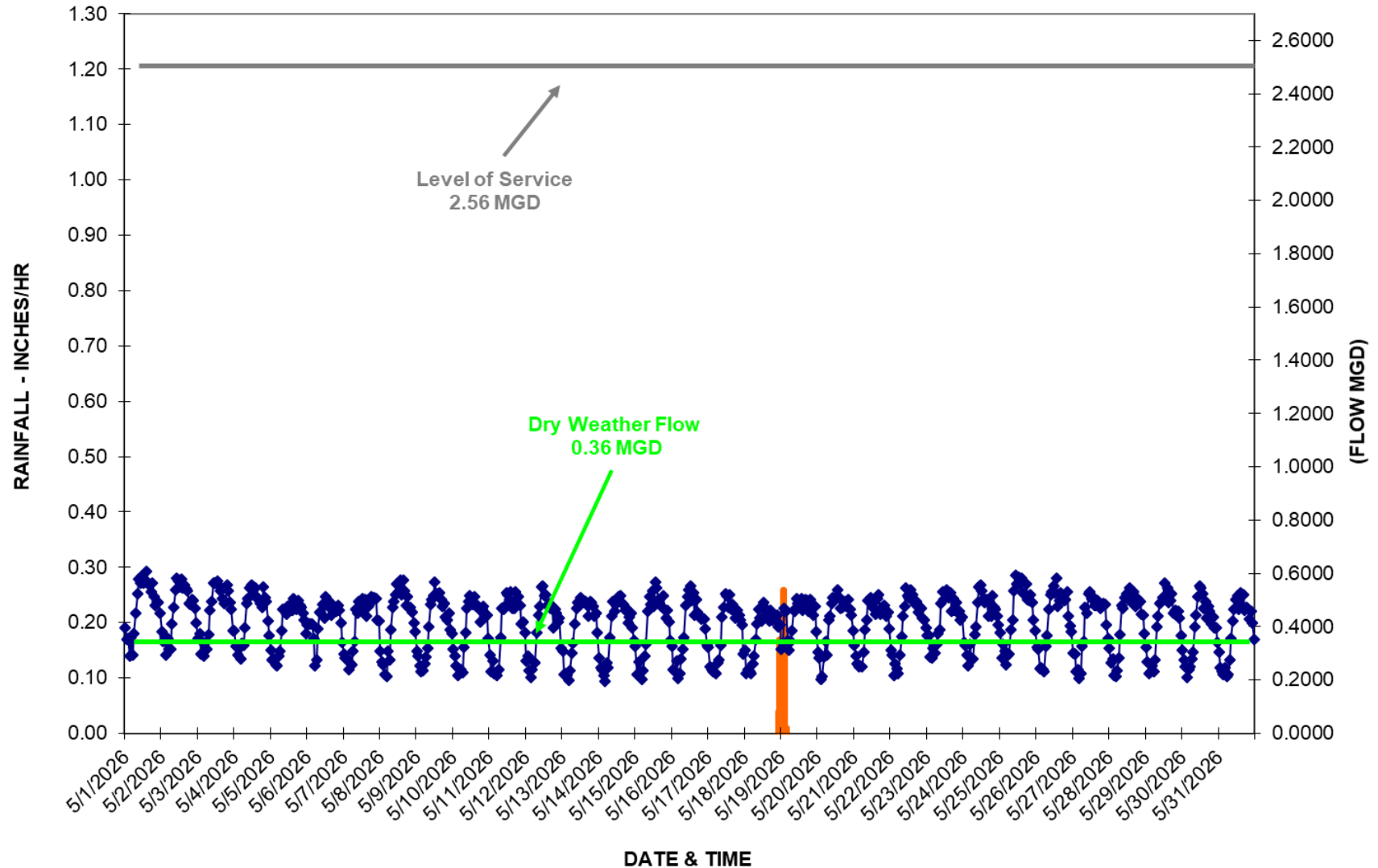
Cathy Remington
Director of Finance
Western Lake Superior Sanitary District
2626 Courtland Street
Duluth, MN 55806
Phone: (218) 740-4788
Fax: (218) 727-7471
Email: Cathy.Remington@wlssd.com

