

**CITY OF HERMANTOWN
AGENDA**

**Pre-Agenda Meeting Monday, January 5, 2026 at 4:30 p.m.
Council Chambers, City Hall - Hermantown Governmental Services Building**

**City Council Meeting Monday, January 5, 2026 at 6:30 pm
Council Chambers, City Hall - Hermantown Governmental Services Building**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ANNOUNCEMENTS

Council Members may make announcements as needed.

5. COMMUNICATIONS

A. Correspondence 25-752 through 25-766 placed on file

6. PRESENTATIONS

A. Tobacco & Alcohol License Compliance Checks

Jim Crace, Director of Public Safety

(Pre-Agenda Only)

B. Trails Update

David Bolf, City Engineer

(Pre-Agenda Only)

7. PUBLIC COMMENT

This is the time for individuals to address the Council about any item not on the agenda. The time limit is three minutes per person. A sign-up sheet is available in the lobby prior to the meeting for verbal remarks. Written comments can be submitted to the City Clerk's office.

8. MOTIONS

A. Motion to approve or deny the following Tobacco License Renewal Application(s) effective January 5, 2026, through December 31, 2026, contingent upon complete applications being received, successful background checks and license fees being paid in full:

Holiday Stationstore #2746190 4795 Miller Trunk Highway

(motion, roll call)

9. **CONSENT AGENDA**

All items on the Consent Agenda are items which are considered routine by the City Council and will be approved by one motion via voice vote. There will be no discussion of these items unless a Council Member or citizen requests, in which event the item will be removed from the Consent Agenda and considered at the end of the Consent Agenda.

- A. **Minutes** - Approval or correction of December 15, 2025 City Council Continuation Minutes
- B. **Accounts Payable** - Approve general city warrants from December 16, 2026 through December 31, 2026 in the amount of \$1,168,271.51
- C. **Motions**
 - I. Appointment of Official Newspaper - Hermantown Star
 - II. Appointment of Depositories — Multi Bank Securities; Moreton Capital Markets, LLC; Wells Fargo Securities, RBC Dain Rauscher; US Bank; PMA Financial Network, Inc.; Bell Bank; National Bank of Commerce; 4-M Fund; Pershing Advisor Solutions LLC (Custodian)/Ehlers Investment Partners (Advisor)
 - III. Appointment of _____ as the City's designated representative to the Hermantown Area Chamber of Commerce
 - IV. Appointment of _____ as the City's designated representative to the Hermantown Legacy Fund
 - V. Appointment of _____ as City Representative on the Metropolitan Interstate Council with David Bolf, City Engineer on the Transportation Advisory Committee, with Trish Crego, City Utility and Infrastructure Director as alternate.
 - VI. Appointment of the following for a three-year term:
 - Park Board**
 - Jim Nelson
 - Michael Miller

 - Board of Appeals & Adjustments**
 - Cyndy Reno
 - Jim Nelson
 - Michael Boese
- D. **Resolutions**
 - I. **2026-01 Resolution Appointing Council Member _____ As The Acting Mayor**
 - II. **2026-02 Resolution Appointing Council Ex Officio Members To Various**

Boards, Commissions And Other Appointments For 2026

- III. **2026-03 Resolution Authorizing And Directing Mayor Wayne Boucher And City Administrator John Mulder To Sign Checks And Drafts For The City Of Hermantown With Alternates Acting Mayor _____ And Director Of Finance & Administration Kevin Orme**

10. ORDINANCES

- A. **2025-23 An Ordinance Of The City Of Hermantown, Minnesota, Amending Chapter 18 Of The Hermantown Zoning Code By Adding A New Section 1830, Accessory Dwelling Units**

(second reading)

(motion, roll call)

11. RESOLUTIONS

Roll call will be taken only on items required by law and items requiring 4/5's votes, all others can be done by voice vote.

- A. **2026-04 Resolution Approving A Special Use Permit For Cannabis Cultivation At 4599 Abrahamson Road, In A C1-A Office And Light Industrial/Adult Use Zoning District**

(motion, roll call)

- B. **2026-05 Resolution Approving Change Order Number 2 For Keene Creek Trail Segment 4 Construction To Veit & Company In The Amount Of \$6,044.49**

(motion, roll call)

- C. **2026-06 Resolution Approving Pay Request Number 3 For Keene Creek Trail Segment 4 Construction To Veit & Company In The Amount Of \$47,806.37**

(motion, roll call)

- D. **2026-07 Resolution Approving The 2026 City Of Hermantown Standard Specifications For Construction**

(motion, roll call)

- E. **2026-08 Resolution Approving A Contract With Budget Blinds Of Duluth For Replacement Of Blinds In The City Training Center**

(motion, roll call)

12. CLOSED SESSION

- A. Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § Section 13D.05 Subd. 3 (b) to consider attorney client privilege information related to pending litigation. Following this closed session, the Hermantown City Council will re-convene in an open session.

(motion, roll call)

13. **RECESS**