Data Verified by:

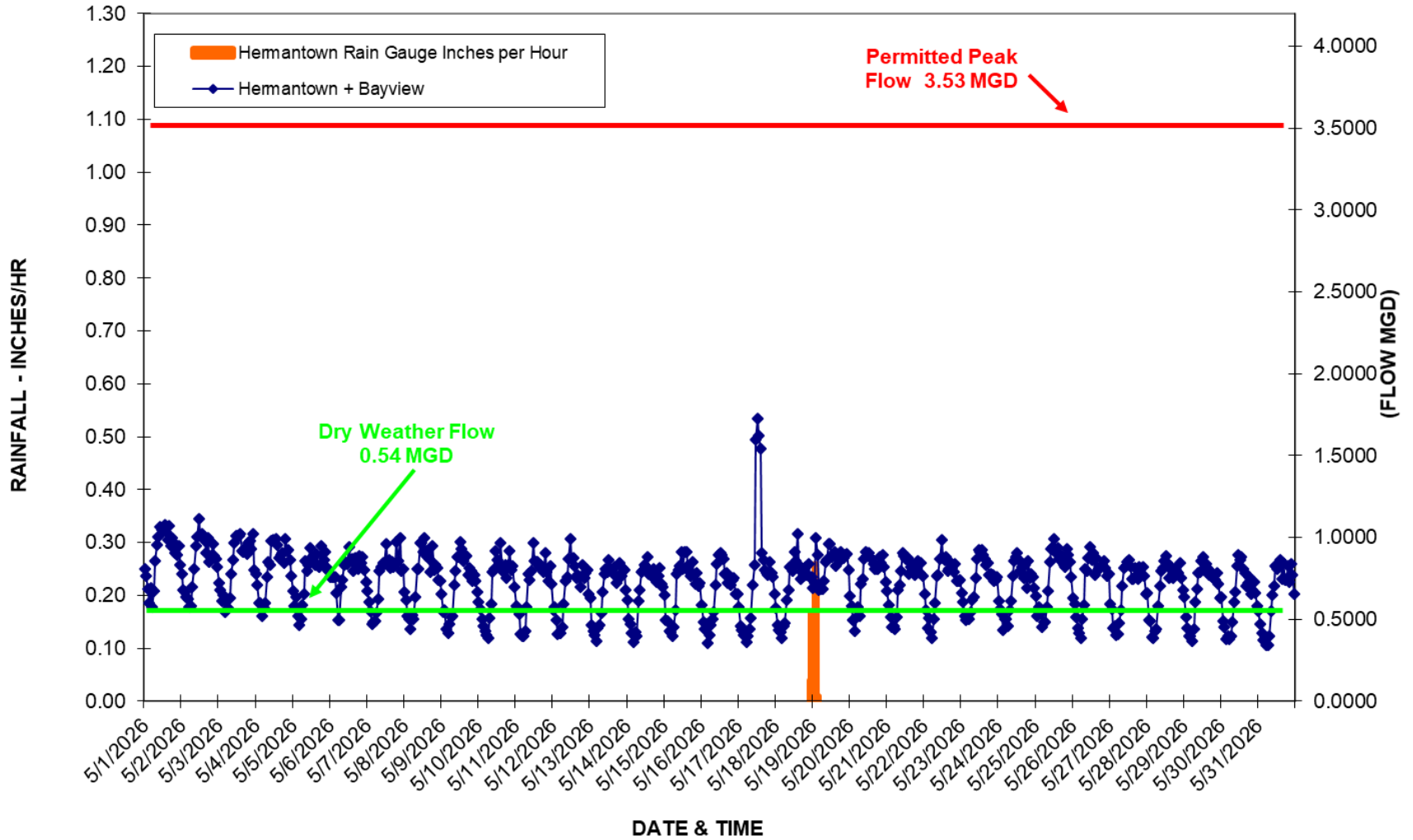
Tim Lundell, Environmental Services Manager - (218) 740 - 4822
Grant Brown, Director of Information Services - (218) 740 - 4777
Western Lake Superior Sanitary District
2626 Courtland Street
Duluth, MN 55806
Fax: (218) 727-7471
Email: tim.lundell@wlssd.com
Email: grant.brown@wlssd.com
Initiated By: 
Initiated By: 



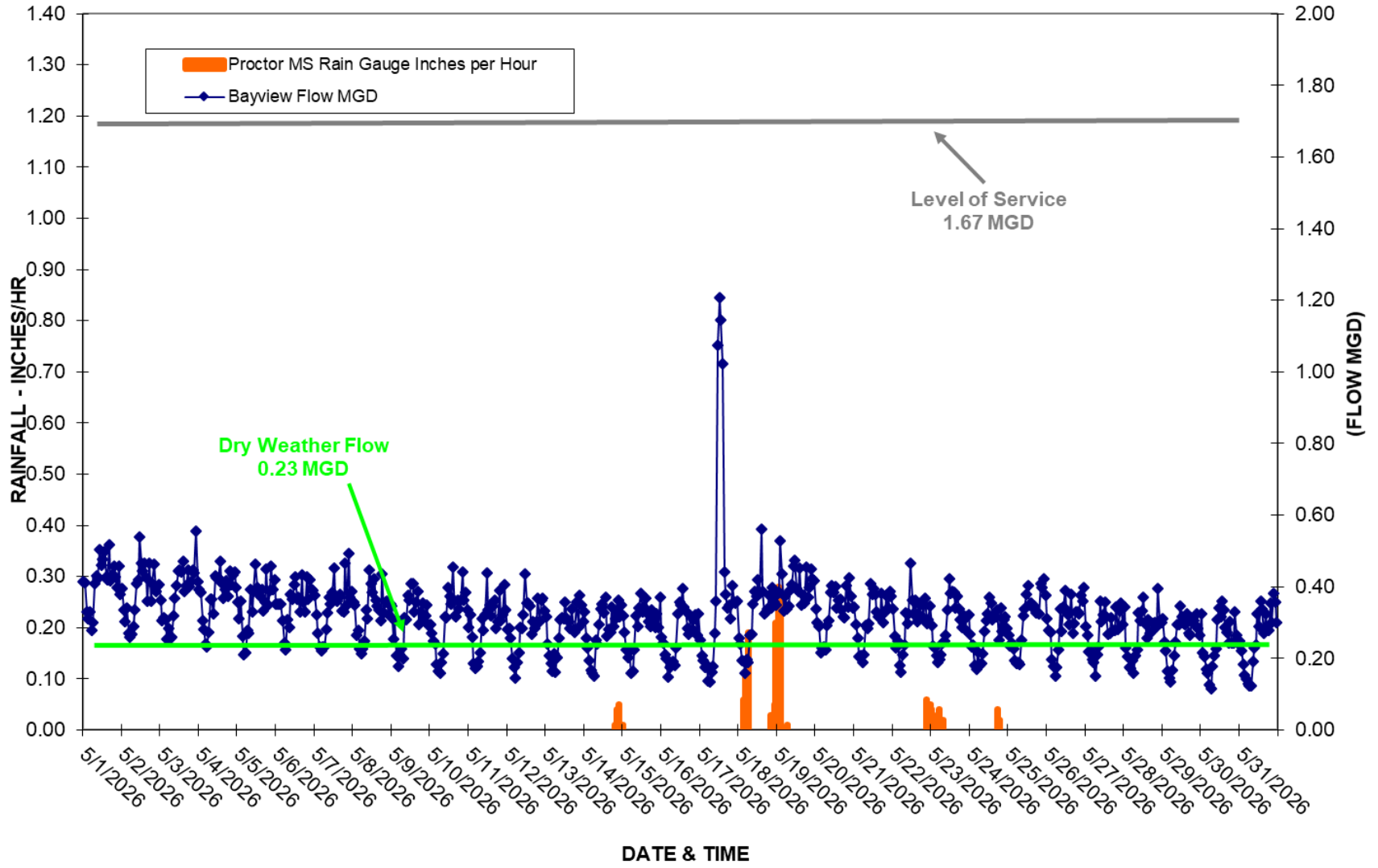
Hemantown Flow - Haines Road May 2026



Hermantown Flow + Bayview May 2026

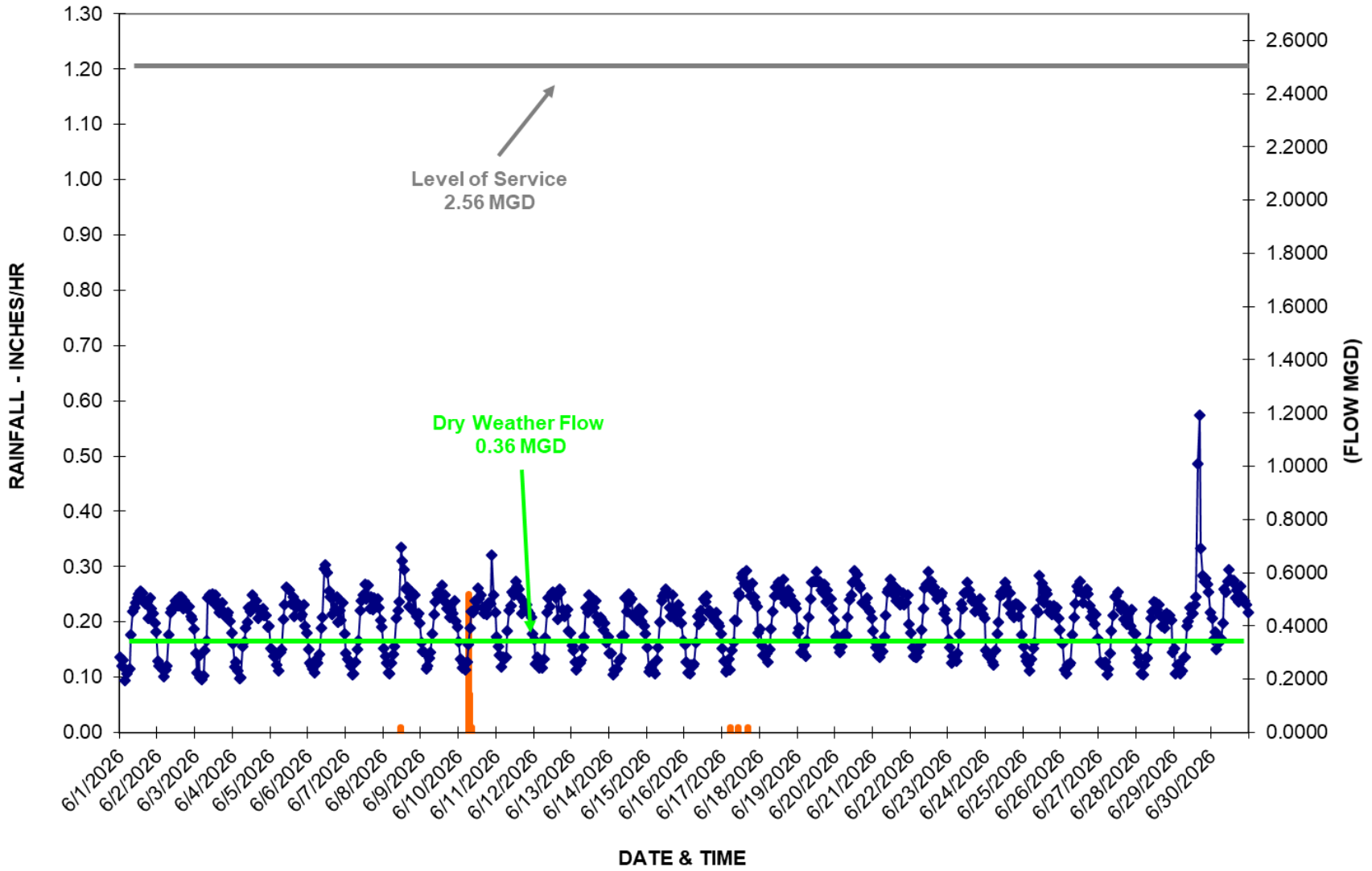


BAYVIEW METERING STATION May 2026

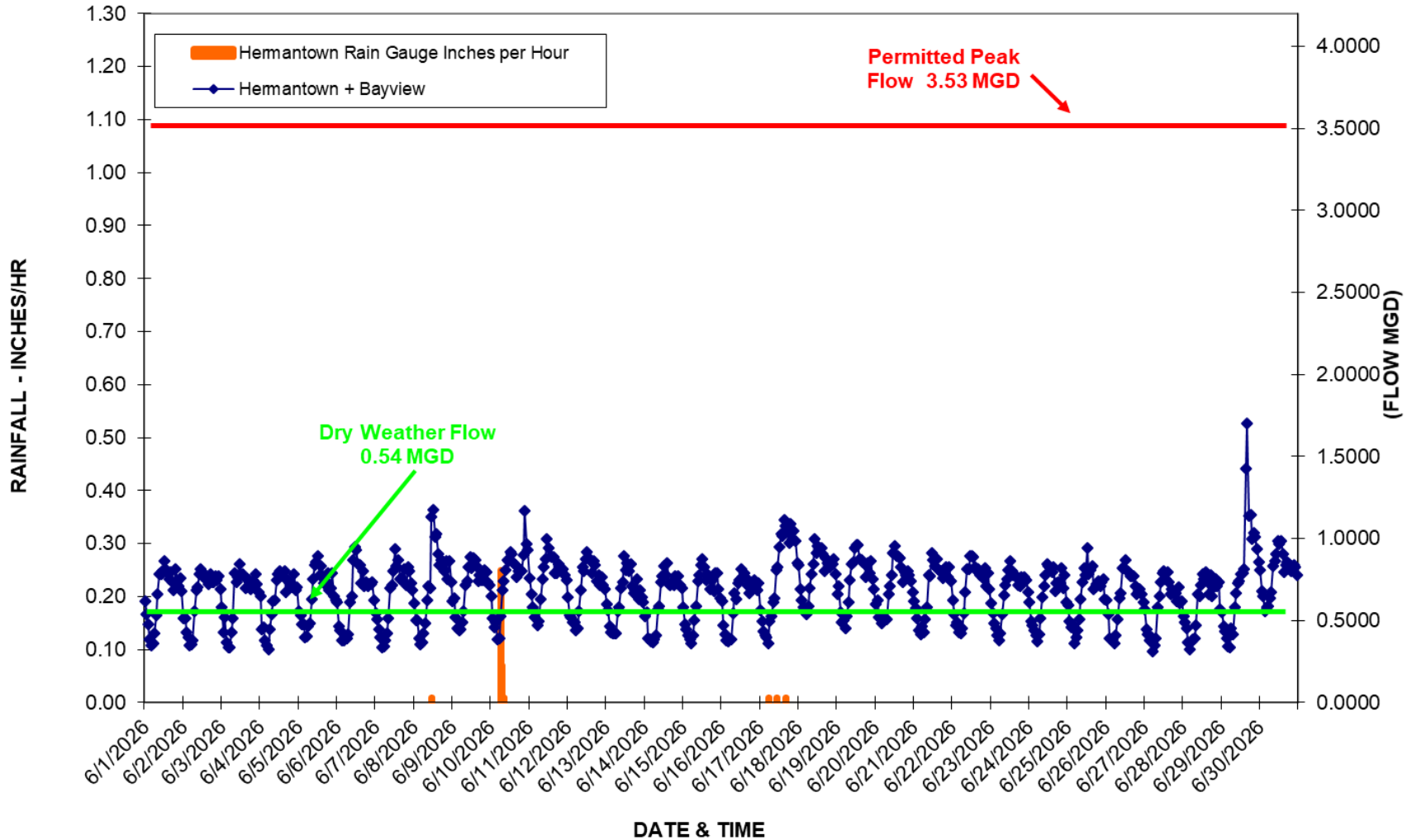




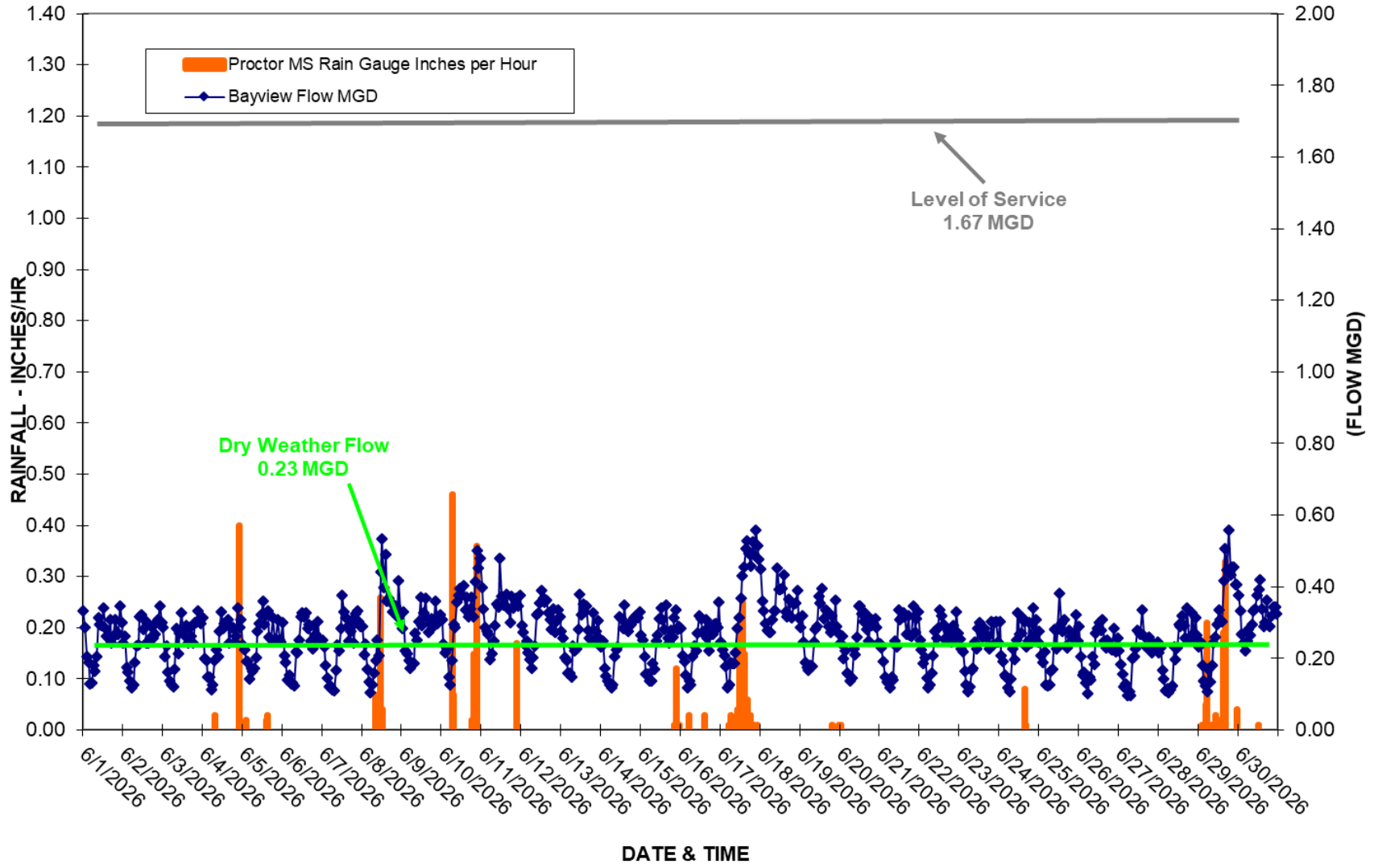
Hemantown Flow - Haines Road June 2026



Hermantown Flow + Bayview June 2026



BAYVIEW METERING STATION June 2026



RECEIVED

JUN 15 2026



Comfort Systems

Serving the City of Duluth

000050

Account No. 230516840-001	Service Address 4335 HAINES RD	Billing Date 06/08/2026
------------------------------	-----------------------------------	----------------------------



Service Period 05/02/2026 - 06/01/2026	Meter Readings
---	----------------

	Meter No	Read Dates	Days	Previous	Current	Rate	Usage	Unit of Measure
51 WAT INFRA SURCHARGE								
Previous Balance	B50012997	05/01/2026-06/01/2026	30	1440599	1463156	4.950	22557	CCFW
\$123,903.03	WAT INFR SURCH							
Penalties	B50012997	05/01/2026-06/01/2026	30	1440599	1463156	0.805	22557	CCFW
\$0.00								
Adjustments								
\$0.00								
Payments Received								
\$123,903.03 CR								
Balance at Billing								
\$0.00								
Current Billing								

Charge Code	Amount
WATER FIXED CHG.....	136.00
SAFE WATER FEE.....	15.22
WATER	111657.15
WATER INFRA SURCHARGE RESALE	18158.39

WATER BILLS INCLUDE THE MN STATE MANDATED SAFE DRINKING WATER FEE OF \$15.22

Current Charges	\$129,966.76
Balance Due	\$129,966.76

This Account is Set Up on AutoPay. Please Do Not Pay.

Due Date	Amount Due
06/29/2026	\$129,966.76

Account No.	Due Date	Amount Due	Amount Paid
230516840-001	06/29/2026	\$129,966.76	

Service Address	4335 HAINES RD DULUTH MN 55811
-----------------	-----------------------------------

Mailing Address

IF MAILING PAYMENT PLEASE INCLUDE THIS STUB

000050_1000



CITY OF HERMANTOWN
5105 MAPLE GROVE RD
HERMANTOWN MN 558110

CITY OF DULUTH COMFORT SYSTEMS
PO BOX 860643
MINNEAPOLIS, MN 55486-0643



230516840001 0012996676 00

Pending New Connections

Address	Service Type	Owner
3616 Lavaque Rd	Sewer	Daniel Lundequam
3806 Lavaque Rd	Water & Sewer	Kaski
3808 Lavaque Rd	Water & Sewer	Kaski
3817 Stebner Rd	Water & Sewer	Clear Vision
3835 Getchell Rd	Water & Sewer	John Kalenowski
3837 Getchell Rd	Water & Sewer	J&B Homes
3847 Getchell Rd	Water & Sewer	Brian Votava
3877 Getchell Rd	Water & Sewer	Mike Smolnikar
3984 Lavaque Rd	Water & Sewer	Frank & Kara Hanson
4063 Reinke Rd	Water	Jarrod Rabey
4120 Ironwood Circle	Water & Sewer	Pillars of Hermantown
4121 Ironwood Circle	Water & Sewer	Pillars of Hermantown
4122 Ironwood Circle	Water & Sewer	Pillars of Hermantown
4123 Ironwood Circle	Water & Sewer	Pillars of Hermantown
4124 Aspen Way	Water & Sewer	Pillars of Hermantown
4125 Aspen Way	Water & Sewer	Pillars of Hermantown
4126 Aspen Way	Water & Sewer	Pillars of Hermantown
4127 Aspen Way	Water & Sewer	Pillars of Hermantown
4128 Aspen Way	Water & Sewer	Pillars of Hermantown
4129 Aspen Way	Water & Sewer	Pillars of Hermantown
4816 Anderson Rd	Water & Sewer	Clear Vision
4865 Merganser Dr	Water & Sewer	Drew Jensen
4881 Peyton Dr	Water & Sewer	Peter Graves
4926 W Arrowhead Rd	Water & Sewer	Soumis Construction
50xx Thompson Rd	Water & Sewer	Stauber
5102 Hermantown Rd	Water & Sewer	Russ Bradley

Pending New Stormwater Accounts

Address	Owner
4025 Sangstrom Rd	Erick VanBaalen
58xx Seville Rd	Chris Kemper
4109 Jenny Farms Ln	Robert & Amy Kanuit